OFFICE OF THE CITY ATTORNEY

RECEIVED JUN 18 2019

OUTSIDE EMPLOYMENT APPROVAL FORM **HUMAN RESOURCES** Date of Request: City Attorney Branch/Section: Crimina Outside Title/Position: Outside Employer Name and Address: Number of hours per week: Outside Work Schedule days/times: Llau on c 2-49 Phone Number: teaching Employment ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied. Yes No 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; 2. Whether the payment, services for which payment would be received, or unpaid services X involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; 3. Whether the City official is in a position to make, to participate in making, or to influence a X potential governmental decision that could foreseeably have a material financial effect on the source of income: 4. Whether the payment or services for which the payment would be received involves the M performance of any act in other than an official capacity which may later be subject to the control. inspection, review, audit or enforcement of any other official of his or her agency: 5. Whether the services involve such time demands that would render the official's performance of K his or her official duties less efficient. 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. 7. Are any issues of municipal law involved? If so, describe: X 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: X Will you receive any remugeration for your employment? If so, list the approximate amount: 600.00 APPROVED BY Supervisor **Branch Chief** Chief of Staff

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

Anticipated work schedule: Wednesday Night class approx 6 mepm. Miscellaneaus preparation, grading, student communications anticipated to be approximately 4-6 additional weekly hours, however, could be more on less. No outside work to be conducted while on City time.

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OCT 2 3 2019

Name: Janis Levart Barquist	Date of Request: Octob	per 30, 2019	<u>IAN RE</u> SOURCE
City Attorney Branch/Section: Labor Relations	Outside Title/Position: Ju	dge Pro Temp	j Manadrinian volden voew 4000000
Outside Employer Name and Address:	Number of hours per week	3-4 hours	per day, approx
Los Angeles Superior Court	Outside Work Schedule da	ys/times:4	days per year
Los Angeles, CA	Phone Number:	-	
Type of Work:  Judging, and signing TRO requests	Start and End Date: ///	2019 / 10   2020	3125
ALL OUTSIDE EMPLOYMENT MUST BE REM	NEWED ON AN ANNUAL B	ASIS	
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordinar denied.	nce requires that the reque	est be Yes	No
1. Whether the payment or the services (paid or unpaid) to be por involves actual use of public office or employment or the time the official's agency, for private gain;			×
<ol> <li>Whether the payment, services for which payment would involves the acceptance by the official of any money or other co his or her agency for the performance of an act which the official outside source of income, would be required or expected to rend her duties as a City official;</li> </ol>	nsideration from anyone oth al, if not performing such act	er than	×
<ol> <li>Whether the City official is in a position to make, to partic potential governmental decision that could foreseeably have source of income;</li> </ol>			□ x
4. Whether the payment or services for which the payment performance of any act in other than an official capacity which is inspection, review, audit or enforcement of any other official of his	may later be subject to the o	res the  control,	□ x
5. Whether the services involve such time demands that would rents or her official duties less efficient.	ender the official's performar	nce of	
<ol> <li>Whether the outside services might result in conflicts between will hinder the official's services to the City.</li> </ol>	the City and an outside clie	ent that	□_x
7. Are any issues of municipal law involved? If so, describe: F Municipal law, however, I never decide cases where the City	Possibly. Sometimes cases	s involve	□k x
Are you representing a person or entities in a proceeding wheadverse to another municipality? If so, describe:			
9. Will you receive any remuneration for your employment? If s	o, list the approximate amou	ınt:	□k
APPROVED BY:  Date: 10 23 16  Branch  Date: 10 23 16	Jen o	oate: w(22 le	1

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

Chief of Staff

HUMAN RESOURCES

Name:	Janis Levart Ba	arquist	-	Date of Request:	October 8	, 2019	
City Attorney	Branch/Section:	Labor Relations		Outside Title/Position:	County of I	os An	geles Civil Servi
Outside Empl	oyer Name and Ad	ldress:		Number of hours per v	week: 2 -	6 hour	s per day
County of L	os Angeles			Outside Work Schedu	le days/times	:F	Possibly 1-4 —times
500 West T	emple Street, Los	Angeles, CA		Phone Number:		ре	er year about
Type of Work:	Hearing Office	er work		Start and End Date:	10/15/19/	10/31	1/20
	ALL OUTSIDE	EMPLOYMENT MUST B	BE REN	EWED ON AN ANNUA	Now AL BASIS	2020	
Factors to C Note: If any o		gh 5 apply, the Ethics O	Ordinan	ce requires that the r	equest be		
denied.						Yes	No
or involves act		services (paid or unpaid)  office or employment or the pain;					Q
involves the achie or her age	cceptance by the c ncy for the perforn of income, would	ces for which payment official of any money or ot nance of an act which the be required or expected.	ther con e official	sideration from anyon, , if not performing suc	e other than h act for the		□ <sub>x</sub>
	rnmental decision	a position to make, to that could foreseeably					×
performance o	f any act in other	rvices for which the pa than an official capacity v cement of any other offici	which m	nay later be subject to	nvolves the the control,		Ž,
	services involve s al duties less effici	uch time demands that went.	would re	nder the official's perfo	rmance of		×
will hinder the	official's services to	might result in conflicts be the City.		-			DY.
7. Are any issi municipal la	ues of municipal la w, however, mo	w involved? If so, describ ost cases will involve	<sub>ibe:</sub> Pos vio <del>lati</del> o	sibly. Some cases	s might invo loyment rul	es es	ď
8. Are you rep		or entities in a proceedir					<b>*</b>
9. Will you rec	eive any remunera	tion for your employment	it? If so	, list the approximate a	amount:	Z.	
APPROVED B	Yes. \$150/hou	Date: 10/15/19 /		De		22/19	
Supervisor Chief of Staff	la Kapen	Date: 10/23/19	Braneh	niet			

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OCT 23 2019

Name:Janis Levart Barquist	Date of request	ber 8, 2019	AN RESOUR
City Attorney Branch/Section: Labor Relation	S Outside Title/Position: Wests		
Outside Employer Name and Address:	Number of hours per week:_	me	evening eetings per ar ,
	Outside Work Schedule days.	/times: <u>oc</u>	ar, <u>casiona</u> l dag eeting (2xper
	Phone Number:		ar)
Type of Work:	Start and End Date:	to 2020	10/31/19
ALL OUTSIDE EMPLOYMENT	MUST BE RENEWED ON AN ANNUAL BAS	is	μ
Factors to Consider			
Note: If any of factors 1 through 5 apply, the	Ethics Ordinance requires that the request	be	
denied.		Yes	No
<ol> <li>Whether the payment or the services (paid or or involves actual use of public office or employn he official's agency, for private gain;</li> </ol>	unpaid) to be provided creates the appearant ent or the time, facilities, equipment or suppli	ce of es of	Ď
Whether the payment, services for which involves the acceptance by the official of any monitorials or her agency for the performance of an activitistic source of income, would be required or electric as a City official;	ney or other consideration from anyone other which the official, if not performing such act fo	than LJ r the	X
. Whether the City official is in a position to otential governmental decision that could fore ource of income;	nake, to participate in making, or to influent seeably have a material financial effect on	ce a  the	×
. Whether the payment or services for whic erformance of any act in other than an official of aspection, review, audit or enforcement of any of the contract of the contract of any of the contract of any of the contract	apacity which may later be subject to the cor	the  Introl,	□ x
. Whether the services involve such time demar is or her official duties less efficient.	ds that would render the official's performance	of	<b>□21</b>
. Whether the outside services might result in co rill hinder the official's services to the City.	onflicts between the City and an outside client	that 🗌	Ċ <b>X</b>
. Are any issues of municipal law involved? If s	o, describe:		X
. Are you representing a person or entities in a powerse to another municipality? If so, describe	roceeding where you will be taking a position	_ □	X
. Will you receive any remuneration for your em	ployment? If so, list the approximate amount:		Þ
PPROVED BY:  Date: 10   Z	Rranch Chief	e: _(2/g2/c	9

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

Name: PAMETA BENNET	Date of Request: 3/28/19		
City Attorney Branch/Section:	Outside Title/Position: Ugal Seni ( Fund Commission	es T.	mst
Outside Employer Name and address:	Number of hours per-week: 9val+en	4 2.	hrs.
State Bar of California	Outside Work Schedule days/times:	per hu	urs
130 Howard St., SAC, CD 94905	Phone Number:	vausc	~
Type of Work: <u>OOMMIGSIONER</u>	Start and End Date: 4/4/19	4/4	20
	Of Hams, Policies. ENEWED ON AN ANNUAL BASIS	4/3/	20 (u
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinar denied.	nce requires that the request be	Yes	No
1. Whether the payment or the services (paid or unpaid) to be involves actual use of employment or the time, facilities, equagency, for private gain;			
2. Whether the payment, services for which the payment w involves the acceptance by the employee of any money or othe his or her agency for the performance of an act which the empl outside source of income, would be required or expected to rei duties as a City employee;	r consideration from anyone other than oyee, if not performing such act for the	П	
3. Whether the City employee is in a position to make, to protential governmental decision that could foreseeably have a nincome;			
4. Whether the payment or services for which the payment would of any act in other than an employee capacity which may late review, audit or enforcement of any other employee of his or her	r be subject to the control, inspection,		<u>t</u>
5. Whether the services involve such time demands that would rehis or her City duties less efficient.	ender the employee's performance of		
6. Whether the outside services might result in conflicts between hinder the employee's services to the City.	n the City and an outside client that will		
7. Will you receive any remuneration for your employment? If s	so, list the approximate amount:		
Please be advised that any and all current authorization for outsi during the time an employee is on FMLA or Personal Medical Le duration of the leave.			
APPROVED BY:  Supervisor  Date: 3/28/19  Branch	(Chief Date: 3/29/	2019	:
Date: 4519			

Chief of Staff

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.



### **Legal Services Trust Fund Program**

The Legal <u>Services</u> Trust Fund Program is the grant-making arm of the Office of Legal Services. In accordance with legal requirements and State Bar Rules, the Legal Services Trust Fund Program administers revenue from the following sources that help fund civil legal services programs serving low-income Californians:

- Interest on Lawyers' Trust Accounts (IOLTA)
- Equal Access Fund
- Justice Gap Fund



CHOOSE JUSTICE, INCREASING ACCESS FOR THOSE WITHOUT.

#### **Donate to the Campaign for Justice**

The Campaign for Justice works to make legal services available to every indigent person in California. It funds 94 nonprofit legal assistance organizations that serve the state's 58 counties, boosting grants they receive through the State <u>Bar</u> to provide free civil legal services.

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### **Legal Services Trust Fund Commission**

Roster | Upcoming Meetings

#### Purpose

This commission administers <u>grant programs</u> that fund nonprofit civil legal aid organizations, including Interest on Lawyers' Trust Accounts (IOLTA) grants and the Equal Access Fund.

The commission is composed of 21 voting members (15 lawyers and six non-lawyer public members) and three non-voting bench officers. At least two of the public members must be eligible for services as "indigent persons" as defined by Business and Professions Code section 6213(d). The Board of Trustees appoints 14 voting members. The Chair of the Judicial Council appoints the <u>remaining</u> members.

The commission seeks lawyers and non-lawyer public members who possess a commitment to the delivery of legal services and sensitivity to the needs of low-income communities. Lawyers and members of the public who have experience or familiarity addressing the particular problems of self-represented litigants, experience and familiarity with community economic development, or who have knowledge of the structure and practices of banking and financial institutions are encouraged to apply.

Staff contact: Doan Nguyen, 415-538-2545, Doan.Nguyen@calbar.ca.gov

2018 Co-Chairs: Corey N. Friedman; Richard E. Reinis

#### Past Meetings

#### Additional Information

- Legal Services Trust Fund Program
- Legal Aid Grants
- Interest on Lawyers' Trust Accounts (IOLTA)

### Application for appointment to this committee

- Time commitment: Four to six meetings per year, plus additional standing committee meetings
- Expected 2018-19 vacancies: 5
- Staff contact: Doan Nguyen 415-538-2545
- Deadline for 2019 applications March 1, 2019
- 2018 terms begin: Conclusion of 2018 State Bar Annual Meeting



Pamela Bennett <pamela.bennett@lacity.org>

#### **Outside Employment Approval Form**

Wanda Hudson < wanda.hudson@lacity.org>

Fri, Mar 22, 2019 at 1:03 PM

Cc: Mike Feuer <mike.feuer@lacity.org>, Maria Gonzalez <maria.i.gonzalez@lacity.org>, MC Molidor <mc.molidor@lacity.org>, Kevin Gilligan <kevin.gilligan@lacity.org>

Thanks, Pam. Please obtain the signatures of your supervisor and Branch Chief and forward the signed original to me. I will submit to Executive Management. Thanks.

[Quoted text hidden]

[Quoted text hidden]

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Wanda F. Hudson, MPA, PHR
Office of the Los Angeles City Attorney
Human Resources
200 N. Main Street, 8th Floor
Los Angeles, CA 90012
Direct - (213) 978-7172
Fax - (213) 978-8317
e-mail: wanda.hudson@lacity.org

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APR 3 0 2019

### **HUMAN RESOURCES**

### OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM

Name: Adam Bierman ATTORNEY	Date of Request: 4/29/19	7
City Attorney Branch/Section: Criminal / Section Lit.	Outside Title/Position: Mamber T	board of Trustees
Outside Employer Name and Address:	Number of hours per week: 2-3	
James Jordan Middle School	Outside Work Schedule days/times:	raried evenings
James Jordan Middle School 7911 Winnetka Ave. CA 91306	Phone Number:	
	Start and End Date: 10 25 / 181 7-	de finite
ALL OUTSIDE EMPLOYMENT MUST BE REN	EWED ON AN ANNUAL BASIS	4 511120
Factors to Consider Note: If any of factors 1 through 5 and 4 to 5th 1 and 1		
Note: If any of factors 1 through 5 apply, the Ethics Ordinand denied.		es No
<ol> <li>Whether the payment or the services (paid or unpaid) to be pr or involves actual use of public office or employment or the time, the official's agency, for private gain;</li> </ol>	rovided creates the approximate	
<ol> <li>Whether the payment, services for which payment would involves the acceptance by the official of any money or other con- his or her agency for the performance of an act which the official, outside source of income, would be required or expected to rende her duties as a City official;</li> </ol>	sideration from anyone other than	
<ol> <li>Whether the City official is in a position to make, to particip potential governmental decision that could foreseeably have a source of income;</li> </ol>	pate in making, or to influence a material financial effect on the	) <b>d</b>
4. Whether the payment or services for which the payment of performance of any act in other than an official capacity which may inspection, review, audit or enforcement of any other official of his control.	av lator ha auhiant to the senter !	
<ol><li>Whether the services involve such time demands that would ren his or her official duties less efficient.</li></ol>	der the official's performance of	
<ol> <li>Whether the outside services might result in conflicts between the will hinder the official's services to the City.</li> </ol>	he City and an outside client that	
7. Are any issues of municipal law involved? If so, describe:		
Are you representing a person or entities in a proceeding where adverse to another municipality? If so, describe:	you will be taking a position	Ø
9. Will you receive any remuneration for your employment? If so, I	list the approximate amount:	Ø
Date: 4/27/19  Supervisor What Date: 4/27/19  Chief of Staff	4 MC Moi 100 RDate: 4/2	9/19
JUST OF STRIT		

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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MAR - 4 2019

Name: ALAN W. BLACKMAN ATTORNEY	Date of Request: 2/11/19 101	MAN R	ESOUR	CES
City Attorney Branch/Section: <u>GANGS</u> 4 6UNS	Outside Title/Position: FACILITA	TOR	JINS	TRUCTOR
Outside Employer Name and Address: UNIVERSITY OF	Number of hours per week: 15		1	
PHOENIX; 1625 W. FOUNTAINHEAD	Outside Work Schedule days/times	1 1 1 1	CHT PE	R WEEK!
PKWY; TEMPE, ARIZONA 85282-2371	Phone Number: (806) 386		68	D193
Type of Work: TEACHING	Start and End Date: 1/24/18	1/24	1/190	
	19	110	20	(nh)
ALL OUTSIDE EMPLOYMENT MUST BE REN	EWED ON AN ANNUAL BASIS			4
Factors to Consider  Note: If any of factors 1 through 5 apply, the Ethics Ordinan	ce requires that the request he			
denied.	or reduies mar me reduest be	Yes	No	
<ol> <li>Whether the payment or the services (paid or unpaid) to be p or involves actual use of public office or employment or the time, the official's agency, for private gain;</li> </ol>	rovided creates the appearance of facilities, equipment or supplies of			
<ol> <li>Whether the payment, services for which payment would involves the acceptance by the official of any money or other con his or her agency for the performance of an act which the official outside source of income, would be required or expected to rende her duties as a City official;</li> </ol>	sideration from anyone other than			
3. Whether the City official is in a position to make, to particip potential governmental decision that could foreseeably have a source of income;	pate in making, or to influence a material financial effect on the			
4. Whether the payment or services for which the payment performance of any act in other than an official capacity which m inspection, review, audit or enforcement of any other official of his	lay later he subject to the control			
5. Whether the services involve such time demands that would rer his or her official duties less efficient.	nder the official's performance of			
6. Whether the outside services might result in conflicts between will hinder the official's services to the City.	the City and an outside client that			
7. Are any issues of municipal law involved? If so, describe:				
Are you representing a person or entities in a proceeding where adverse to another municipality?  If so, describe:	e you will be taking a position		V	
9. Will you receive any remuneration for your employment? If so, APRODXIMATELY \$1,500 PER 5-WEEK C	list the approximate amount:			
Supervisor Date: 2/20/19  Date: 3/1/15	Medale Date: 42	8 /Ze	19	
Chief of Staff				
If the employment is with a "restricted source," you must also obtain approval from	the Ethics Commission I AMC 8 49 5 7 C 2			

The employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

EMPLD YMENT WILL NOT OCCUR DURING CITY WORK HOURS AND WILL NOT INVOLVE USE OF CITY MATERIALS. AWB

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OCT 1 6 2019

HUMAN RESOURCES

Name: Tamela Blass	Date of Request: 89 24 2	210	\
City Attorney Branch/Section: Craws Guns GVRO	Outside Title/Position: Travel	Age	mī
Outside Employer Name and Address:	Number of hours per week:	10	
Independent AgenT	Outside Work Schedule days/times:	N	A
According to need; not on	Phone Number:		
Type of Work. Travel Architecture	Start and End Date: 10/1/14/9	30	70
ALL OUTSIDE EMPLOYMENT MUST BE RE	NEWED ON AN ANNUAL BASIS		
Factors to Consider  Note: If any of factors 1 through 5 apply, the Ethics Ordin denied.		Yes	No
<ol> <li>Whether the payment or the services (paid or unpaid) to be or involves actual use of employment or the time, facilities, equi agency, for private gain;</li> </ol>	provided creates the appearance of pment or supplies of the employee's		2
<ol> <li>Whether the payment, services for which payment would be represented the acceptance by the employee of any money or other consider her agency for the performance of an act which the employee outside source of income, would be required or expected to render duties as a City employee;</li> </ol>	eration from anyone other than his or e, if not performing such act for the		
<ol><li>Whether the City employee is in a position to make, to par potential governmental decision that could foreseeably have a m of income;</li></ol>			9
<ol> <li>Whether the payment or services for which the paymer performance of any act in other than an employee capacity control, inspection, review, audit or enforcement of any other em</li> </ol>	which may later be subject to the		
<ol><li>Whether the services involve such time demands that would not his or her City duties less efficient.</li></ol>	ender the employee's performance		0
<ol> <li>Whether the outside services might result in conflicts between will hinder the employee's services to the City.</li> </ol>	n the City and an outside client that		
7. Will you receive any remuneration for your employment? If s	so, list the approximate amount:	Ø	
APPROVED BY:			
Supervisor Date: 2/24/19 Branch	Whylekin Date: 9/	26/	7019
UNIC Date: 70/11/19			

Chief of Staff

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<sup>\*</sup>If the amployment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

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OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM

**HUMAN RESOURCES** 

OF CIDE LIM LOTWENT A	FPROVAL FORM
Name: Blithe Book ATTORNEY	Date of Request: DI / 02 (18
City Attorney Branch/Section: City Appellate	Outside Title/Position: Adjunct Prof
Outside Employer Name and Address:	Number of hours per week:
University of WLA-SFV Caupu	Outside Work Schedule days/times: Thes 630 - 950
9201 Oakdale Ave Chetsworth	Phone Number:
Type of Work: Adjunct Prot, 91311  Eggl Writing	Start and End Date: 01/08/19 - 64/22/19
ALL OUTSIDE EMPLOYMENT MUST BE REN	EWED ON AN ANNUAL BASIS

Regal Winting Start and End Date: 01/08/10	_ 0	4/
ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS		
Factors to Consider		
Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.	Yes	No
<ol> <li>Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;</li> </ol>		4
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;		À
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;		Ã
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;		Ø
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.		A
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.		45
7. Are any issues of municipal law involved? If so, describe:		A
Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality?  If so, describe:		
9. Will you receive any remuneration for your employment? If so, list the approximate amount:	M	
APPROVED BY:  Supervisor  Chief of Staff  Date:		19

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### OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM

Name: Blithe Bode ATTORNEY Date of Request: 04/09/1	9	
	uca	+ PR
Outside Employer Name and Address:  Number of hours per week:	-6	
Musiversity of Vest LA Outside Work Schedule days/times	·Tu	es lo
9201 Cakdale, Chatworth. Phone Number:		
Type of Work: Atj. Mof-Advanced Legal Start and End Date: C4/22/191	09,	21 (
ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS		or (N
Factors to Consider		
Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;		P.
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;		<u> </u>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;		Þ
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;		
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.		Þ
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.		
7. Are any issues of municipal law involved? If so, describe:		X
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe:		A
9. Will you receive any remuneration for your employment? If so, list the approximate amount:	Ä	
Date: 410/19 Staff  Date: 410/19 Staff  Date: 410/19 Branch Chief	9-19	

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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### OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM

OUTSIDE EINFLOTINENT AFF	KOVAL FORIVI	
Name: Blithe Bode ATTORNEY	ate of Request: 04/09/19	
City Attorney Branch/Section: Gul Appellate 0	Outside Title/Position: Adjunct	- PR
Outside Employer Name and Address:	lumber of hours per week: 3-6	
	outside Work Schedule days/times: Tue	15 6
9201 Cakdale, Chatworth. Pr	hone Number:	
Type of Work: Adj. Prof-Advanced Legal St	tart and End Date: <u>C4/22/19</u> 1_09/	2× /
ALL OUTSIDE EMPLOYMENT MUST BE RENEV	WED ON AN ANNUAL BASIS	21 (V
Factors to Consider		
Note: If any of factors 1 through 5 apply, the Ethics Ordinance denied.	•	
demed.	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provor involves actual use of public office or employment or the time, fact the official's agency, for private gain;		M
2. Whether the payment, services for which payment would be involves the acceptance by the official of any money or other considers or her agency for the performance of an act which the official, if outside source of income, would be required or expected to render in her duties as a City official;	deration from anyone other than f not performing such act for the	<u> </u>
3. Whether the City official is in a position to make, to participat potential governmental decision that could foreseeably have a r source of income;		
4. Whether the payment or services for which the payment we performance of any act in other than an official capacity which may inspection, review, audit or enforcement of any other official of his or	y later be subject to the control,	
5. Whether the services involve such time demands that would rend his or her official duties less efficient.	er the official's performance of	
6. Whether the outside services might result in conflicts between the will hinder the official's services to the City.	e City and an outside client that	
7. Are any issues of municipal law involved? If so, describe:		X
Are you representing a person or entities in a proceeding where yadverse to another municipality?  If so, describe:	you will be taking a position	A
9. Will you receive any remuneration for your employment? If so, li	ist the approximate amount:	
Date: 410/14 States	A. Vensel Date: 4-9-19	
Chief of Staff		

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

### RECEIVED MAY 0 9 2019

#### OFFICE OF THE CITY ATTORNEY **OUTSIDE EMPLOYMENT APPROVAL FORM ATTORNEY**

HUMAN RESOURCES

Name: ESTELLE BRAAF	Date of Request: 4 24 19		
City Attorney Branch/Section: Harbor	Outside Title/Position: adjunct	nfer	Sor
Outside Employer Name and address:	Number of hours per week:	dela	4 hrsh
Graziado School of Business	Outside Work Schedule days/times: A Summer 2019 Thes of Phone Number:	Sne	FSS.  eded,  no openat
ALL OUTSIDE EMPLOYMENT MUST BE RE	NEWED ON AN ANNUAL BASIS		
<u>Factors to Consider</u> Note: If any of factors 1 through 5 apply, the Ethics Ordinanc denied.	e requires that the request be	Yes	No
1. Whether the payment or the services (paid or unpaid) to be prinvolves actual use of public office or employment or the time, fa official's agency, for private gain;	rovided creates the appearance of or acilities, equipment or supplies of the	П	$\mathbb{X}$
2. Whether the payment, services for which the payment would involve the acceptance by the official of any money or other consor her agency for the performance of an act which the official, if no source of income, would be required or expected to render in the a City official;	sideration from anyone other than his of performing such act for the outside		
3. Whether the City official is in a position to make, to participate governmental decision that could foreseeably have a material finar	in making, or to influence a potential ncial effect on the source of income;		<b>₩</b>
4. Whether the payment or services for which the payment would be of any act in other than an official capacity which may later be subjaudit or enforcement of any other official of his or her agency;	be received involves the performance ject to the control, inspection, review,		, 5
<ol><li>Whether the services involve such time demands that would ren or her official duties less efficient.</li></ol>	der the official's performance of his		M
6. Whether the outside services might result in conflicts between the hinder the official's services to the City.	he City and an outside client that will		<b>\Q</b>
7. Are any issues of municipal law involved? If so, describe:			* <b>*</b>
Are you representing a person or entity in a proceeding where y to another municipality?  If so, describe:	ou will be taking a position adverse		Ø'
9. Will you receive any remuneration for your employment? If so,	list the approximate amount:	- N	
Please be advised that any and all current authorization for outside during the time an employee is on FMLA or Personal Medical Leave duration of the leave	employment that may be in effect e will be suspended through the		
APPROVED BY:  Supervisor  LM  Date: May 9, 20   Brarich Ch	Date: 518/1	?	

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

JAN 3 0 2019

### PROVAL FORM HUMAN RESOURCES

Name: JOSEPH BRASEVICH	Date of Request: 1-10-19		
City Attorney Branch/Section: WATER & Power DIV.	Outside Title/Position: Bonzo		DIRECTORS
Outside Employer Name and Address:	Number of hours per week: 5 +		
Boys & Lieus CLUB OF L.A. HARBOT	Outside Work Schedule days/times:	のろり	aidris meeksy ry worning!
1200 S. CABRILLO ST, SAN PEDRO CA	Phone Number:		
Type of Work: YOUTH SERVICE ORGANIZATION	Start and End Date: 1-1-19	12-3	31-19
ALL OUTSIDE EMPLOYMENT MUST BE REN	IEWED ON AN ANNUAL BASIS		
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinar denied.	nce requires that the request be	Yes	No
1. Whether the payment or the services (paid or unpaid) to be por involves actual use of public office or employment or the time the official's agency, for private gain;	, facilities, equipment or supplies of		Ø
2. Whether the payment, services for which payment would involves the acceptance by the official of any money or other co his or her agency for the performance of an act which the official outside source of income, would be required or expected to rend her duties as a City official;	nsideration from anyone other than al, if not performing such act for the der in the regular course or of his or		
3. Whether the City official is in a position to make, to partic potential governmental decision that could foreseeably have source of income;	ipate in making, or to influence a a material financial effect on the		Ø
4. Whether the payment or services for which the payment performance of any act in other than an official capacity which inspection, review, audit or enforcement of any other official of his	may later be subject to the control,		<u>\</u>
5. Whether the services involve such time demands that would rehis or her official duties less efficient.	ender the official's performance of		
6. Whether the outside services might result in conflicts between will hinder the official's services to the City.	the City and an outside client that		Ø
7. Are any issues of municipal law involved? If so, describe:	- LANGE HOPPING - 1		Ø
8. Are you representing a person or entities in a proceeding whe adverse to another municipality? If so, describe:	ere you will be taking a position		<b>⊠</b>
9. Will you receive any remuneration for your employment? If s	so, list the approximate amount:		X.
APPROVED BY:			
Date:	Date: 1 Chief		
Supervisor Date: 112319 Branch	i Unieř		

If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This Includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

JAN 3 0 2019

### **HUMAN RESOURCES**

Name: JOSEPH BRAJEVICH	Date of Request: 1-10-19		
City Attorney Branch/Section: WATER POWE DIV.	Outside Title/Position: Apvisor	BY	OSPAO
Outside Employer Name and Address:	Number of hours per week:	nac (	50per
REPUBLIC OF COATIA, OF FICE FOIL	Outside Work Schedule days/times	MEE	KENOS/
Croatians LIVING ABROAD	Phone Number:		
Type of Work: CULTURAL ORGANIZATION ADVISORY BOARD	Start and End Date: 1-1-19 /	2-3	1-19
ALL OUTSIDE EMPLOYMENT MUST BE REI	NEWED ON AN ANNUAL BASIS		
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinal denied.	nce requires that the request be	Yes	No
1. Whether the payment or the services (paid or unpaid) to be or involves actual use of public office or employment or the time the official's agency, for private gain;	provided creates the appearance of e, facilities, equipment or supplies of		
2. Whether the payment, services for which payment would involves the acceptance by the official of any money or other control in the performance of an act which the official outside source of income, would be required or expected to render duties as a City official;	onsideration from anyone other than al, if not performing such act for the der in the regular course or of his or		Ø
3. Whether the City official is in a position to make, to partic potential governmental decision that could foreseeably have source of income;	a material financial effect on the		×
4. Whether the payment or services for which the payment performance of any act in other than an official capacity which inspection, review, audit or enforcement of any other official of h	may later be subject to the control,		
5. Whether the services involve such time demands that would his or her official duties less efficient.			(X)
6. Whether the outside services might result in conflicts betwee will hinder the official's services to the City.	en the City and an outside client that		$\boxtimes$
7. Are any issues of municipal law involved? If so, describe:	- Andrews - Andr		X
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe:			
9. Will you receive any remuneration for your employment? If	so, list the approximate amount:		X
APPROVED BY:			
Supervisor Date: Branc	h Chief		
Supervisor  Chief of Staff  Date: 12319	is Onioi		

<sup>&</sup>quot;If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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### OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM

	22014		
Name: LOILY BILL VIE	Date of Request: 3-27-19		
City Attorney Branch/Section:	Outside Title/Position: SPENKE	<u>Z</u>	_
Outside Employer Name and address:	Number of hours per week: N/A	,	
Y SHER OFFS' ASSOC. of Alameda 1	Outside Work Schedule days/times:	VIR	
689 OWENS DR. PLEASANTON, CA	Phone Number:		
Type of Work: SPENKER	Start and End Date: 5-14-19   5-	-   <sup>c</sup>  -	-/ -/ ろ
ALL OUTSIDE EMPLOYMENT MUST BE R		•	
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordina	nce requires that the request be		
denied.		Yes	ı
1. Whether the payment or the services (paid or unpaid) to be involves actual use of public office or employment or the time, official's agency, for private gain;	provided creates the appearance of or facilities, equipment or supplies of the		
<ol><li>Whether the payment, services for which the payment we involves the acceptance by the official of any money or other co- or her agency for the performance of an act which the official, it source of income, would be required or expected to render in the</li></ol>	onsideration from anyone other than his for the outside		
a City official;			
<ol><li>Whether the City official is in a position to make, to participa governmental decision that could foreseeably have a material fir</li></ol>			
4. Whether the payment or services for which the payment woul of any act in other than an official capacity which may later be s audit or enforcement of any other official of his or her agency;	ld be received involves the performance ubject to the control, inspection, review,		
<ol><li>Whether the services involve such time demands that would r or her official duties less efficient.</li></ol>	render the official's performance of his		
<ol><li>Whether the outside services might result in conflicts between hinder the official's services to the City.</li></ol>	n the City and an outside client that will		ر
7. Are any issues of municipal law involved? If so, describe:	NA		
8. Are you representing a person or entity in a proceeding when to another municipality? If so, describe:	e you will be taking a position adverse		V
9. Will you receive any remuneration for your employment? If s REIMBURSEMENT FOR TRAVER CXPENSES ONLY	so, list the approximate amount:		
Please be advised that any and all current authorization for outsi during the time an employee is on FMLA or Personal Medical Le duration of the leave.			
APPROVED BY:  Supervisor  Date: 3-27-P)  Branch  Date: 4-2-19	lub. Kmy Date: 3-27-19		

Chief of Staff

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

		MAY 0 6 2019
OFFICE OF THE CITY OUTSIDE EMPLOYMENT A		
Name: Win G. Win	Date of Request: 5/1/25	HUMAN RESOURCES
City Attorney Branch/Section: DW- Workers' comp.	Outside Title/Position:	to2
Outside Employer Name and Address:	Number of hours per week: Not	to exceed 8 hours
Self-Employed Tridependent Contractor	Outside Work Schedule days/times	
Type of Work: Rocal EState	Phone Number:	5/19/70
ALL OUTSIDE EMPLOYMENT MUST BE REN	EWED ON AN ANNUAL BASIS	
Factors to Consider		
Note: If any of factors 1 through 5 apply, the Ethics Ordinan denied.	ce requires that the request be	Yes No
1. Whether the payment or the services (paid or unpaid) to be p or involves actual use of public office or employment or the time, the official's agency, for private gain;	rovided creates the appearance of facilities, equipment or supplies of	
<ol> <li>Whether the payment, services for which payment would involves the acceptance by the official of any money or other cor his or her agency for the performance of an act which the official outside source of income, would be required or expected to rende her duties as a City official;</li> </ol>	nsideration from anyone other than	
<ol> <li>Whether the City official is in a position to make, to participotential governmental decision that could foreseeably have a source of income;</li> </ol>	pate in making, or to influence a a material financial effect on the	
4. Whether the payment or services for which the payment performance of any act in other than an official capacity which m inspection, review, audit or enforcement of any other official of his	hay later be subject to the control.	
5. Whether the services involve such time demands that would re his or her official duties less efficient.	-	
6. Whether the outside services might result in conflicts between will hinder the official's services to the City.	the City and an outside client that	
7. Are any issues of municipal law involved? If so, describe:		
Are you representing a person or entities in a proceeding when adverse to another municipality? If so, describe:	e you will be taking a position	
9. Will you receive any remuneration for your employment? If so	, list the approximate amount:	
APPROVED BY:		1.0
Supervisor Date: 5/1/19 Branch (	Date:	<i> </i>  7
Date: 3 17 19		

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\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

Chief of Staff

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OCT 1 8 2019

HUMAN RESOURCES

## OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM SUPPORT STAFF

Name: NICOLL Carcel	Date of Request:\0	117/201	9	
City Attorney Branch/Section: EXECUTIVE	Outside Title/Position:_	Board M	emb	· <u>(                                   </u>
Outside Employer Name and Address:	Number of hours per we	orth 2h	r5	
LOS Ancales, CA 90030, LACER After School Program	Outside Work Schedule Phone Number:,	days/times:_	NI	<u> </u>
Type of Work: Volunteer	Start and End Date: 10	1/19.9	130	0/20
ALL OUTSIDE EMPLOYMENT MUST BE RE	NEWED ON AN ANNUAL	BASIS		·
Factors to Consider  Note: If any of factors 1 through 5 apply, the Ethics Ordindenied.	ance requires that the I	request be	V	
1 Whather the payment or the consises (said an use sid) to be			Yes	No
<ol> <li>Whether the payment or the services (paid or unpaid) to be or involves actual use of employment or the time, facilities, equi agency, for private gain;</li> </ol>	provided creates the app prient or supplies of the e	earance of employee's		Ø
<ol> <li>Whether the payment, services for which payment would be rethe acceptance by the employee of any money or other consider her agency for the performance of an act which the employee outside source of income, would be required or expected to renher duties as a City employee;</li> </ol>	ration from anyone other	than his or		Ø
3. Whether the City employee is in a position to make, to par potential governmental decision that could foreseeably have a most income;	icipate in making, or to i aterial financial effect on	nfluence a the source		×
4. Whether the payment or services for which the payment performance of any act in other than an employee capacity control, inspection, review, audit or enforcement of any other em	which may later be subi	ect to the		×
5. Whether the services involve such time demands that would re of his or her City duties less efficient.				×
<ol><li>Whether the outside services might result in conflicts between will hinder the employee's services to the City.</li></ol>	the City and an outside o	lient that		$\boxtimes$
7. Will you receive any remuneration for your employment? If s	o, list the approximate am	ount:		図
APPROVED BY:				
Auch Kapp Date: 10/18/19  Supervisor Branch		Date:		
Supervisor Branch	Chief			
Date: 10/18/19				

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitiement for use pending before you.

**Chief of Staff** 

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APR 2 9 2019

## OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM ATTORNEY

HUMAN RESOURCES

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Name: NANCY CHEAN Date of	Request: 04/	25/20	19	
City Attorney Branch/Section: PAYROLL & SPECIAL FUNDS Outside	Title/Position:	CAREGI	VER	
Outside Employee Ness and 4-1-1	of hours per wee			
DEPT OF PUBLIC SOCIAL SPY (THES)				
3400 AEROJECT AVE., EL MONTE 91731	Work Schedule o	lays/times		I NIGI EKENDS
Time of Mode. ACCTOM DIDDE (1800	d End Date: 4/	2019/	4/20	020
ALL OUTSIDE EMPLOYMENT MUST BE RENEWED O	N AN ANNUAL E	BASIS		
Note: If any of factors 1 through 5 apply, the Ethics Ordinance required.	res that the requ	est be		
Whether the navment or the search			Yes	No
. Whether the payment or the services (paid or unpaid) to be provided or involves actual use of public office or employment or the time, facilities, ne official's agency, for private gain;	equipment or sup	plies of		X
. Whether the payment, services for which payment would be receivalves the acceptance by the official of any money or other considerations or her agency for the performance of an act which the official, if not peutside source of income, would be required or expected to render in the rear duties as a City official;	from anyone oth	er than		X
Whether the City official is in a position to make, to participate in motential governmental decision that could foreseeably have a material surce of income;	aking, or to influ financial effect	ence a		X
Whether the payment or services for which the payment would be afformance of any act in other than an official capacity which may later be spection, review, audit or enforcement of any other official of his or her age	e subject to the c	ontrol,		X
Whether the services involve such time demands that would rander the of or her official duties less efficient.	fficial's performan			X
Whether the outside services might result in conflicts between the City ar hinder the official's services to the City.		nt that		
Are any issues of municipal law involved? If so, describe:				X
Are you representing a person or entities in a proceeding where you will be rerse to another municipality? If so, describe:	e taking a positio	n _		X
Will you receive any remuneration for your employment? If so, list the ap \$12.6	proximate amoun	t:	X I	
Kellus an Date: 4/25/19		e:		
Party Date: 4/29/19 Branch Chief				

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED OCT 18 2019

### OFFICE OF THE CITY ATTORNEY

OFFICE OF THE CITY OUTSIDE EMPLOYMENT A SUPPORT STA	PPROVAL FORM	H	UMAN RESOURCES
Name: Colon, Paz		8. 201	9
City Attorney Branch/Section: Criminal Branch	Outside Title/Position:		
Outside Employer Name and Address:	Number of hours per week:	ep to :	30 hrs =130
Uber Grenlight 2102 N. Tustin Ave.	Outside Work Schedule days/t	imes: SAT	4:30 pm-T-30pr -7em-4pm -1240-80m
Santa Ana, CA 92705	Phone Number: Drug	1 App G	umunications
Type of Work: Rideshave   Driver	Start and End Date: 10/11/	191- Inc	delitely Jon Know,
ALL OUTSIDE EMPLOYMENT MUST BE RE	NEWED ON AN ANNUAL BAS	S	10/10/20 (m/h)
Factors to Consider			1/
Note: If any of factors 1 through 5 apply, the Ethics Ordin denied.	nance requires that the reque	st be Yes	No
1. Whether the payment or the services (paid or unpaid) to be or involves actual use of employment or the time, facilities, equagency, for private gain;		ce of	×.
2. Whether the payment, services for which payment would be the acceptance by the employee of any money or other consider agency for the performance of an act which the employee outside source of income, would be required or expected to remember duties as a City employee;	eration from anyone other than lee, if not performing such act fo	nisor └└ rthe	¥
3. Whether the City employee is in a position to make, to pare potential governmental decision that could foreseeably have a rof income;	rticipate in making, or to influer material financial effect on the so	ource	A
4. Whether the payment or services for which the payme performance of any act in other than an employee capacity control, inspection, review, audit or enforcement of any other en	which may later be subject to	the  the	¥
5. Whether the services involve such time demands that would of his or her City duties less efficient.	render the employee's performa	nce $\square$	Ø
6. Whether the outside services might result in conflicts betwee will hinder the employee's services to the City.	n the City and an outside client	that	A
7. Will you receive any remuneration for your employment? If #300 00 - \$1000.00 per week (based or drive.	1 how much or often	Z A	
APPROVED BY:			
May Establed Date: 10-18-19 Supervisor Branch	Dat	e: <u>/0/</u> 18	1/9

<sup>\*</sup>If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

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### OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM

Name: Susan S. Cours ATTORNEY Date of Request 7/1/	15	
City Attorney Branch/Section: Chuninal - Hairbon Outside Title/Position: LACLA	Ca	nmttu
Outside Employer Name and Address:  Number of hours per week: Von  ACBA - 1055 W. Ith St Sub-2700  Outside Work Schedule days/times  IA (A 90017 - 2553  Phone Number:  Type of Work: Voluntar Organization  Start and End Date: 7/1/19	ues s: Vo	Anis 0/20
ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS		
Factors to Consider  Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.  1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of	Yes	No No
or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;		<b>A</b>
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;		Ø
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;		Ø
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;		<u></u>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.		A
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.		B
7. Are any issues of municipal law involved? If so, describe:		
Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality?  If so, describe:		Ø
9. Will you receive any remuneration for your employment? If so, list the approximate amount:		X
APPROVED BY:  Date: 7   19   Branch Chief  Date: 7   3   9   Branch Chief	2/19	7

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

SEP 1 7 2019
HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

OUTSIDE EMPLOYMENT			
Name: Susa Loury ATTORNE	P Date of Request: 9-3-	19	
City Attorney Branch/Section: Cuminal - Harborz	Outside Title/Position. Public	Sof	ty Commissioner
Outside Employer Name and Address:	Number of hours pel Wate	-2	
Coty of Redando Beach	Outside Work Schedule days/times	320	m / 2 .ca.
			P
Type of Work: Volunteer / Commissioner	Phone Number:  Start and End Date:	Th	1
ALL OUTSIDE EMPLOYMENT MUST BE RE	NEWED ON AN ANNUAL BASIS	9	30/20
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordina denied.	ance requires that the request be		
		Yes	No
<ol> <li>Whether the payment or the services (paid or unpaid) to be or involves actual use of public office or employment or the time the official's agency, for private gain;</li> </ol>	provided creates the appearance of e, facilities, equipment or supplies of		×
<ol> <li>Whether the payment, services for which payment would involves the acceptance by the official of any money or other or his or her agency for the performance of an act which the offici outside source of income, would be required or expected to ren her duties as a City-official;</li> </ol>	onsideration from anyone other than		Ħ
<ol> <li>Whether the City official is in a position to make, to partic potential governmental decision that could foreseeably have source of income;</li> </ol>	cipate in making, or to influence a a material financial effect on the		Ø
4. Whether the payment or services for which the payment performance of any act in other than an official capacity which inspection, review, audit or enforcement of any other official of h	may later be subject to the control		Ŋ
<ol><li>Whether the services involve such time demands that would r his or her official duties less efficient.</li></ol>			쵠
6. Whether the outside services might result in conflicts between will hinder the official's services to the City.	n the City and an outside client that		×
7. Are any issues of municipal law involved? If so, describe:			. <del>M</del>
Are you representing a person or entities in a proceeding who adverse to another municipality? If so, describe:	ere you will be taking a position		<b>X</b>
9. Will you receive any remuneration for your employment? If s	to, list the approximate amount:		Ø
APPROVED BY:  Argulusk Date: 9 3 19	Molesta Date: 91	16/	2019
Supervisor CALC Date: 9/17/19 Branch	Chief		

"If the employment is with a "restricted acurca," you must also obtain approval from the Ethics Commission. IAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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### OFFICE OF THE CITY ATTORNEY **OUTSIDE EMPLOYMENT APPROVAL FORM**

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SUPPORT STA	<b>NFF</b>	THE OUT OF THE OUT OUT OF THE OUT OF THE OUT
Name: Zunekka Chss	Date of Request: 12/2/19	
City Attorney Branch/Section: POLCE DISCOUNT	Outside Title/Position: driver	
Outside Employer Name and Address:	Number of hours per week: Vanes M	raybe 5 hes?
Lyft - 662 Sante Fe AVE, LA CA	Outside Work Schedule days/times: Fri	-sun
	Phone Number:(	
Type of Work: Lyft wher adviving	Start and End Date: 2/2/A 7 114	the side
ALL OUTSIDE EMPLOYMENT MUST BE REI	NEWED ON AN ANNUAL BASIS	
Factors to Consider  Note: If any of factors 1 through 5 apply, the Ethics Ordindenied.		
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2. Whether the payment, services for which payment would be a the acceptance by the employee of any money or other consider her agency for the performance of an act which the employee outside source of income, would be required or expected to ren her duties as a City employee;	eration from anyone other than his or e, if not performing such act for the	
3. Whether the City employee is in a position to make, to par potential governmental decision that could foreseeably have a most income;	ticipate in making, or to influence a naterial financial effect on the source	
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5. Whether the services involve such time demands that would reof his or her City duties less efficient.	render the employee's performance	
6. Whether the outside services might result in conflicts between will hinder the employee's services to the City.	n the City and an outside client that	(ED)
7. Will you receive any remuneration for your employment? If s  L'ant answer this question, H a  Charse to drive, this is optimal for a  APPROVED BY:	tepends hav often I	) ( Y .
Date: 12/10/19 Rranch	Date: 12/1.	3/19
Chief of Staff	Date: Date: Commission. LAMC §49.5.7.C.2.	thside Ley normal
If the employment is with a "restricted source," you must also obtain approval fro This includes anyone who does or seeks to do business with the City Attorney, ar egislative or administrative action which would have a direct material financial eff	nyone who has attempted to influence you in a	worklossice

seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

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OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM HUMAN RESOURCES

Name: JON 17/141 (RISTAWATTORNEY	Date of Request: 2/24/18		
City Attorney Branch/Section: SNAGD - CNAS	Outside Title/Position:	SPUA	her
Outside Employer Name and Address:	Number of hours per week:	2-	Den son
SCHOOLS + DUIL DOUND BORS	Outside Work Schedule days/times:	TE	20
ABOUT THEN UPS SKILLS	Phone Number:	/ 12	
Type of Work PUBLIC SPEAKING + look GREP	Phone Number:	1/13	10
Type of Work: NOSCIC SPEAKING TOOK ME	Start and End Date: 1/12/16 / /	1 10	117
ALL OUTSIDE EMPLOYMENT MUST BE REN	EWED ON AN ANNUAL BASIS		
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordinandenied.	ce requires that the request be		
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<ol> <li>Whether the City official is in a position to make, to particip potential governmental decision that could foreseeably have a source of income;</li> </ol>	pate in making, or to influence a material financial effect on the		
4. Whether the payment or services for which the payment performance of any act in other than an official capacity which minspection, review, audit or enforcement of any other official of his	ay later be subject to the control,		4
5. Whether the services involve such time demands that would rein his or her official duties less efficient.			9
6. Whether the outside services might result in conflicts between will hinder the official's services to the City.	the City and an outside client that		
7. Are any issues of municipal law involved? If so, describe:			中
Are you representing a person or entities in a proceeding where adverse to another municipality? If so, describe:	e you will be taking a position		
0 - 13 13 OF BOOK SALCES + \$1450-1	list the approximate amount:	d	
APPROVED BY: 1/8/2019 Date: 1/8/2019	al Mother Date: 1/	18/2	2019
Chief of Staff  Date: 1/22/19  Branch C	Chief	-	

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

JAN 30 2019

**HUMAN RESOURCES** 

OFFICE OF THE CITY OUTSIDE EMPLOYMENT	Y ATTORNEY APPROVAL FORM	
SUPPORT ST		
Name: AHIO RVZ	Date of Request: 1 16 19	
City Attorney Branch/Section: (Rimina) (CTI	Outside Title/Position: Outside Title/Position:	SSIGHER
Outside Employer Name and Address:	Number of hours per week: 1	A
HALL of TUSTICE 211 W. TEMPLE STREET	Outside Work Schedule days/times:	EVERY MONTH
LA., CA 90012	Phone Number:	Clo Am. to Weak
Type of Work: INMATE WELFACE ( .mm. SSIC	Start and End Date: 1351A	- ONCEING
ALL OUTSIDE EMPLOYMENT MUST BE RE	NEWED ON AN ANNUAL BASIS	1/24/20 (w/h)
Factors to Consider		These meetings
Note: If any of factors 1 through 5 apply, the Ethics Ordindenied.	nance requires that the request be	Yes No will Not
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<ol><li>Whether the payment, services for which payment would be the acceptance by the employee of any money or other consider her agency for the performance of an act which the employee outside source of income, would be required or expected to rer</li></ol>	eration from anyone other than his or e, if not performing such act for the	West AT LACA
her duties as a City employee;		office, IN
<ol> <li>Whether the City employee is in a position to make, to par potential governmental decision that could foreseeably have a n of income;</li> </ol>	dicipate in making, or to influence a naterial financial effect on the source	Accommidate
4. Whether the payment or services for which the payment performance of any act in other than an employee capacity control, inspection, review, audit or enforcement of any other employees.	which may later be subject to the	These meetings And
5. Whether the services involve such time demands that would not his or her City duties less efficient.		1 Knot miss
<ol><li>Whether the outside services might result in conflicts between will hinder the employee's services to the City.</li></ol>	n the City and an outside client that	- Work, I
Will you receive any remuneration for your employment? If s	so, list the approximate amount:	D X 1
		- Documents
APPROVED BY:	Λ	the blisher was in.
Mustafu Date: 1/23/2019 - Supervisor Branch	White Date: 1	23/2019
1417	Offici	
Chief of Staff		

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

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#### Los Angeles County Inmate Welfare Commission Bylaws

The following rules of procedures for the Los Angeles County Sheriff's Department Inmate Welfare Commission were drafted and approved by the Los Angeles County Sheriff to facilitate the performance of the Inmate Welfare Commission of its duties as outlined in California Penal Code.

#### **Section 1: Commissioners**

**Selection and Tenure** –The Sheriff of Los Angeles County shall appoint Inmate Welfare Commission members. Appointed Commissioners shall serve at the will of the Sheriff during his/her term, unless a Commissioner chooses to step-down.

- A. Chairperson The Chairperson shall be appointed by the Sheriff of Los Angeles County. The Chairperson's term will be limited to three years, unless the Chairperson chooses to step-down. The first three year term will be effective September 25, 2015.
- B. Vice Chairperson –The Vice Chairperson shall be appointed by the Chairperson with the Commission's approval. The Vice Chairperson's term will be limited to three years, unless the Vice Chairperson chooses to step down. The Vice Chairperson shall assume the duties of the Chairperson upon the Chairperson's absence, as well as at the end of the Chairperson's three year term.
- **C. Commissioner Emeritus –** The Sheriff directed the position remain.
- D. Secretary The Director/Captain of Inmate Services Bureau will act as the Secretary for the Inmate Welfare Commission in a non-voting capacity. As such the Secretary will;
  - 1. Minutes The Secretary shall be responsible for maintaining a permanent record of the minutes of each meeting. The minutes shall contain a brief synopsis of the meeting including a complete restatement of all motions and record of votes, conditions or recommendations made on any action and record of attendance. Inmate Services Bureau will maintain the records of the minutes for seven years.
  - 2. Funding Requests The Secretary will ensure all requests for funding have been properly reviewed and approved by the concerned Sheriff's Department Executive and per Department Policy, prior to its submission to the Inmate Welfare Commission. Projects will be submitted to the Commissioners seven days prior to the Commission meetings. Any project considered during a special meeting, as

- B. Special Meetings The Chairperson may, upon consultation with the Department Executive Liaison and discussion with the Commission Secretary, call for a special meeting of the Inmate Welfare Commission for emergency funding requests. Commissioners will be advised 24 hours in advance of special meetings. The Secretary will provide an agenda of the items to be considered. These meetings may be conducted via conference call. Any special meeting would be considered supplemental to the regular meetings and minutes would need to be documented.
- **C. Quorum** Seven voting Commission members of the Inmate Welfare Commission constitute a quorum for project approval.
- D. Voting An affirmative vote requires a majority vote of the voting of the Commission members in attendance. There is no proxy voting. Any project not receiving a majority vote will be deemed not approved. The Sheriff of Los Angeles County may override any vote of the Commission.
- **E. Agenda** The Secretary or designee shall be responsible for preparing an agenda for Commission meetings. The Order of Business for the meeting shall be as follows:
  - 1. Call to Order
  - 2. Roli Call
  - **3.** Approval of Minutes
  - 4. Financial Statements
  - 5. Facilities Services Bureau
  - 6. Presentations General
  - **7.** Presentations Funding
  - 8. Committee Reports
  - 9. Old Business
  - 10. New Business
  - 11. Commissioner Comments
- F. Duties of the Commission Approve funding requests by the Los Angeles County Sheriff's Department for projects benefiting inmates housed in the jail facilities of Los Angeles County, review ongoing projects, and discuss funding priorities from/for the Inmate Welfare Fund of Los Angeles County, in accordance with Penal Code 4025.
- **Section 3: Committees** Committees established within these bylaws and by this body do not require a formal in person meeting, or the keeping of minutes.
  - A. Executive Committee The Executive Committee will include the Chairperson, Assistant Division Director of Custody Services Division, Secretary, and two additional committee members appointed by the

Sheriff as soon as practical. Commission members appointed to vacant seats will complete the remaining term and may be appointed to two additional terms, pursuant to the will of the Los Angeles County Sheriff.

#### Section 6: Bylaws

A. The Sheriff of Los Angeles County may amend the bylaws of the Inmate Welfare Commission at any time. The Inmate Welfare Commission may propose, after a discussion and majority vote, amendments to the bylaws of the Inmate Welfare Commission for the Sheriff's consideration.

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**HUMAN RESOURCES** 

OFFICE OF THE CITY OUTSIDE EMPLOYMENT A SUPPORT STA	PPROVAL FORM
Name: AMI O RVZ	Date of Request:
City Attorney Branch/Section: CANINAL / CJT	Outside Title/Position: OWNER
Outside Employer Name and Address:	Number of hours per week: 2-3
358 MUSEUM DRIVE	Outside Work Schedule days/times: Weenessays
LOS ANGELES, CA 90065	Phone Number:
Type of Work: Time Art / Visual Art	Start and End Date: H2009 / Present
ALL OUTSIDE EMPLOYMENT MUST BE REM	NEWED ON AN ANNUAL BASIS 9 - 10/18/20
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordin denied.	ance requires that the request be
1. Whether the payment or the services (paid or unpaid) to be or involves actual use of employment or the time, facilities, equipagency, for private gain;	provided creates the appearance of pment or supplies of the employee's
<ol> <li>Whether the payment, services for which payment would be rethe acceptance by the employee of any money or other consider her agency for the performance of an act which the employee outside source of income, would be required or expected to render duties as a City employee;</li> </ol>	ration from anyone other than his or
<ol> <li>Whether the City employee is in a position to make, to part potential governmental decision that could foreseeably have a m of income;</li> </ol>	icipate in making, or to influence a aterial financial effect on the source
<ol> <li>Whether the payment or services for which the payment performance of any act in other than an employee capacity control, inspection, review, audit or enforcement of any other employee.</li> </ol>	which may later be subject to the
<ol><li>Whether the services involve such time demands that would re of his or her City duties less efficient,</li></ol>	ender the employee's performance
<ol><li>Whether the outside services might result in conflicts between will hinder the employee's services to the City.</li></ol>	the City and an outside client that
7. Will you receive any remuneration for your employment? If so Annua	list the approximate amount:
APPROVED BY:	
Date/5/2/19 MM	Mistedia Date: 10/01/2019
Supervisor Branch (	
MK Date: Walig	

Chief of Staff

<sup>&</sup>quot;If the employment is with a "restricted source," you must also obtain approval from the Etnics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

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ATTORNEY	I I		
Name: YMM M500	Date of Request: 12919-	HIM	an resou
City Attorney Branch/Section: LADW P	Outside Title/Position: Real To		<del></del>
Outside Employer Name and Address:	Number of hours per week:	5101 2hR	nal only
Kealty Masters and Associates	Outside Work Schedule days/times:	wk	nds on
17592 E. 17th St. STEIDD TUSTI	Phone Number:		
Type of Work: Real Estate	Start and End Date: 1/29/19/	1/2	9/2000
ALL OUTSIDE EMPLOYMENT MUST BE RENE	WED ON AN ANNUAL BASIS		
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordinanc denied.	e requires that the request be	Yes	No
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<ol> <li>Whether the payment or the services (paid or unpaid) to be pro or involves actual use of public office or employment or the time, f the official's agency, for private gain;</li> </ol>	ovided creates the appearance of facilities, equipment or supplies of		×
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<ol> <li>Whether the City official is in a position to make, to participal potential governmental decision that could foreseeably have a source of income;</li> </ol>	ate in making, or to influence a material financial effect on the		Ă,
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7. Are any issues of municipal law involved? If so, describe:			×
Are you representing a person or entities in a proceeding where adverse to another municipality? If so, describe:	you will be taking a position		×
9. Will you receive any remuneration for your employment? If so,	list the approximate amount:	×	
Supervisor ( Branch C	Date:	21.	-19
Chief of Staff			

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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**HUMAN RESOURCES** 

ATTORNET		ILOUI	<b>いいにつ</b>
Name: Michael Durdes	Date of Request: 6/14/19		
City Attorney Branch/Section: Gen. Course	Outside Title (D. 16)	Staff	/Consultent
Outside Employer Name and address:	Number of hours per week:		
Multiple Compaigns - no set addiss	Number of hours per week: Varias  Outside Work Schedule days/times:	ff ha	ic. Only dead
	Phone Number:		
Type of Work: Political Carpaigns (volunter)	Start and End Date: Fall year		<del></del>
ALL OUTSIDE EMPLOYMENT MUST BE R	ENEWED ON AN ANNUAL BASIS	30	20
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordinar denied.	nce requires that the request be		
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3. Whether the City official is in a position to make, to participate governmental decision that could foreseeably have a material final	e in making, or to influence a potential		<b>&gt;</b>
4. Whether the payment or services for which the payment would of any act in other than an official capacity which may later be sul audit or enforcement of any other official of his or her agency;	he received involves the next		<b>\overline{\over</b>
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of the following duties less enitherit.			
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8. Are you representing a person or entity in a proceeding where to another municipality? If so, describe:	you will be taking a position adverse		<del>-</del>
9. Will you receive any remuneration for your employment? If so,	list the approximate amount:	<b>P</b>	
Please be advised that any and all current authorization for outside during the time an employee is on FMLA or Personal Medical Leav duration of the leave.  APPROVED BY:  Date: 6/14/19  Branch Cl	Date: 6 (14)	)	
Ubil Date: 4/18/19			

Chief of Staff

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to

a proceeding involving a license, permit or other entitlement for use pending before you.

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ATTORNI	EY		
Name: Michael Ourdes	Date of Request: 6/11/19	łuman re	SOUF
City Attorney Branch/Section: Ger Cause	Outside Title/Position: Luck	Produce	<u> </u>
Outside Employer Name and address:	Number of hours per week:	2/wek	le le
TB Grap Inc	Outside Work Schedule days/time	<b>a</b> .	
136 East GAT St. NY, NY 10065	Phone Number:	S	
Type of Work: Event Production	Start and End Date:	Full Y.	<b>MAN</b>
ALL OUTSIDE EMPLOYMENT MUST BE	Through Through BASIS	h 6/30	120
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Note: If any of factors 1 through 5 apply, the Ethics Ordi denied.	nance requires that the request be		
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to another municipality? If so, describe:			
9. Will you receive any remuneration for your employment?	so, list the approximate amount:	<b>₽</b>	
Please be advised that any and all current authorization for out during the time an employee is on FMLA or Personal Medical L duration of the leave.	side employment that may be in effect eave will be suspended through the		
APPROVED BY:  Celesce Sies Date: 6/14/19	glimmy Date: Gli	4/19	
Supervisor Date: 6/18/19 Branch	h Chief		

Chief of Staff

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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FEB 0 4 2019

Name: AWDREY EGAN	Date of Request:	HUMAN RES	DURCE	S
City Attorney Branch/Section: EmployMENT LIT.	Outside Title/Positio		180	
Outside Employer Name and address:	Number of hours per	7		•
Newbor's Law (Not a bising which				
7.0. Box 80144, San Avino, CA 91118 an	Outside Work Scheo Phone Number:	ule days/times:	Vicke	of an
Type of Work: Marspelle + sale of day Plan	Start and End Date:	1./19 1	12/31	10
ALL OUTSIDE EMPLOYMENT MUST BE RE	ENEWED ON AN ANI	NUAL BASIS		
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinandenied.				
1 Whether the payment and			Yes	No
<ol> <li>Whether the payment or the services (paid or unpaid) to be p involves actual use of public office or employment or the time, f official's agency, for private gain;</li> </ol>	provided creates the a facilities, equipment o	appearance of o	r >	
<ol> <li>Whether the payment, services for which the payment wo involves the acceptance by the official of any money or other con or her agency for the performance of an act which the official, if n source of income, would be required or expected to render in the a City official;</li> </ol>	isideration from anyor	ne other than his	\$	×
3. Whether the City official is in a position to make, to participate governmental decision that could foreseeably have a material final	NCIAL effect on the sou	ree of income.		X X
4. Whether the payment or services for which the payment would lead of any act in other than an official capacity which may later be subaudit or enforcement of any other official of his or her agency;	La de la companya de			. (
<ol><li>Whether the services involve such time demands that would ren or her official duties less efficient.</li></ol>	der the official's perfo	rmance of his		Ø.
and the second of the second o				×
<ul><li>6. Whether the outside services might result in conflicts between the hinder the official's services to the City.</li><li>7. Are any issues of municipal law involved? If so, describe:</li></ul>	he City and an outside	client that will		X
		40		X
8. Are you representing a person or entity in a proceeding where you another municipality? If so, describe:				×
9. Will you receive any remuneration for your employment? If so, At sme him should the corporation.	list the approximate a	mount:	×	
Please be advised that any and all current authorization for outside during the time an employee is on FMLA or Personal Medical Leave duration of the leave.				
APPROVED BY:				
Supervisor  Date: 13119  Branch Chi		Date: 1-36-19		
Chief of Stoff				

<sup>\*</sup>If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED
SEP 1 6 2019

### OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM

HUMAN RESOURCES

SUPPORT STAFF		111	
Name: Michael D. Evans-Zapeda D	ate of Request:	10/19	
City Attorney Branch/Section: NJP	outside Title/Position:	Doctor	/Therap
	lumber of hours per week	10-20	
13200 (rossronds PKIDII N. Bldc 300	utside Work Schedule da	ys/times: <u>54</u>	Sun / West
1 1 1 1 1 H	tart and End Date: 9/24/	19 , T.B	×
ALL OUTSIDE EMPLOYMENT MUST BE RENEV	/ / WED ON AN ANNUAL B	ASIS 911	5/20
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordinan	ce requires that the req	uest be	
denied.		Yes	No /
1. Whether the payment or the services (paid or unpaid) to be proor involves actual use of employment or the time, facilities, equipm agency, for private gain;	ovided creates the appea ent or supplies of the em	rance of ployee's	Ø
<ol> <li>Whether the payment, services for which payment would be received the acceptance by the employee of any money or other considerate her agency for the performance of an act which the employee, it outside source of income, would be required or expected to render her duties as a City employee;</li> </ol>	ion from anyone other the foot performing such ac	an his or Little to the	
3. Whether the City employee is in a position to make, to particip potential governmental decision that could foreseeably have a mate of income;			√ Z
4. Whether the payment or services for which the payment is performance of any act in other than an employee capacity who control, inspection, review, audit or enforcement of any other employee.	nich may later be subject		
5. Whether the services involve such time demands that would rend of his or her City duties less efficient,	der the employee's perfor	mance	D,
6. Whether the outside services might result in conflicts between the will hinder the employee's services to the City.	ne City and an outside clie	ent that	Ø
7. Will you receive any remuneration for your employment? If so,	list the approximate amou	unt:	
APPROVED BY:  Amily Greeky Date: 9/11/19  Branch Ch	Molidia [	Date: 9/12/2	2019
/AL/ Date: 9/14/19			

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

September 11, 2019

Outside Employment Memo for Michael D. Evans-Zepeda

The outside employment will take place at the Heredia Therapy Group located at 13200 crossroads parkway. Suite 300, 335 & 350. City of Industry CA 91746. I will be providing therapy services to individuals, couples, and families under the supervision of Dr. Farnush Farmand. Services will include, but are not limited to, diagnostic evaluations, mental health status exams, treatment planning, outside referrals for greater level of care, and long term treatment. Patients seen will be direct referrals from the Heredia Therapy Group.

Current City duties include serving as an Administrative Coordinator for the Neighborhood Justice Program, which includes, but is not limited to, the following:

The Administrative Coordinator (AC) assigned to NJP will handle all administrative tasks associated with NJP including conducting phone intake of potential participants; scheduling participants into weekly Neighborhood Justice Panels; contacting crime victims regarding their participation in NJP; entering participant data into in the Criminal Case Management System (CCMS); generating and mailing intake letters; generating and mailing resolution letters; updating participant information in CCMS, including collecting post-panel evaluations from participants; maintaining NJP related paperwork, including brochures for partner service-providers and restorative agreement forms;

attending Neighborhood Justice Panels as needed. The Administrative Coordinator will also conduct limited case management involving weekly or biweekly phone check-ins with participants to monitor their progress. Implement the NJP process described above and assist in collecting and analyzing grant metrics and outcome data and meeting grant-reporting requirements, when necessary. The AC will also be expected to provide ongoing feedback and analysis to the Supervising Attorney regarding program successes, needs for improvement, strategic planning, and other administrative topics in order to strengthen this restorative justice effort."

There is no anticipated cross-pollination between NJP participants and patients seen at the Heredia Practice Group. If such an event does occur, the individual will be referred to another therapist at the Heredia Practice Group. The outside employment is necessary for completion of the required supervised hours of practice for licensure as psychologist in the state of California.

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RECEIVED
MAY - 2 2019

### OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM

**HUMAN RESOURCES** 

	-KOVAL FORM
Name: Ayeret Feiman ATTORNEY	Pate of Request: 4/25/19
City Attorney Branch/Section: SNAGO	Outside Title/Position: Real Estate Broker
	lumber of hours per week: 1-2
Self-employed	outside Work Schedule days/times: varies (evenings)
	hone Number:(
Type of Work: Real Estate Broker - s Reflevals	tert and End Date: 4/25/19 1 4/25/20
ALL OUTSIDE EMPLOYMENT MUST BE RENEY	VED ON AN ANNUAL BASIS
Factors to Consider	
Note: If any of factors 1 through 5 apply, the Ethics Ordinance denied.	requires that the request be
	Yes No
<ol> <li>Whether the payment or the services (paid or unpaid) to be provor involves actual use of public office or employment or the time, fa the official's agency, for private gain;</li> </ol>	rided creates the appearance of cilities, equipment or supplies of
<ol> <li>Whether the payment, services for which payment would be involves the acceptance by the official of any money or other consideration in the payment would be required or expected to render the duties as a City official;</li> </ol>	leration from anyone other than
<ol> <li>Whether the City official is in a position to make, to participal potential governmental decision that could foreseeably have a r source of income;</li> </ol>	e In making, or to influence a naterial financial effect on the
4. Whether the payment or services for which the payment we performance of any act in other than an official capacity which may inspection, review, audit or enforcement of any other official of his or	later be subject to the control.
<ol><li>Whether the services involve such time demands that would render his or her official duties less efficient.</li></ol>	er the official's performance of
<ol><li>Whether the outside services might result in conflicts between the will hinder the official's services to the City.</li></ol>	City and an outside client that
7. Are any issues of municipal law involved? If so, describe:	□ 🗗
Are you representing a person or entitles in a proceeding where y adverse to another municipality? If so, describe:	ou will be taking a position
9. Will you receive any remuneration for your employment? If so, lis	
	Modele Date: 4/26/2019 City time.
Supervisor  Chief of Staff  Date: 4130119  Branch Chief	ef

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

Mh

OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM **ATTORNEY** Date of Request: City Attorney Branch/Section: General Counse I Outside Title/Position: Outside Employer Name and Address: Number of hours per week Outside Work Schedule days/times: Phone Number Start and End Date ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied. Yes No 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income: 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control. inspection, review, audit or enforcement of any other official of his or her agency; 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. 7. Are any issues of municipal law involved? If so, describe: 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: 9. Will you receive any remuneration for your employment? If so, list the approximate amount: APPROVED BY: Date: Supervis **Branch Chief** 

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

## OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM SUPPORT STAFF

RECEIVED
SEP 1 9 2019
HUMAN RESOURCE

Name: RICARDO FUENTES	Date of Request:	3/9/19		
City Attorney Branch/Section: (AIRPORTS)	Outside Title/Position:	POLYGRAPH	CX4"	Yavê
Outside Employer Name and address:	lumber of hours per we	ek: 0 - /	15	
886 W 974 ST, #16	Outside Work Schedule			
SAN PESRO CA 90731 P	Phone Number:			
886 W 974 ST, #16  SAN PESRO CA 90731  P  Type of Work: POLYGRAPH EXAMS  S	start and End Date:/6	11/19 , 9/	30/2	30
ALL OUTSIDE EMPLOYMENT MUST BE REN	IEWED ON AN ANNUA	AL BASIS		
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinance denied.	e requires that the req	uest be	Yes	No
<ol> <li>Whether the payment or the services (paid or unpaid) to be proinvolves actual use of employment or the time, facilities, equipped agency, for private gain;</li> <li>Whether the payment, services for which the payment wou involves the acceptance by the employee of any money or other chis or her agency for the performance of an act which the employee</li> </ol>	ment or supplies of the old be received, or un- consideration from anyonee, if not performing su	paid services ne other than ch act for the		$\boxtimes$
outside source of income, would be required or expected to rende duties as a City employee;	er in the regular course	of his or her	П	X
3. Whether the City employee is in a position to make, to partipotential governmental decision that could foreseeably have a matincome;	icipate in making, or t terial financial effect on	o influence a the source of		X
4. Whether the payment or services for which the payment would be of any act in other than an employee capacity which may later be review, audit or enforcement of any other employee of his or her ag	pe subject to the contro gency;	ol, inspection,		×
5. Whether the services involve such time demands that would rendhis or her City duties less efficient.	der the employee's perf	ormance of		X
6. Whether the outside services might result in conflicts between the hinder the employee's services to the City.	ne City and an outside o	client that will		X
7. Will you receive any remuneration for your employment? If so,	list the approximate am	ount:	×	
Please be advised that any and all current authorization for outside during the time an employee is on FMLA or Personal Medical Leave duration of the leave.  ARPROVED BY:  Date: 9-13-19  Brangh Cr	e will be suspended thro		9	
Date: 9-19-19				

Chief of Staff

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## OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM SUPPORT STAFF

FEB 2 0 2019

Name: Leticu barcin	Date of Request: 4-13-19	A Property of	
City Attorney Branch/Section: <u>Welluthe</u>	Outside Title/Position: Cast M	embe	N
Outside Employer Name and address:	Number of hours per week:	20	
Disneyland - Anaheim	Outside Work Schedule days/times:		S
	Phone Number: 28 - 978 - 834	2	
Type of Work: Merchandse	Start and End Date: 2/23/19		
ALL OUTSIDE EMPLOYMENT MUST BE RE		2/22/2	0
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordinan denied.	ce requires that the request be	Yes	No
<ol> <li>Whether the payment or the services (paid or unpaid) to be prinvolves actual use of employment or the time, facilities, equi agency, for private gain;</li> </ol>	provided creates the appearance of o pment or supplies of the employee's	;	
2. Whether the payment, services for which the payment we involves the acceptance by the employee of any money or other his or her agency for the performance of an act which the emplo- outside source of income, would be required or expected to ren- duties as a City employee;	consideration from anyone other than	1	
3. Whether the City employee is in a position to make, to pa potential governmental decision that could foreseeably have a maincome;	rticipate in making, or to influence a aterial financial effect on the source of		
4. Whether the payment or services for which the payment would of any act in other than an employee capacity which may later review, audit or enforcement of any other employee of his or her a	be subject to the control, inspection, agency;		e e
<ol><li>Whether the services involve such time demands that would re- his or her City duties less efficient.</li></ol>	nder the employee's performance of		
6. Whether the outside services might result in conflicts between hinder the employee's services to the City.	the City and an outside client that will		d
7. Will you receive any remuneration for your employment? If so	, list the approximate amount:		,
Please be advised that any and all current authorization for outsid- during the time an employee is on FMLA or Personal Medical Leaduration of the leave.	e employment that may be in effect ve will be suspended through the		
APPROVED BY:  Market Date: 21119  Branch C	Date: hief		

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# OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM ATTORNEY

yes

RENEWAL

RECEIVED

Name: Kevin A. Gilligan	Date of Request: _June 27. 2019		JUL 1 6 2019
City Attorney Branch/Section: Criminal/Special Lit	Outside Title/Position: Photogra	<sub>apne</sub> HU	MAN RESOURCE
Outside Employer Name and address:	Number of hours per week:Varies 0-1	10	_
Torrance CA 90503	Outside Work Schedule days/tin	nes: <u>Va</u>	ries
	Phone Number:		_
Type of Work: Whotography	Start and End Date: 8/1/19 / -8/1/	31/20	(wth)
ALL OUTSIDE EMPLOYMENT MUST I	BE RENEWED ON AN ANNUAL BASIS		( P / No)
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinated.	nance requires that the request be	Yes	Ne
1. Whether the payment or the services (paid or unpaid) to	be provided creates the appearance or o		
involves actual use of public office or employment or the time official's agency, for private gain;	ne, facilities, equipment or supplies of the		
2. Whether the payment, services for which the payment would the acceptance by the official of any money or other consideragency for the performance of an act which the official, if not of income, would be required or expected to render in the resofficial;	eration from anyone other than his or her performing such act for the outside source		
Whether the City official is in a position to make, to particily governmental decision that could foreseeably have a material second foreseeably have a	pate in making, or to influence a potential financial effect on the source of income;		
4. Whether the payment or services for which the payment wo of any act in other than an official capacity which may later be audit or enforcement of any other official of his or her agency;	ould be received involves the performance subject to the control, inspection, review		
<ol><li>Whether the services involve such time demands that would or her official duties less efficient.</li></ol>	d render the official's performance of his		
<ol><li>Whether the outside services might result in conflicts betwee hinder the official's services to the City.</li></ol>			
7. Are any issues of municipal law involved? If so, describe:			
Are you representing a person or entity in a proceeding who to another municipality? If so, describe:	ere you will be taking a position adverse		8
9. Will you receive any remuneration for your employment? I Please be advised that any and all current authorization for ou during the time an employee is on FMLA or Personal Medical duration of the leave.	tside employment that may be in effect		
Date: 7/5/19  Bupervisor  Date: 7/5/19	Date: 7/12/20	99	

## OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM ATTORNEY

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	1		
Name: Kensin Gilligan	Date of Request: 7/5/19		_
City Attorney Branch/Section:	Outside Title/Position: Awisa	2 6	>001
Outside Employer Name and address:  Thereatoral Ann - Counterfeiting Continues	Number of hours per week:	Vare	1 - <del>1</del>
Honeland Searty Tuesligations	Outside Work Schedule days/times:	Zuzil	enty
727154 & 100 54F161	Phone Number:	94	A
Type of Work:	Start and End Date: 7 \ 9	(21	
ALL OUTSIDE EMPLOYMENT MUST BE R	ENEWED ON AN ANNUAL BASIS	2 Na	$\angle 2z$
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordinar denied.	nce requires that the request be	Yes	No
1. Whether the payment or the services (paid or unpaid) to be involves actual use of public office or employment or the time, official's agency, for private gain;			
2. Whether the payment, services for which the payment w			
involves the acceptance by the official of any money or other co or her agency for the performance of an act which the official, if	not performing such act for the outside		回
source of income, would be required or expected to render in the a City official;	e regular course of his or her duties as		
3. Whether the City official is in a position to make, to participal governmental decision that could foreseeably have a material fir			
4. Whether the payment or services for which the payment would of any act in other than an official capacity which may later be sugardit or enforcement of any other official of his or her agency;		П	P
5. Whether the services involve such time demands that would reor her official duties less efficient.	ender the official's performance of his		<b>3</b>
6. Whether the outside services might result in conflicts between hinder the official's services to the City.	n the City and an outside client that will		
7. Are any issues of municipal law involved? If so, describe:			
8. Are you representing a person or entity in a proceeding where to another municipality? If so, describe:	• •		4
9. Will you receive any remuneration for your employment? If s	so, list the approximate amount:		
Please be advised that any and all current authorization for outsiduring the time an employee is on FMLA or Personal Medical Leduration of the leave.  APPROVED BY:  Date: 71519		1201	rg.
Supervisor Branch	Chief Solo:	, - '	
Date: / M/7			

Chief of Staff

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727 15th Street NW • 9th Floor • Washington, DC 20005 • USA +1(202)223-6667 • iacc@iacc.org • www.iacc.org

2451 Crystal Drive, STOP 5105 • Arlington, VA 20598-5105 • USA +1-866-DHS-2-ICE • IPRCenterOutreach@ice.dhs.gov • www.iprcenter.gov

July 11, 2019

Mr. Kevin A. Gilligan
Supervising City Attorney, Anti-Counterfeit Enforcement Program
Office of the Los Angeles City Attorney
Kevin.Gilligan@lacity.org

Dear Mr. Gilligan,

As you are a prominent representative in state and local prosecution, Derek N. Benner, Executive Associate Director, Homeland Security Investigations (HSI), and Bob Barchiesi, President, International AntiCounterfeiting Coalition (IACC), cordially invite you to join the newly formed HSI/IACC IP Advisory Board. A person with your experience and insight is uniquely suited to help shape the future of IP protection and enhance the cooperation between public and private enterprises.

The IP Advisory Board is a public-private collaboration aimed at enhancing operational effectiveness in the fight against counterfeiting and piracy. The Board will act as a mechanism for industry leaders to collect and relay industry-specific knowledge and priorities regarding operational IP enforcement. It will also act as a forum for both technology and legal experts to present on relevant innovations, findings, and best-practices. Please see attached introduction for more information.

The National Intellectual Property Rights Coordination Center (IPR Center) brings together 25 partner agencies, consisting of 20 key federal agencies, INTERPOL, Europol and the governments of Canada, Mexico and the United Kingdom in a taskforce setting to provide a comprehensive response to IP theft. It is established under U.S. Immigration and Customs Enforcement (ICE) Homeland Security Investigations (HSI).

The International AntiCounterfeiting Coalition Inc., (IACC) is a Washington, D.C.-based non-profit organization devoted solely to combating product counterfeiting and piracy. It is comprised of 250+ members from all over the world and represents all industries and IP professionals with a mission to combat counterfeiting and piracy.



727 15th Street NW • 9th Floor • Washington, DC 20005 • USA +1(202)223-6667 • iacc@iacc.org • www.iacc.org

2451 Crystal Drive, STOP 5105 • Arlington, VA 20598-5105 • USA +1-866-DHS-2-ICE • IPRCenterOutreach@ice.dhs.gov • www.iprcenter.gov

We would like to invite you to join the IP Advisory Board as a representative of the Federal/State Prosecutors category. We anticipate that there will be quarterly meetings hosted at the IPR Center in Crystal City, VA. The ability to participate via conference line will also be provided.

Each IP Advisory Board representative will serve a term of 18 months and is non-transferable. If you are unable to continue for any reason, we will appoint someone new.

Please let us know if you would like to participate in this newly formed IP Advisory Board. We look forward to working with you on future projects.

Bob Barchiesi President IACC

Derek N. Benner Executive Associate Director HSI

#### **IP Advisory Board Information Summary**

The IP Advisory Board is a public-private collaboration aimed at enhancing operational effectiveness in the fight against counterfeiting and piracy. The Board will act as a mechanism for industry leaders to collect-and relay industry-specific knowledge and priorities regarding operational IP enforcement. It will also act as a forum for both technology and legal experts to present on relevant innovations, findings, and best-practices. The International AntiCounterfeiting Coalition, Inc. (IACC) and the National Intellectual Property Rights Coordination Center (IPR Center) will coordinate and oversee the initiative, with IACC President, Bob Barchiesi and Homeland Security Investigations Executive Associate Director, Derek Benner, acting as co-chairs.

The Board will be comprised of brands in specific industry sectors representing the rights-holder community. Brands will not be required to be members of the IACC in order to participate, to provide input or to become members of the advisory board. Brand participation is voluntary and in no way is a requirement for working with the IPR Center or any of its partner agencies.

#### **Activities:**

#### **Quarterly Meetings**

- The IP Advisory Board will convene at the IPR Center for quarterly meetings where industry leaders will present on relevant topics and issues they have been tasked with exploring under the issuespecific projects section addressed below.
- Meetings will focus on operational and strategic subject matter, rather than policy, to ensure the IPR Center's partner agency participants are receiving relevant, actionable information.

#### **Operational Support**

• The Board will act as a source of input and support for ongoing operational matters. Through their IPR Center counterparts, officials in the field will be able to solicit contacts and cooperation from the board members and their industry cohorts.

#### **Trainings**

• The Board will coordinate trainings for enforcement officials on IP related subject matter as needed.

#### Issue-specific Projects

• The Board will serve as a platform for carrying out issue-specific projects relating to operational IP matters. Board initiated projects may be identified by Industry leaders, participating enforcement personnel, or the co-chairs. Industry leaders, experts, and intermediaries will be called upon to coordinate and execute on relevant projects as-needed, in conjunction with the IPR Center participants and IACC staff.

#### **Additional Information**

A database of experts will be created that can be called upon to provide input relating to the specific needs of the Board, Homeland Security Investigations and the IPR Center partner agencies. Areas of expertise will include enforcement, legal, technology, small and medium-sized businesses and other relevant areas. We will also have an intermediary group that will include marketplaces, payment providers, shippers, search engines and social media platforms.

## OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM ATTORNEY

RECEIVED
MAR 1 3 2019

HUMAN RESOURCES

Name: Jeffrey L. Goss	Date of Request:	TUMAN	RESUL
City Attorney Branch/Section: Civ. Lit/ B&C Lit.	Outside Title/Position: Attorney	of Rec	cord
Outside Employer Name and address:	Number of hours per week: Less	than	1
Law Office of Jeffrey L. Goss	Outside Work Schedule days/times:		
1025 Granville Ave Apt 6 LA 90049	Phone Number:		
Type of Work: Settlement attempt b4 sub-out.			
ALL OUTSIDE EMPLOYMENT MUST BE RE	ENEWED ON AN ANNUAL BASIS		
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinan denied.	ce requires that the request be	Yes	No
1. Whether the payment or the services (paid or unpaid) to be prinvolves actual use of public office or employment or the time, official's agency, for private gain;	facilities, equipment or supplies of the		X
<ol> <li>Whether the payment, services for which the payment we involves the acceptance by the official of any money or other cor or her agency for the performance of an act which the official, if r source of income, would be required or expected to render in the a City official;</li> </ol>	nsideration from anyone other than his not performing such act for the outside		
3. Whether the City official is in a position to make, to participate	in making, or to influence a potential		
governmental decision that could foreseeably have a material final 4. Whether the payment or services for which the payment would of any act in other than an official capacity which may later be suffacial or enforcement of any other official of his or her agency;	be received involves the performance		
5. Whether the services involve such time demands that would report her official duties less efficient.	nder the official's performance of his		
6. Whether the outside services might result in conflicts between hinder the official's services to the City.	the City and an outside client that will		
7. Are any issues of municipal law involved? If so, describe:		П	X
Are you representing a person or entity in a proceeding where to another municipality?  If so, describe:	you will be taking a position adverse		<b>X</b>
9. Will you receive any remuneration for your employment? If so, Contingency fee of 25% of settlement.	list the approximate amount:	X	
Please be advised that any and all current authorization for outside during the time an employee is on FMLA or Personal Medical Leav duration of the leave.	e employment that may be in effect re will be suspended through the		
DAW Date: 7/11/19	Date: 2.12	15	
Date: 3/12/P	nief		

Chief of Staff

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a tegislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to Influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

### Addendum to Outside Employment Approval Form Dennison, et al. v. Rosland Capital, LLC, et al.; LASC Case No. SS029327

In the year before I joined the Office of the Los Angeles City Attorney, I brought two cases on behalf of William Dennison, a retired naval aviator and close family friend I have known for more than forty years. One case was quickly resolved to the satisfaction of all parties. The second matter names Los Angeles-based Rosland Capital, LLC, and Matthew Smith (a former Rosland Capital employee). The Rosland Capital matter remains pending, though it is currently stayed while Defendants appeal the trial court's denial of Defendants' Petition to Compel Arbitration.

I seek permission to continue my representation of Capt. Dennison in the Rosland Capital matter to undertake efforts to settle the matter. I believe a settlement opportunity exists given the recent denial of the petition to compel arbitration.

To the extent the Parties fail to resolve the matter through settlement, I will substitute out of the matter. I have already held discussions regarding such an outcome with my client and with two attorneys interested in the matter. With respect to the appeal, I will not be involved beyond providing appellate counsel with access to the underlying case file and answering any questions.

I am available to answer any questions related to the above.

RECEIVED

#### OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM

JUN 20 2019 **HUMAN RESOURCES** 

Name: Michael beingules Date of Request: 5/21/19		
City Attorney Branch/Section: Municipal Hasing, Outside Title/Position: Air Br	B	Hos
Outside Employer Name and Address:  Number of hours per week:	TW.	2-4
Air BnB (Hosting Platform) Outside Work Schedule days/time	,	alde 1
888 Brannan St, San Francisco, CA 94103 Phone Number:		7 13/
Type of Work: AiBnB rental in ADU Start and End Date: July 2019	OF	u
ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS	19 -	6/3
Factors to Consider		
Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.	Yes	M-
1. Whether the payment or the continue (solid or unacid) to be a sixty of		No
<ol> <li>Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;</li> </ol>		M
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;		点
<ol> <li>Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;</li> </ol>		X
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;		Ø
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.		A
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.		D
7. Are any issues of municipal law involved? If so, describe:	Ø	
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe:		图
9. Will you receive any remuneration for your employment? If so, list the approximate amount:	Ø	
APPROVED BY:  Supervisor Puls Date: 5/30/19  Chief of Steff Deputy  Date: 5/30/19  Branch Chief	-[28]9	The state of the s
If the employment is with a "restricted acurce," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobb; ist or lobbying firm to seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.		

X Please See Attached Addendism

#### Addendum to Outside Employment Approval Form

Requesting Attorney: Michael Heinrichs

#### To City Attorney Management:

I recently completed a construction project at my single-family home on Genesee Avenue in Mid-City that converted my existing, detached garage into an accessory dwelling unit (ADU). The ADU is a studio space totaling approximately 300 square feet along with a full bathroom and kitchenette. The construction was completed with all necessary permits from LADBS pursuant to the City's Accessory Dwelling Unit Ordinance.

While my primary motivation for building the ADU was to have extra space for out-of-town friends and family who come to visit, I am also interested in registering the ADU under the City's new Home-Sharing Ordinance (Ordinance No. 185931) so that I can periodically rent out the space on AirBnB when it is not being used by friends and family. The home-sharing ordinance's basic registration allows owners of single-family properties to rent out ADU's on their property for up to 120 days per year, so long as the property is that owner's primary residence. The Genesee Avenue property where the ADU is located is my primary residence, and I only plan to rent this ADU out for 120 days or less each year. AirBnB is one of the hosting platforms that has a Platform Agreement with the City, and they directly collect any transient occupancy taxes for the ADU rental and remit them to the City.

As the intermediary platform, AirBnB (not each host) charges guests for a booking, and then after taking a portion of that total booking amount for AirBnB's own platform fee, as well as amounts for applicable taxes, AirBnB pays each host the remaining portion of the booking fee as income. In order to prevent potential discrimination by hosts, each host on AirBnB's platform does not know the full identity of a guest until after their reservation is accepted. Again, guests do not pay AirBnB hosts directly, but because they are essentially paying each host through AirBnB as an intermediary, accepting bookings as an AirBnB host could be interpreted as a host accepting separate, outside earned income from each guest who books the unit during the year.

While I work for the Housing Division on development matters and HCIDLA is my primary client agency, my single-family home and the attached ADU on the same lot are not subject to the City's Rent Stabilization Ordinance (while my house was built before 1978, the ADU is new). Since HCIDLA only regulates multi-family dwellings and other units subject to the RSO, and since I do not otherwise work on matters related to the City Planning Department or the Office of Finance, I do not foresee any situation where my work would create an actual conflict with my plans to be an AirBnB host. I am also able to perform my limited hosting duties outside of work hours so that my role as a host should not otherwise affect my job responsibilities. If my request is approved, I will disclose any income that I receive from AirBnB on my annual Form 700.

Please feel free to contact me at \_\_\_\_\_, or by email, if you have any questions. Thank you in advance.

Regards,

Michael Heinrichs

RECEIVED
DEC 2 1 2018

**HUMAN RESOURCES** 

### OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM

SUPPORT STAFF Date of Request: Name: City Attorney Branch/Section: Outside Title/Position: Number of hours per week: Outside Employer Name and Address: Outside Work Schedule days/times: Phone Number: Type of Work: Start and End Date: ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS **Factors to Consider** Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied. Yes No 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain; 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance of an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee: 3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject to the control, inspection, review, audit or enforcement of any other employee of his or her agency; 5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient. 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City. 7. Will you receive any remuneration for your employment? If so, list the approximate amount: Commission APPROVED BY:

Chief of Staff

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

#### RECEIVED

DEC 2 1 2018

#### OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM

**HUMAN RESOURCES** 

Name: DAN JERRALES ATTORNEY	Date of Request: 12 20 1	8	
	Outside Title/Position: LCUSD		> Mompon
Outside Employer Name and Address: N	lumber of hours per week:_ NPA	دا صد	10 70
	Outside Work Schedule days/times:_		
11110	Phone Number:		
Type of Work: Electon School BIARD Mombins	Start and End Date: 17 2014 / (	OURLO	ent
ALL OUTSIDE EMPLOYMENT MUST BE RENE	WED ON AN ANNUAL BASIS		
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordinance denied.		Yes N	No
1. Whether the payment or the services (paid or unpaid) to be pro or involves actual use of public office or employment or the time, fa the official's agency, for private gain;	ovided creates the appearance of acilities, equipment or supplies of		A.
2. Whether the payment, services for which payment would b involves the acceptance by the official of any money or other consihis or her agency for the performance of an act which the official, is outside source of income, would be required or expected to render her duties as a City official;	ideration from anyone other than if not performing such act for the		₫
3. Whether the City official is in a position to make, to participal potential governmental decision that could foreseeably have a source of income;	ate in making, or to influence a material financial effect on the		<b>X</b>
4. Whether the payment or services for which the payment was performance of any act in other than an official capacity which may inspection, review, audit or enforcement of any other official of his control of the co	ay later be subject to the control,		<b>1</b>
5. Whether the services involve such time demands that would rendhis or her official duties less efficient.			<b></b>
6. Whether the outside services might result in conflicts between the will hinder the official's services to the City.	he City and an outside client that		₫
7. Are any issues of municipal law involved? If so, describe:			⋖
Are you representing a person or entities in a proceeding where adverse to another municipality? If so, describe:	you will be taking a position		₫.
9. Will you receive any remuneration for your employment? If so,	list the approximate amount:		≾
APPROVED BY: Maj Calabate: 12/20/2018: Ma	Date: C	129	zag
Supervisor AC Date: Date: Branch C	Chief '		

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

### OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM ATTORNEY

14

JUN 13 2019 900

Name: Lela Rapur	Date of Request: 61219		
City Attorney Branch/Section: Executive	Outside Title/Position:	nt	HUMAN RESOURCE
Outside Employer Name and Address:	Number of hours per week:	2100	ae 34hrs
Valley Village (non profit)	Outside Work Schedule days/times	Va	nes (weekends,
20830 Sherman Way	Phone Number: 213-978-		
Type of Work: President, Board of	Start and End Date: 7/1/19/	6/3	0/20
ALL OUTSIDE EMPLOYMENT MUST BE RENE	EWED ON AN ANNUAL BASIS		
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordinand denied.	ce requires that the request be	Yes	No
Whether the payment or the services (paid or unpaid) to be pre-	ovided creates the appearance of	100	110
or involves actual use of public office or employment or the time, the official's agency, for private gain;	facilities, equipment or supplies of		
<ol><li>Whether the payment, services for which payment would involves the acceptance by the official of any money or other conshis or her agency for the performance of an act which the official, outside source of income, would be required or expected to rende her duties as a City official;</li></ol>	sideration from anyone other than if not performing such act for the		
3. Whether the City official is in a position to make, to particip potential governmental decision that could foreseeably have a source of income;	pate in making, or to influence a material financial effect on the		
4. Whether the payment or services for which the payment performance of any act in other than an official capacity which minspection, review, audit or enforcement of any other official of his	av later be subject to the control		
5. Whether the services involve such time demands that would ren his or her official duties less efficient.			
<ol><li>Whether the outside services might result in conflicts between t will hinder the official's services to the City.</li></ol>	he City and an outside client that		<b>•</b>
7. Are any issues of municipal law involved? If so, describe:			<b>♂</b>
<ol><li>Are you representing a person or entities in a proceeding where adverse to another municipality? If so, describe:</li></ol>	e you will be taking a position		
9. Will you receive any remuneration for your employment? If so,	list the approximate amount:		
APPROVED BY:  Date: 6/2/19  Branch C	Date:		<del></del>
Supervisor Date: 4/2/19	лие		
phier or Staff Culy 4 Hamey			

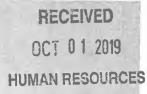
"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

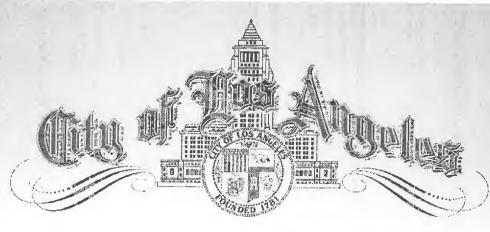
### OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM

OCT 0 1 2019

Name: Benjamin Karabian ATTORNEY	Date of Request: 9/1/	19 HUMA	N RESOURCES
City Attorney Branch/Section: Criminal - Metro	Outside Title/Position: Lega	Assistant	
Outside Employer Name and Address: Benjamin W. Karabian	Number of hours per week: 2- Outside Work Schedule days/ti	no work on 12-1pi	City time n, after 5pm
Calabasas, CA 91301	Phone Number:	11169 : 1010/11- Y	re:
Type of Work: Administrative / Employment	Start and End Date: 9/8/19	/12/31/19	
ALL OUTSIDE EMPLOYMENT MUST BE REN	EWED ON AN ANNUAL BASI	5	
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordinan denied.	ice requires that the request p	Yes	No
1. Whether the payment or the services (paid or unpaid) to be p or involves actual use of public office or employment or the time, the official's agency, for private gain;	provided creates the appearance , facilities, equipment or supplies	e of G	abla
<ol> <li>Whether the payment, services for which payment would involves the acceptance by the official of any money or other cor his or her agency for the performance of an act which the official outside source of income, would be required or expected to rend her duties as a City official;</li> </ol>	nsideration from anyone other the lift is not performing such act for	nan U the	abla
<ol> <li>Whether the City official is in a position to make, to partici potential governmental decision that could foreseeably have source of income;</li> </ol>	ipate in making, or to influence a material financial effect on	e a D	
4. Whether the payment or services for which the payment performance of any act in other than an official capacity which r nspection, review, audit or enforcement of any other official of his	may later be subject to the cont		V
5. Whether the services involve such time demands that would reals or her official duties less efficient.	ender the official's performance	of $\square$	abla
<ol> <li>Whether the outside services might result in conflicts between vill hinder the official's services to the City.</li> </ol>	the City and an outside client t	nat 🗌	abla
7. Are any Issues of municipal law involved? If so, describe:			<b>✓</b>
Are you representing a person or entities in a proceeding whe adverse to another municipality?  If so, describe:			abla
Will you receive any remuneration for your employment? If so  Ten percent (10%) of any amount recovered which could be up to three thousand dollars.			
APPROVED BY:	11/1/	9/17	Tang
Supervisor Date: 9/16/19 Branch	Uale Date	9/17	16-11

<sup>\*</sup>If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbylst or lobbying firm that seeks to Influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.





### MICHAEL N. FEUER CITY ATTORNEY

TO:

Personnel

FROM:

Ben Karabian

RE:

Outside Employment Authorization - Robert Brooks

DATE:

9/1/19

This memo is intended to provide additional information in support of my outside employment authorization form (attached).

Robert Brooks, a retired physician. was employed by the State of California for a few years before his ultimate retirement. Subsequent to a class action settlement that exempted physicians hired in his MOU from contributing to their pension, Mr. Brooks received a partial reimbursement for his pension contributions. He believes that the State of California Controller's Office committed an accounting error and has asked if I would assist him in compiling his records and bringing it to the Controller's attention.

I intend to be retained on a contingency fee basis and earn ten percent (10%) of the amount I recover through compiling Mr. Brooks' records and submitting a claim to the Controller's office. The total amount of the discrepancy is less than thirty-thousand dollars (\$30,000.00), and thus my fee would likely be limited to less than three-thousand dollars (\$3,000.00). All work will be completed on my own time and either at my residence or Mr. Brooks' in Los Angeles.

Sincerely,

Benjamin W. Karabian Supervising Attorney

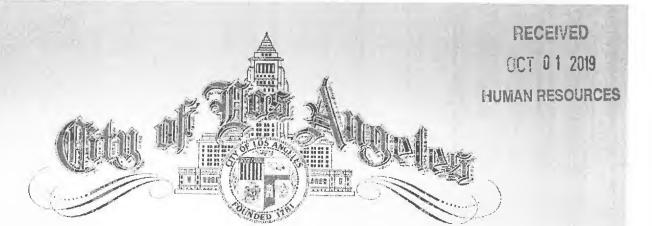
Metropolitan Branch

### OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM

GCT 01 2019
HUMAN RESOURCES

Name: Benjamin Karabian	Date of Request:	9/1/19		· vansOUF
City Attorney Branch/Section: Cominal - Metro	Outside Title/Position:	Attorney		and the second of
Outside Employer Name and Address:  Benjamin W. Karabian  Calabasas, CA 91301	Number of hours per v	week: <sup>2 -</sup> no w le days/times	ork on ( 12-1pm : Mon-W	Oity time a. after 5p /ed
Type of Work: Property: Heal Estate	Phone Number:Start and End Date:	9/8/19 /1	2/31/19	mereralide influença estatua
ALL OUTSIDE EMPLOYMENT MUST BE REM				THE STATE OF THE S
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinar denied.			Yes	No
<ol> <li>Whether the payment or the services (paid or unpaid) to be p or involves actual use of public office or employment or the time the official's agency, for private gain;</li> </ol>	provided creates the ap , facilities, equipment o	pearance of r supplies of		
2. Whether the payment, services for which payment would involves the acceptance by the official of any money or other co his or her agency for the performance of an act which the official outside source of income, would be required or expected to rend her duties as a City official;	nsideration from anyon	e other than		abla
3. Whether the City official is in a position to make, to partic potential governmental decision that could foreseeably have source of income;	ipate in making, or to a material financial e	influence a ffect on the		
4. Whether the payment or services for which the payment performance of any act in other than an official capacity which r inspection, review, audit or enforcement of any other official of hi	nov later he authins in	nvolves the the control,		$\square$
<ol> <li>Whether the services involve such time demands that would re his or her official duties less efficient.</li> </ol>	ender the official's perfe			V
6. Whether the outside services might result in conflicts between will hinder the official's services to the City.	the City and an outsid	le client that		V
7. Are any issues of municipal law involved? If so, describe:	And Advantaged to the common t			V
<ol><li>Are you representing a person or entities in a proceeding whe adverse to another municipality? If so, describe:</li></ol>	re you will be taking a	position		$\Box$
9 Will you receive any remuneration for your employment? If so	o, list the approximate	amount:	abla	
APPROVED BY:  Holist Clae Date: 9/16/19  Branch  Chief of Stoff  Date: 9130119	. O Destudi	Date:	7/17	12019

<sup>\*</sup>If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, parmit or other entitlement for use pending before you.



### MICHAEL N. FEUER CITY ATTORNEY

TO:

Personnel

FROM:

Ben Karabian

RE:

Outside Employment Authorization - Patricia Vartan

DATE:

9/1/19

This memo is intended to provide additional information in support of my outside employment authorization form (attached).

Patricia Vartan, my fraternal aunt, is part owner of a single-family home in Fresno, California, estimated to be worth less than two hundred thousand dollars (\$200,000.00). She was bequeathed her interest in the property by a relative who also left the property to six other relatives (3 of whom are deceased). The property is titled in the name of all six individuals. The living owners of the property wish to sell it, but due to the title a forced sale action will have to be initiated.

I intend to be retained on a contingency fee basis and charge five thousand dollars (\$5,000.00) upon sale of the property, plus any filing fees and expenses. The scope of my work is limited to the forced sale action. All work will be completed on my own time at my residence. It is likely that at least one hearing will require attendance in Fresno, California. If such attendance at a hearing is required, I will use my own time — for the day it will likely take to conduct the hearing.

Sincerely,

Benjamin W. Karabian Supervising Attorney

Metropolitan Branch

#### OFFICE OF THE CITY ATTORNEY **OUTSIDE EMPLOYMENT APPROVAL FORM**

**ATTORNEY HUMAN RESOURCES** KONSAMIN Date of Request: City Attorney Branch/Section: CRIMINAL - METRO Outside Title/Position: Number of hours per week: Outside Employer Name and address: Outside Work Schedule days/times: Po REGULAR Schedule SELF Phone Number: Type of Work: CONNEACT DISPITE RESOLUTION Start and End Date: ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNU Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be Yes No denied. 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; П 2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official;  $\Box$ 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review. audit or enforcement of any other official of his or her agency; 5. Whether the services involve such time demands that would render the official's performance of his П or her official duties less efficient. 6. Whether the outside services might result in conflicts between the City and an outside client that will П hinder the official's services to the City. 7. Are any issues of municipal law involved? If so, describe: \_ П 8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_ 9. Will you receive any remuneration for your employment? If so, list the approximate amount: Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave. 10000 Date: 11/12/19 Branch Chief

Chief of Staff

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49,5.7,C.2. This includes anyone who does or seeks to do business with the City Altomey, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a ficense, permit or other entitlement for use pending before you.



#### MICHAEL N. FEUER CITY ATTORNEY

TO:

Personnel

FROM:

Ben Karabian

RE:

Outside Employment Authorization - Stephen Bender

DATE:

11/6/19

This memo is in support of my request for approval for outside employment in a minor contract dispute.

Mr. Stephen Bender, of Agoura Hills, is in a dispute with a cleaning service over work they agreed to perform. The matter will likely be resolved quickly after a settlement discussion and drafting of a release.

Mr. Bender has no past or pending matters with the City. Assisting him will not compromise my performance in my current position in any way, and I will notify the Office promptly if the work overlaps with any leave status, and prior to any overlap.

Note, the previous outside employment authorization the Office granted me to assist Patricia Vartan in a probate sale matter is no longer needed as that work is now not scheduled to begin until next year, if at all.

Sincerely,

Benjamin W. Karabian

### OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM

RECEIVED
DEC 2 1 2018

Name: BENJAMIN KARABIAN ATTORNEY	Date of Request: 12/20/18/UMAN RESOURCE
City Attorney Branch/Section: Mt7Re - Criminate	Outside Title/Position: Pros ATE ATTORNEY
Outside Employer Name and Address:	Number of hours per week: 24 PER YEAR
GEORGE GATTUS FOUNDATION	Outside Work Schedule days/times: NA
800 Wisher BLVD, LA, CA 90017	Phone Number:
Type of Work: PROBATE	Start and End Date: $i/i/i9$ / $i2/3/i9$
ALL OUTSIDE EMPLOYMENT MUST BE REM	NEWED ON AN ANNUAL BASIS COMPLETED ON CITY TIME
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinar	
denied.	Yes No
1. Whether the payment or the services (paid or unpaid) to be programmer or involves actual use of public office or employment or the time the official's agency, for private gain;	
2. Whether the payment, services for which payment would involves the acceptance by the official of any money or other co his or her agency for the performance of an act which the official outside source of income, would be required or expected to render duties as a City official;	nsideration from anyone other than al, if not performing such act for the
3. Whether the City official is in a position to make, to partic potential governmental decision that could foreseeably have source of income;	
4. Whether the payment or services for which the payment performance of any act in other than an official capacity which rinspection, review, audit or enforcement of any other official of hi	may later be subject to the control,
5. Whether the services involve such time demands that would rehis or her official duties less efficient.	
6. Whether the outside services might result in conflicts between will hinder the official's services to the City.	the City and an outside client that
7. Are any issues of municipal law involved? If so, describe:	
8. Are you representing a person or entities in a proceeding whe adverse to another municipality? If so, describe:	re you will be taking a position
	o, list the approximate amount:
APPROVED BY: Tholed the Date: 12/20/18	Me Set ATTACHED)
Supervisor LAU Date: 1212/18 Branch	
Chief of Staff	

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

### OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM

DEC 2 1 2018

Name: BENJAMIN KARABIAN ATTORNEY	Date of Request:	12/20/1	HUMAN RESOURCE
City Attorney Branch/Section: CRIMINAL - METEC	Outside Title/Position:	ş -	DEFICER
Outside Employer Name and Address:	Number of hours per we	ek: <i>5 PH</i>	2 Month
USAF-CIVIL AIR PATROL	Outside Work Schedule	days/times:	NA
MAXWELL AFB, ALABAMA, 366/2	Phone Number:		
Type of Work: ADMINISTRATIVE LAW	Start and End Date: 1/i	19 113	131/19
ALL OUTSIDE EMPLOYMENT MUST BE REM	NEWED ON AN ANNUAL	BASIS CE	OT TO BE MPCETED ON TY TIME
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinar	nce requires that the req	uest be	
denied.			'es No
1. Whether the payment or the services (paid or unpaid) to be properties or involves actual use of public office or employment or the time the official's agency, for private gain;			
2. Whether the payment, services for which payment would involves the acceptance by the official of any money or other co his or her agency for the performance of an act which the official outside source of income, would be required or expected to render duties as a City official;	nsideration from anyone o al, if not performing such a	ther than ct for the	
3. Whether the City official is in a position to make, to partic potential governmental decision that could foreseeably have source of income;			
4. Whether the payment or services for which the payment performance of any act in other than an official capacity which inspection, review, audit or enforcement of any other official of his	may later be subject to the		
5. Whether the services involve such time demands that would rehis or her official duties less efficient.	T .	ance of	
6. Whether the outside services might result in conflicts between will hinder the official's services to the City.	n the City and an outside c	lient that [	
7. Are any issues of municipal law involved? If so, describe:		[	
8. Are you representing a person or entities in a proceeding whe adverse to another municipality? If so, describe:	ere you will be taking a pos	ition [	
9. Will you receive any remuneration for your employment? If s	o, list the approximate am	ount:	
APPROVED BY:  Meles Cla Date: 12/20/18	Wholisa	Date: 62/	(zo/zois
Supervisor Date: 12/21/18 Branch	Chief		

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

OFFICE OF THE CITY ATTORNEY

JUL 1 6 2019

OUTSIDE EMPLOYMENT APPROVAL FORM **HUMAN RESOURCES ATTORNEY** NICK Date of Request: Name: City Attorney Branch/Section:\_ Outside Title/Position: Outside Employer Name and Address: Number of hours per week: Outside Work Schedule days/times: Phone Number: Start and End Date: ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS **Factors to Consider** Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied. Yes 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income: 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; 5. Whether the services involve such time demands that would render the official's performance of X his or her official duties less efficient. 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. 7. Are any issues of municipal law involved? If so, describe: 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: 9. Will you receive any remuneration for your employment? If so, list the approximate amount: APPROVED BY:

**Branch Chief** 

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Superviso

## OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL ATTACHMENT

#### Outside Employer:

Climate Cents, a non-profit organization

P.O. Box 4, Culver City, CA 90232

contact: Fred Kramer, Board Chairman (310) 849-3335

#### Description of Outside Employment:

My title is President and co-founder, but my duties are minimal. Climate Cents is a crowd-funding platform (<a href="www.climatecents.org">www.climatecents.org</a>) for the general public to support local environmental projects that reduce carbon in the atmosphere. The real work is done by the nonprofits that post projects on the site and volunteers. My job is to help develop the platform, find partner nonprofits to help with outreach and marketing, and oversee the development of the organization. I hold presentations and discussions about the organization at various events and meetings.

#### Description of City duties:

I work as a Deputy City Attorney at the Criminal Branch in the Environmental Justice Unit. My duties involve prosecuting businesses and individuals who have either discharged pollution or are operating a business that is not adhering to environmental laws designed to protect the public health and environment. I litigate cases in the Criminal and Civil courts, and I work with many City, State and Federal agencies, as well as City political offices.

#### Analysis of the California Rules of Professional Responsibility:

Rule 3-100: Confidential information of a Client – I have no occasion or reason to reveal or discuss any confidential information from any of my cases to anyone. If I refer to any cases I have handled in my capacity as a City Attorney, it will only involve information that that is publicly available.

Rule 3-110: Failure to Act Competently – I will make sure that none of my time on Climate Cents will interfere or diminish my work at the City Attorney's office. The time commitment for this position minimal.

Rule 3-300: Avoiding Interests Adverse to Client – I am not entering into a business transaction with a client, or acquiring any ownership or other pecuniary interest, and therefore this rule is inapplicable.

These appear to be the rules that would most apply to this outside employment, but if Human Resources has inquiries re: other rules I am happy to provide answers.

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OCT 0 7 2019

**HUMAN RESOURCES** 

### OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM SUPPORT STAFF

<sub>Name:</sub> Jack Kayajian	Date of Request:		
City Attorney Branch/Section: Criminal Branch / CJI	Outside Title/Position: Boardmen	nber	
Outside Employer Name and Address: Armenian National Committee of America - North Valley Cha	Number of hours per week: Approx		
17422 Chatsworth Street	apter WeekOutside Work Schedule days/times:_	day e	vening / weeker
Granada Hills, California 91344	Phone Number:		
Type of Work: Volunteer	Start and End Date: 09/23/19	10/2	3/2020
ALL OUTSIDE EMPLOYMENT MUST BE	70711797	- 9	1/30/20
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics O	rdinance requires that the request be		
denied.		Yes	No
<ol> <li>Whether the payment or the services (paid or unpaid) to or involves actual use of employment or the time, facilities, agency, for private gain;</li> </ol>	be provided creates the appearance of equipment or supplies of the employee's		X
2. Whether the payment, services for which payment would the acceptance by the employee of any money or other con her agency for the performance of an act which the emplo- outside source of income, would be required or expected to her duties as a City employee;	sideration from anyone other than his or		×
<ol><li>Whether the City employee is in a position to make, to potential governmental decision that could foreseeably have of income;</li></ol>	participate in making, or to influence a a material financial effect on the source		X
4. Whether the payment or services for which the pay performance of any act in other than an employee capac control, inspection, review, audit or enforcement of any other	city which may later be subject to the		X
5. Whether the services involve such time demands that wou of his or her City duties less efficient.			X
<ol><li>Whether the outside services might result in conflicts between will hinder the employee's services to the City.</li></ol>	veen the City and an outside client that		X
7. Will you receive any remuneration for your employment?	If so, list the approximate amount:		X
APPROVED BY:			
Supervisor Date: 9/23/19 Brain	Mills Color Date: Date: Date: Date: Date: Date:	101	12019
MAIC pound \$1.0			

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OCT 0 7 2019

HUMAN RESOURCES

### OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM SUPPORT STAFF

Name:Jack Kayajian	Date of Request:09/23/19		
City Attorney Branch/Section: Criminal Branch / CJI	Outside Title/Position: Treasurer	- Boa	rdmember
Outside Employer Name and Address: Center for Family & Health Education	Number of hours per week: Approx	imatel	ly 2 hours
8727 Van Nuys Blvd, Panorama City, CA 91402	Outside Work Schedule days/times:_		
Type of Work: Volunteer	Start and End Date: 09/23/19	10/2	23/2020
ALL OUTSIDE EMPLOYMENT MUST BE RE	10/1/19-	9	30 20 (i
Factors to Consider  Note: If any of factors 1 through 5 apply, the Ethics Ordindenied.	nance requires that the request be		
<ol> <li>Whether the payment or the services (paid or unpaid) to be or involves actual use of employment or the time, facilities, equagency, for private gain;</li> </ol>	provided creates the appearance of ipment or supplies of the employee's	Yes	No X
<ol> <li>Whether the payment, services for which payment would be the acceptance by the employee of any money or other conside her agency for the performance of an act which the employee outside source of income, would be required or expected to rer her duties as a City employee;</li> </ol>	eration from anyone other than his or e, if not performing such act for the		X
<ol><li>Whether the City employee is in a position to make, to par potential governmental decision that could foreseeably have a r of income;</li></ol>	rticipate in making, or to influence a material financial effect on the source		X
<ol><li>Whether the payment or services for which the payment performance of any act in other than an employee capacity control, inspection, review, audit or enforcement of any other em</li></ol>	which may later be subject to the		X
<ol><li>Whether the services involve such time demands that would r of his or her City duties less efficient.</li></ol>	render the employee's performance		X
<ol><li>Whether the outside services might result in conflicts betwee will hinder the employee's services to the City.</li></ol>	n the City and an outside client that		
7. Will you receive any remuneration for your employment? If	so, list the approximate amount:		X
APPROVED BY:	÷		
Mich for Greater Date: 9/23/19 Description Date: 9/23/19 Description Date: 9/23/19	Chief Date: 19	101/:	2019
VAL Date: 1d 7/19			

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MAR 1 1 2019

**HUMAN RESOURCES** 

### OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM SUPPORT STAFF

Name: Jack Kayajian	Date of Request:02/07/19	
City Attorney Branch/Section: Criminal / CJI - NJP	Appointment to committees / Outside Title/Position:	
Outside Employer Name and Address:	Number of hours per week: 1 ho	ur
Engineers & Architects Association	Outside Work Schedule days/times:_	Weekdays after 5:30pm
2911 W Temple Street Los Angeles, ca 90026	Phone Number:	
Type of Work: Labor union	01/09/2019	D <del>1/01/2022</del>
ALL OUTSIDE EMPLOYMENT MUST BE REA		1/8/2020 (mf
Factors to Consider		
Note: If any of factors 1 through 5 apply, the Ethics Ordin denied.	ance requires that the request be	Yes No
<ol> <li>Whether the payment or the services (paid or unpaid) to be or involves actual use of employment or the time, facilities, equi agency, for private gain;</li> </ol>		
2. Whether the payment, services for which payment would be rethe acceptance by the employee of any money or other consider her agency for the performance of an act which the employee outside source of income, would be required or expected to renher duties as a City employee;	eration from anyone other than his or e, if not performing such act for the	
3. Whether the City employee is in a position to make, to par potential governmental decision that could foreseeably have a mof income;		
4. Whether the payment or services for which the paymer performance of any act in other than an employee capacity control, inspection, review, audit or enforcement of any other em	which may later be subject to the	
5. Whether the services involve such time demands that would not his or her City duties less efficient,	ender the employee's performance	
6. Whether the outside services might result in conflicts between will hinder the employee's services to the City.	n the City and an outside client that	
7. Will you receive any remuneration for your employment? If s \$1,500	so, list the approximate amount:	
APPROVED BY:  Date: 2/24/3  Branch  Chief of Staff		26 (2019

"if the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

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## RECEIVED MAR 1 1 2019

**HUMAN RESOURCES** 

### OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM SUPPORT STAFF

Name:	Jack Kayajian	Date of Request:	7/19	
	ey Branch/Section: Criminal / CJI - NJP		Member	
	mployer Name and Address: irections For Youth	Number of hours per week:Outside Work Schedule days/	2 hours	per month Veekday after 6pm
7315 L	ankershim Blvd	Outside Work Schedule days/	umes	
North	Hollywood, CA 91605	Phone Number:		
Type of Wo	Non-profit, community/volunteer	02/06/20 Start and End Date:	19, 12/3	1/2019
	ALL OUTSIDE EMPLOYMENT MUST BE REI	NEWED ON AN ANNUAL BAS	IS	
	o Consider ny of factors 1 through 5 apply, the Ethics Ordin	nance requires that the reque	st he	
denied.			Yes	No
or involves	the payment or the services (paid or unpaid) to be actual use of employment or the time, facilities, equirerizate gain;	provided creates the appearar ipment or supplies of the emplo	nce of byee's	X
the accepta her agency outside sou	the payment, services for which payment would be ance by the employee of any money or other consider for the performance of an act which the employee arce of income, would be required or expected to renais a City employee;	eration from anyone other than e, if not performing such act for	his or Li	X
3. Whether potential go of income;	the City employee is in a position to make, to par overnmental decision that could foreseeably have a n	ticipate in making, or to influer naterial financial effect on the s	nce a D	
performanc	r the payment or services for which the paymer se of any act in other than an employee capacity pection, review, audit or enforcement of any other em	which may later be subject to	s the D	X
	the services involve such time demands that would not city duties less efficient.	ender the employee's performa	nce 🔲	X
	r the outside services might result in conflicts between the employee's services to the City.	n the City and an outside client	that 🔲	X
7. Will you	receive any remuneration for your employment? If s	so, list the approximate amount:		X
APPROVEI	Date: 2/19/19 Branch		n: <u>2/25/</u>	2019
(	AC Date: 3/14/9			

Chief of Staff

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## RECEIVED MAR 1 1 2019

**HUMAN RESOURCES** 

### OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM SUPPORT STAFF

Name:	Jack Kayajian	Date of Request: 02/07/19		
City Attorne	y Branch/Section: Criminal / CJI - NJP	Outside Title/Position: Board Memb	er, CO	PE
	ployer Name and Address: leles County Federation of Labor	Number of hours per week:		days after 5:30nm
2911 W	Temple Street	Outside Work Schedule days/times: Phone Number:		
Type of Wor	Laborunion	01/09/2019	01/01	/2022-
	ALL OUTSIDE EMPLOYMENT MUST BE RE		1/8	12020 (n
Factors to Note: If an denied.	Consider y of factors 1 through 5 apply, the Ethics Ordin	nance requires that the request be	Yes	No
1. Whether for involves a agency, for p	the payment or the services (paid or unpaid) to be actual use of employment or the time, facilities, equ private gain;	provided creates the appearance of ipment or supplies of the employee's		X
the acceptar her agency outside soun	the payment, services for which payment would be nee by the employee of any money or other conside for the performance of an act which the employe ce of income, would be required or expected to rer a City employee;	eration from anyone other than his or		
3. Whether to potential gover income;	the City employee is in a position to make, to par remmental decision that could foreseeably have a r	rticipate in making, or to influence a material financial effect on the source		X
performance	the payment or services for which the payment of any act in other than an employee capacity action, review, audit or enforcement of any other en	which may later be subject to the		X
5. Whether th	ne services involve such time demands that would r City duties less efficient.			X
5. Whether t	he outside services might result in conflicts betwee e employee's services to the City.	n the City and an outside client that		X
7. Will you re \$1,5	eceive any remuneration for your employment? If s	so, list the approximate amount:	X	
APPROVED	BY: Date: 4/19/19 Branch	Chief Date:	/26/	2019
MU	Date: 341117			

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OFFICE OF THE CITY ATTORNEY		
OUTSIDE EMPLOYMENT APPROVAL FORM		
Name:	26,	2019
City Attorney Branch/Section: Department of Apport Soutside Title/Position: BUSIME	285(	Back
Outside Employer Name and Address: Number of hours per week:	<u>Č</u>	
Self-twoployed Outside Work Schedule days/times	:	rative
Phone Number:		
Type of Work: BUSWES COOK T SIMPLY Start and End Date: 14 2019	= C	onlina
ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS		enen
Factors to Consider		
Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.		<b>3.</b> ( .
	Yes	No
<ol> <li>Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;</li> </ol>		7
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;		1500
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;		B
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;		<b>F</b> 0
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.		\$0
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.		įZI.
7. Are any issues of municipal law involved? If so, describe:		Ø.
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe:		DE DE
9. Will you receive any remuneration for your employment? If so, list the approximate amount:	P	
APPROVED BY: Date: 8-9-19 Pormal S. Open Date: 6	1/29/	119
Chief of Staff  Date: 915 19  Branch Chief		
SETTION OF SERVICE		

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

## OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM ATTORNEY

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RECEIVED

JAN - 3 2019

HUMAN RESOURCES

Name:Farhad Khadem	Date of Request: _ Decem	ber 24, 2018	
City Attorney Branch/Section: Criminal	Outside Title/Position: Tea	cher	
Outside Employer Name and address:	Number of hours per week: Va		-
Trial Advocacy Group, LLC	Varies Outside Work Schedule days/ti		 eekends
16110 Northfield Street, PacPal CA 90272	Phone Number:		
Type of Work: Teach Trial Advocacy w/ Michael Schwartz  & Rick Schmidt's TAP programs	Start and End Date:	19 <sub>/</sub> Dec. 31, 2	2019
ALL OUTSIDE EMPLOYMENT MUST BE R	ENEWED ON AN ANNUAL BA	SIS	
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinal denied.	nce requires that the request b	e Yes	No
<ol> <li>Whether the payment or the services (paid or unpaid) to be involves actual use of public office or employment or the time, official's agency, for private gain;</li> </ol>	facilities, equipment or supplies	of the	abla
<ol> <li>Whether the payment, services for which the payment w involves the acceptance by the official of any money or other co or her agency for the performance of an act which the official, if source of income, would be required or expected to render in the a City official;</li> </ol>	ensideration from anyone other the or performing such act for the or	nan his outside	
Whether the City official is in a position to make, to participat governmental decision that could foreseeably have a material fin	e in making, or to influence a po	otential	<b>✓</b>
4. Whether the payment or services for which the payment would of any act in other than an official capacity which may later be su audit or enforcement of any other official of his or her agency;	be received involves the perform	mance	<b>☑</b>
5. Whether the services involve such time demands that would re or her official duties less efficient.	ender the official's performance o		<b>∀</b>
6. Whether the outside services might result in conflicts between hinder the official's services to the City.	the City and an outside client the	at will	abla
7. Are any issues of municipal law involved? If so, describe:			$\checkmark$
Are you representing a person or entity in a proceeding where to another municipality?  If so, describe:	you will be taking a position adv	erse	<b>✓</b>
Will you receive any remuneration for your employment? If so \$100 per hour	o, list the approximate amount:	$ \mathbf{\nabla} $	
Please be advised that any and all current authorization for outside during the time an employee is on FMLA or Personal Medical Leaduration of the leave.	le employment that may be in efforce will be suspended through the	ect e	
APPROVED BY:  Date: 10/34/18	Wolled Date:	2/28/2018	
Supervisor Date: NZIQ Branch C	Chief		

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I will not use City time non work on assignments during work hours

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OCT 16 2019

OFFICE OF THE CITY ATTORNEY **OUTSIDE EMPLOYMENT APPROVAL FORM** 

OUISIDE EMPLOYMENT A	PPROVAL FORM	HII	MAN DECOUDED
Name: Adrienne Kliorasanee ATTORNEY	Date of Request: 10/2/19	110	IMAN RESOURCE
City Attorney Branch/Section: Land Use Div.	Outside Title/Position: Presiden	t, 8	ed of Dir.
Outside Employer Name and Address:	Number of hours per week:		
Penny lane Centers, 15305 Rogen St.	Outside Work Schedule days/times	One	gother month
North 171113, CA 91343	Phone Number:		
Type of Work: Provide precing mental health sucs,	Start and End Date: 6/19 /	6/2	0
Type of Work: Provide funding mental health sucs, a wrap amound sucs. to youth a tample in foster system, a facilitate adoptions ALL OUTSIDE EMPLOYMENT MUST BE REM	NEWED ON AN ANNUAL BASIS	•	
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordinar denied.	nce requires that the request be	Yes	No
1. Whether the payment or the services (paid or unpaid) to be p	provided erectes the engage	100	140
or involves actual use of public office or employment or the time, the official's agency, for private gain;	, facilities, equipment or supplies of		Ø
2. Whether the payment, services for which payment would involves the acceptance by the official of any money or other conhis or her agency for the performance of an act which the official outside source of income, would be required or expected to rendher duties as a City official;	nsideration from anyone other than		×
3. Whether the City official is in a position to make, to particle potential governmental decision that could foreseeably have source of income;	ipate in making, or to influence a a material financial effect on the		×
4. Whether the payment or services for which the payment performance of any act in other than an official capacity which rinspection, review, audit or enforcement of any other official of his	nay later be subject to the control		<b>&gt;</b>
5. Whether the services involve such time demands that would re his or her official duties less efficient.	ender the official's performance of		
6. Whether the outside services might result in conflicts between will hinder the official's services to the City.	the City and an outside client that		
7. Are any issues of municipal law involved? If so, describe:			
Are you representing a person or entities in a proceeding when adverse to another municipality?  If so, describe:	re you will be taking a position		
9. Will you receive any remuneration for your employment? If so	o, list the approximate amount:		×
APPROVED BY:  Supervisor  Chief of Staff  APPROVED BY:  Date: 10 16 19  Date: 10 16 19	Date: 1	fiele	9

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

FEB 2 7 2019
HUMAN RESOURCES

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

ATTORNEY		
Name: Jina Kim Date of Request: 21919		
City Attorney Branch/Section: Tamily Violence Unit Outside Title/Position: Horne Outside Employer Name and Address:  Number of hours per week:	y of Re	ocord
Outside Employer Name and Address:  Number of hours per week:  Varia	ble 1	to4 hours
Moon Soo Kim (Mis Moster) Outside Work Schedule days/time		
Insurance claim & litigation Phone Number:		
Type of Work: Inviving neighbor dizpute Start and End Date: 2/19/19 1 be cause of damage caused to my mother's may execute (her hame) ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS	id mu	1dodo
Factors to Consider		
Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.		
4 Miles Alexandra	Yes N	No
<ol> <li>Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;</li> </ol>		5
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;		
<ol> <li>Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;</li> </ol>		/
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;	o é	
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.		
<ol><li>Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.</li></ol>		
7. Are any issues of municipal law involved? If so, describe:		/,
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe:		
9. Will you receive any remuneration for your employment? If so, list the approximate amount:		
APPROVED BY: Date: 2-19-19 Wellholds Date: 2/	15/20	<b>/</b> G
Supervisor CHC Date: 2-27-19  Branch Chief  Date: 2-27-19	=1 = 1	

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

Chief of Staff

MAR 2 9 2019
HUMAN RESOURCES

ATTORNET		and a life	SOUNCES
Name: Parissh Knex	Date of Request: March 26	,2010	1_
City Attorney Branch/Section: Land Use	Outside Title/Position:	urer	<u> </u>
Outside Employer Name and address:	Number of hours per week:	hrs	
UCLA Luskin School of Public Affects	Outside Work Schedule days/times:	Tures	bon-gon
Dept of Urban Plannin	Phone Number:		
Type of Work: graduate in struction	Start and End Date: 4/2/19	7/4/	19
core class- "law of Quality of Urban like	" UP211 10 week	<u>-</u>	<del></del>
ALL OUTSIDE EMPLOYMÊNT MUST BE F	RENEWED ON AN ANNUAL BASIS		
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordina	ince requires that the request he		
denied.	moo required that the request as	Yes	No
<ol> <li>Whether the payment or the services (paid or unpaid) to be involves actual use of public office or employment or the time official's agency, for private gain;</li> </ol>			
<ol> <li>Whether the payment, services for which the payment winvolves the acceptance by the official of any money or other conformation or her agency for the performance of an act which the official, is source of income, would be required or expected to render in the City official;</li> </ol>	onsideration from anyone other than his f not performing such act for the outside	5 2	
3. Whether the City official is in a position to make, to participa governmental decision that could foreseeably have a material file.			
<ol> <li>Whether the payment or services for which the payment wou of any act in other than an official capacity which may later be s audit or enforcement of any other official of his or her agency;</li> </ol>			3
5. Whether the services involve such time demands that would a or her official duties less efficient.	render the official's performance of his		
<ol><li>Whether the outside services might result in conflicts betwee hinder the official's services to the City.</li></ol>	n the City and an outside client that will		
7. Are any issues of municipal law involved? If so, describe:			
Are you representing a person or entity in a proceeding when to another municipality?  If so, describe:	e you will be taking a position adverse		
9. Will you receive any remuneration for your employment? If s	so, list the approximate amount:		
Please be advised that any and all current authorization for outsiduring the time an employee is on FMLA or Personal Medical Leduration of the leave.  PPROVED BY:  Date: 3/21/9		nte	fer work.
Supervisor Branch	Chief		

Chief of Staff

MAY 1 4 2019

HUMAN RESOUR

Name: Dennis Kong		INIWIA I	RESOUR
	Date of Request: 5/10/19		
City Attorney Branch/Section: Employment	Outside Title/Position: DCA III	***************************************	Account of the second
Outside Employer Name and address:	Number of hours per week:3-4	<del></del>	<del></del>
Christine Kim (Aunt)	Outside Work Schedule days/times: TI	3D	
City of Brea, Orange County	Phone Number:		
Type of Work: Legal - pro bono	Start and End Date: 5/2019 / TB		
ALL OUTSIDE EMPLOYMENT MUST BE RE	ENEWED ON AN ANNUAL BASIS	1912	2020
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinan denied.	ice requires that the request be	Yes	No
<ol> <li>Whether the payment or the services (paid or unpaid) to be prinvolves actual use of public office or employment or the time, official's agency, for private gain;</li> <li>Whether the payment, services for which the payment we involves the acceptance by the official of any money or other coror her agency for the performance of an act which the official, if it</li> </ol>	facilities, equipment or supplies of the ould be received, or unpaid services insideration from anyone other than his		K
source of income, would be required or expected to render in the a City official;  3. Whether the City official is in a position to make, to participate governmental decision that could foreseeably have a material final	e regular course of his or her duties as e in making, or to influence a potential		X X
4. Whether the payment or services for which the payment would of any act in other than an official capacity which may later be sul audit or enforcement of any other official of his or her agency;	be received involves the performance		
5. Whether the services involve such time demands that would re or her official duties less efficient.	ender the official's performance of his		X
6. Whether the outside services might result in conflicts between hinder the official's services to the City.	•		[X
7. Are any issues of municipal law involved? If so, describe: <u>ur</u>	nknown at this time		
8. Are you representing a person or entity in a proceeding where to another municipality? If so, describe: <a href="probably not">probably not</a>	you will be taking a position adverse		
9. Will you receive any remuneration for your employment? If so chance of seeking to recover fees and co	o, list the approximate amount:		
Please be advised that any and all current authorization for outsid during the time an employee is on FMLA or Personal Medical Leaduration of the leave.			
APPROVED BY:  Supervisor  Date: 5/19/19  Date: 5/19/19	Chief  Ch	this	go to
Chief of Staff	tim, you must seek further approv	al f	ion
*If the employment is with a "restricted source," you must also obtain approval from the Ethics of does or seeks to do business with the City Attorney, anyone who has attempted to influence you	Constitution. LAMIC 949.5.7.C.2. This includes anyone will	10	gice; a

does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

(b) you will report to me if your answers to #7 + #8 charge. We

### Мемо

FROM:

Dennis Kong, Deputy City Attorney

TO:

Eric Brown, Chief Assistant City Attorney

RE:

Outside Employment Approval Request (Pro Bono Representation)

DATE:

5/10/19

There is a strong chance that I may need to represent my aunt *pro bono* regarding a homeowner dispute between her and her next door neighbor. In short, thee neighbor's child has caused damage to my aunt's property and created a dangerous condition by launching lacrosse balls into her yard. My aunt resides in the city of Brea in the County of Orange. The scope of work may involve speaking on my aunt's behalf before her HOA Board and potentially preparing and filing a request for an injunction and representing her at any subsequent hearings.

RECEIVED
JAN 1 4 2019

	ATTORNET		, , H	UMAN R	<b>ESOURCES</b>
Name: William Kysel	19	Date of Request: _	1/2/19		
City Attorney Branch/Section: Water & Pe	wel	Outside Title/Position	on: Member	Dis.	20 vising
Outside Employer Name and address:		Number of hours pe	er week: Less	than 2	Ne a
State Board of Optometi	<u>Y</u>	Outside Work Sche	w meetings	At le	eist two
Sacramento, CA 95334	<u></u>	Phone Number:	ings por we	4.4	
Type of Work: Government rec	ommon dete	ুŞtart and End Date	4/21/17	4/2/	
regarding resulation of dispen	sing opticion	W5	1/1/2019	- 12/	31/2019
ALL OUTSIDE EMPLOYME	NT MUST BE R	ENEWED ON AN A	NNUAL BASIS		Corp
Factors to Consider Note: If any of factors 1 through 5 apply, the denied.	Ethics Ordinar	nce requires that th	e request be	Yes	No (Ma)
1. Whether the payment or the services (paid of involves actual use of public office or employm official's agency, for private gain;	ent or the time,	facilities, equipment	t or supplies of t	he	×
2. Whether the payment, services for which involves the acceptance by the official of any more or her agency for the performance of an act whis source of income, would be required or expected.	oney or other co ch the official, if	onsideration from any not performing such	one other than hotel act for the outside	nis de	₩.
<ul><li>a City official;</li><li>3. Whether the City official is in a position to ma</li></ul>	ake, to participa	te in making, or to in	fluence a potent	ial	X
governmental decision that could foreseeably ha	ive a material fin	nancial effect on the s	source of income	;	X
4. Whether the payment or services for which the of any act in other than an official capacity which audit or enforcement of any other official of his o	n may later be si	d be received involve ubject to the control,	es the performan- inspection, revie	ce w,	×
<ol><li>Whether the services involve such time demander of her official duties less efficient.</li></ol>	nds that would re	ender the official's pe	erformance of his		×
6. Whether the outside services might result in chinder the official's services to the City.	conflicts between	n the City and an out	side client that w	ill	×
7. Are any issues of municipal law involved? If s	so, describe:		_		<b>X</b>
8. Are you representing a person or entity in a p to another municipality? If so, describe:	roceeding where	e you will be taking a	position adverse		×
9. Will you receive any remuneration for your en	nployment? If s	so, list the approxima	te amount:	X	
Please be advised that any and all current autho during the time an employee is on FMLA or Pers duration of the leave.	rization for outsi	ide employment that	may be in effect		
APPROVED BY: CKUKA Date: 1-	7-19	-800	Date: 7	15	
Supervisor Date: \(\)	23 G Branch	Chief	•	•	

Chief of Staff

January 2, 2019

To:

Leela Kapur

Chief of Staff

From:

Bill Kysella

**Deputy City Attorney** 

Re:

Request for Renewal of Approval of Outside Employment

Position: Public Member of Dispensing Optician Committee of the State Board of Optometry

I am requesting a renewal of the previous approval of my service on the Dispensing Optician Committee of the State Board of Optometry and have attached the Office of the City Attorney Outside Employment Approval Form. I have served on the Committee since 2017.

The Committee was established pursuant AB 684 (2015). The Committee advises the Board and makes recommendations regarding the Registered Dispensing Optician (RDO) Program, previously under the California Medical Board. The RDO program is concerned with the regulation of registered dispensing opticians, contact lens dispensers, spectacle lens dispensers and nonregistered contact lens dispensers.

The Committee is mandated to meet just twice per year. I anticipate we will meet more frequently than that in 2019. Members receive a \$100 per day per diem and travel expenses are reimbursed at the state rate.

I have previously served on both the State Board of Optometry and the Dispensing Opticians Committee without negative impact on my current assignment in this office. I anticipate that I will use vacation days or flex my time so that I can attend meetings. As indicated on the Office of City Attorney Outside Employment Approval Form, this position will not conflict with my duties or involve a time commitment that will render my performance of City duties less efficient.

With respect to the California Rules of Professional Conduct, there would be no conflict given the nature of the Committee's work and my current assignment. There is no chance confidential information of the City will be disclosed in violation of Rule 1.6 and no chance that serving on the Committee is an interest adverse to the City in violation of Rule 1.8.1. Because I will not be providing legal representation to the Committee or Board, I will not be representing adverse interests in violation of Rule 1.7.

With respect to any concern regarding incompatible offices, my current position in the office and the appointment to the Committee are not within the scope of the prohibition. Gov. Code § 1099. First, the prohibition only applies to offices. A person holding a civil service or non-officer position is an employee and not subject to the doctrine. My position as Deputy City Attorney is not a City officer position. *See* City of Los Angeles Charter § 200. Further, as nicely summarized in the California Attorney General's 2010 Conflicts of Interest Guidebook, a special statutory provision allows non-elected, local, public attorneys to also hold elective or appointive positions. Gov. Code § 1128. (*See* 74 Ops. Cal, Atty. Gen.

86 (1991) [deputy district attorney may serve on city council]; 67 Ops. Cal. Atty. Gen. 347 (1984) [appointed city attorney may serve on airport commission].) In the event of a conflict, transactional disqualification, rather than forfeiture, is required.

Because my request for renewed approval of outside employment and possible outside income involves no legal services, will not interfere with my official duties and does not create even an appearance of impropriety or conflict of interest, it should be approved.

Attachment

# \* See ablaches

# OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM ATTORNEY

FEB - 8 2019 HUMAN RESOURCES

Name:Sasha Lazarevich	Date of Request: _2/7/19		
City Attorney Branch/Section: _ACEP	Outside Title/Position:	ini).e	r/ inicati
Outside Employer Name and address:	Number of hours per week:5-10		
American Citizens concerned about	Outside Work Schedule days/times: _r		
Christians in South East Europe (not an organization)	Phone Number:N/A	oft.	er work seekend
Type of Work:volunteer/communications	Start and End Date: _2/7/19/ _Onge	ina	
ALL OUTSIDE EMPLOYMENT MUST BE F	RENEWED ON AN ANNIIAL BASIS	2/6	12020 MZ
Factors to Consider	CALLED ON AN ANNOAL BASIS		WF
Note: If any of factors 1 through 5 apply, the Ethics Ordina denied.	nce requires that the request be	Yes	No
<ol> <li>Whether the payment or the services (paid or unpaid) to be involves actual use of public office or employment or the time, official's agency, for private gain;</li> </ol>	provided creates the appearance of or facilities, equipment or supplies of the		r <b>4</b>
<ol> <li>Whether the payment, services for which the payment winvolves the acceptance by the official of any money or other correct or her agency for the performance of an act which the official, if source of income, would be required or expected to render in the a City official;</li> </ol>	onsideration from anyone other than his		±/
3. Whether the City official is in a position to make, to participa governmental decision that could foreseeably have a material fir	te in making, or to influence a potential nancial effect on the source of income;		D D
<ol> <li>Whether the payment or services for which the payment woul of any act in other than an official capacity which may later be saudit or enforcement of any other official of his or her agency;</li> </ol>	d be received involves the performance ubject to the control, inspection, review,	П	M
<ol><li>Whether the services involve such time demands that would r or her official duties less efficient.</li></ol>	ender the official's performance of his		
<ol><li>Whether the outside services might result in conflicts between hinder the official's services to the City.</li></ol>	n the City and an outside client that will		V
7. Are any issues of municipal law involved? If so, describe:			U
8. Are you representing a person or entity in a proceeding where to another municipality? If so, describe:	e you will be taking a position adverse		4
9. Will you receive any remuneration for your employment? If s	so, list the approximate amount:		
Please be advised that any and all current authorization for outsiduring the time an employee is on FMLA or Personal Medical Leaduration of the leave.	de employment that may be in effect ave will be suspended through the		
APPROVED BY:  Supervisor  MIC  Branch	Desteila Date: 2/7/20	19	
Date: 2/8/19			

Chief of Staff

### Explanation:

I am assisting with strategic communications regarding a population of Orthodox Christians in South East Europe facing human rights violations. My volunteer work will include speaking with officials from the Federal government as a concerned citizen regarding foreign policy. I might also organize a few informational events.

Je

Name: ALYSIA LIM	Date of Request: 7 15 19	_
City Attorney Branch/Section: RISK MANAGEMENT	Outside Title/Position: PHOTOGRAPHER	_
Outside Employer Name and address:	Number of hours per week:	ven
Alusia Lim Studio	Outside Work Schedule days/times:	_
2832 JOSHUA TREE ST. ONTARIO, CA 97161	Phone Number:	_
Type of Work: PHOTOGRAPHER (EVENT, WEDDING. PORTRAITS)	Start and End Date: 1/2018 / Present-	_
ALL OUTSIDE EMPLOYMENT MUST BE F	RENEWED ON AN ANNUAL BASIS	
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordina denied.		No
1. Whether the payment or the services (paid or unpaid) to be involves actual use of employment or the time, facilities, eq agency, for private gain;	uipment or supplies of the employee's	
2. Whether the payment, services for which the payment winvolves the acceptance by the employee of any money or other his or her agency for the performance of an act which the employees source of income, would be required or expected to reduties as a City employee;	er consideration from anyone other than bloyee, if not performing such act for the	
3. Whether the City employee is in a position to make, to potential governmental decision that could foreseeably have a income;	participate in making, or to influence a material financial effect on the source of	
4. Whether the payment or services for which the payment would of any act in other than an employee capacity which may lat review, audit or enforcement of any other employee of his or he	er be subject to the control, inspection,	
5. Whether the services involve such time demands that would his or her City duties less efficient.	render the employee's performance of	
6. Whether the outside services might result in conflicts between hinder the employee's services to the City.	en the City and an outside client that will	
7. Will you receive any remuneration for your employment? If	so, list the approximate amount:	
Please be advised that any and all current authorization for out during the time an employee is on FMLA or Personal Medical L duration of the leave.	side employment that may be in effect eave will be suspended through the	
APPROVED BY:  Supervisor  Date: 7/15/19  Brance  Date: 7/19/9	there Superisor pate July 18, 2019	

Chief of Staff

19

	Date of Request: 1/1/19		
	Outside Title/Position: Boyd me	mk	ors
VOL. 0/Q. Outside Employer Name and Address:	lumber of hours per week: Atriy	mta	35_
Col State University Dr	outside Work Schedule days/times:	71	
0 15 11	hone Number:	71	1
Type of Work: Board Donor (Antuisor s	tart and End Date: // /19 /	2/31	20
ALL OUTSIDE EMPLOYMENT MUST BE RENE	WED ON AN ANNUAL BASIS		
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordinance denied.	requires that the request be	Yes	No
1. Whether the payment or the services (paid or unpaid) to be pro- or involves actual use of public office or employment or the time, fa the official's agency, for private gain;	vided creates the appearance of acilities, equipment or supplies of		
2. Whether the payment, services for which payment would be involves the acceptance by the official of any money or other consi his or her agency for the performance of an act which the official, i	deration from anyone other than from such act for the		右
B. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the cource of income;  I. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control.			
4. Whether the payment or services for which the payment w performance of any act in other than an official capacity which ma inspection, review, audit or enforcement of any other official of his of	v later be subject to the control.		<b>2</b> ′
5. Whether the services involve such time demands that would rend his or her official duties less efficient.			d
<ol><li>Whether the outside services might result in conflicts between th will hinder the official's services to the City.</li></ol>	e City and an outside client that		Ø
7. Are any issues of municipal law involved? If so, describe:			Ø
Are you representing a person or entities in a proceeding where adverse to another municipality? If so, describe:	you will be taking a position		D
9. Will you receive any remuneration for your employment? If so, li	ist the approximate amount:		Q
APPROVED BY:			
Supervisor Date: Branch Ch	lef Date:		
04:1-6-604-6			

M

Name: Capi Madday ATTORNEY	Date of Request: 1/1/19		
City Attorney Branch/Section: <u>Lac</u>	Outside Title/Position: Bogvam	emk	per
Outside Employer Name and Address:	Number of hours per week:	4	
SCRR 4745, Roymond Ave	Outside Work Schedule days/times	otrl	y. mtg
Posodeno (A. 91105	Phone Number:_		
Type of Work: Board / Donor/Advisor	Start and End Date:	12/	31/19
ALL OUTSIDE EMPLOYMENT MUST BE REN	EWED ON AN ANNUAL BASIS		
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordinandenied.	ce requires that the request be	Yes	No
1. Whether the payment or the services (paid or unpaid) to be proor involves actual use of public office or employment or the time, the official's agency, for private gain;			Ø
2. Whether the payment, services for which payment would involves the acceptance by the official of any money or other conhis or her agency for the performance of an act which the official outside source of income, would be required or expected to rendeher duties as a City official;	sideration from anyone other than , if not performing such act for the		7
3. Whether the City official is in a position to make, to particip potential governmental decision that could foreseeably have a source of income;			Ø
4. Whether the payment or services for which the payment performance of any act in other than an official capacity which minspection, review, audit or enforcement of any other official of his	nay later be subject to the control,		Ó
5. Whether the services involve such time demands that would re his or her official duties less efficient.	nder the official's performance of		
6. Whether the outside services might result in conflicts between will hinder the official's services to the City.	the City and an outside client that		
7. Are any issues of municipal law involved? If so, describe:			
8. Are you representing a person or entities in a proceeding when adverse to another municipality? If so, describe:	e you will be taking a position		<b>4</b>
9. Will you receive any remuneration for your employment? If so	o, list the approximate amount:		
APPROVED BY:			
Date:	Chief Date:		
	Chief		
Chief of Staff			

V	of -	
	Y	

Name: Copi Moddox ATTORNEY	Date of Request:	2=	
	Outside Title/Position: Bot. Of	Direc	TY
Outside Employer Name and Address Climote Resolue	Number of hours per week: 1-3hr	Spe	1 mol
525 S. Hewith St	Outside Work Schedule days/times	2-4	hrgtvi
1 4 - 1 95012	Phone Number:		
Type of Work: BOOVAMEMbey	Start and End Date: Jpn 2018		<del>2020</del> 31, 20
ALL OUTSIDE EMPLOYMENT MUST BE RENE	WED ON AN ANNUAL BASIS	V ( U )	71, 20
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordinand denied.	e requires that the request be	Yes	No
Whether the payment or the services (paid or unpaid) to be pro-	ovided creates the annearance of	. 00	
or involves actual use of public office or employment or the time, f the official's agency, for private gain;	acilities, equipment or supplies of		
2. Whether the payment, services for which payment would be involved the acceptance by the official of any money or other consists or her agency for the performance of an act which the official, outside source of income, would be required or expected to render her duties as a City official;	sideration from anyone other than if not performing such act for the		×
3. Whether the City official is in a position to make, to participal potential governmental decision that could foreseeably have a source of income;	ate in making, or to influence a material financial effect on the		×
4. Whether the payment or services for which the payment of performance of any act in other than an official capacity which mainspection, review, audit or enforcement of any other official of his services.	ay later be subject to the control,		Ø
5. Whether the services involve such time demands that would ren his or her official duties less efficient.	der the official's performance of		$\boxtimes$
<ol><li>Whether the outside services might result in conflicts between the will hinder the official's services to the City.</li></ol>	he City and an outside client that		$\boxtimes$
7. Are any issues of municipal law involved? If so, describe:			
Are you representing a person or entities in a proceeding where adverse to another municipality? If so, describe:	you will be taking a position		$\square$
9. Will you receive any remuneration for your employment? If so,	list the approximate amount:		$\square$
APPROVED BY:			
Supervisor Date: Branch C	Date:		
Supervisor Date: 21419 Branch C	hief		

RECEIVED JAN 3 1 2019

CES

Name: Claudic Warri ATTORNEY	Date of Request: 1-5-19	HUMA	AN RESO	UR
City Attorney Branch/Section: SNA6D	Outside Title/Position: Clerical	offic	1 ASS	sta
Outside Employer Name and Address:	Number of hours per week:	5		
PACIFIC MOTORS, INC.	Outside Work Schedule days/times	s: <u>Cver</u>	lings W	Sec
860 PICO BIND SM. CA 90405	Phone Number:			
Type of Work: Clerical filing of Invoices review tising for Family mechanic laws repair shop	Start and End Date: 1-5:19 /	1-5.	20	
ALL OUTSIDE EMPLOYMENT MUST BE REI	NEWED ON AN ANNUAL BASIS			
Factors to Consider  Note: If any of factors 1 through 5 apply, the Ethics Ordinal denied.	nce requires that the request be	Yes	No	
<ol> <li>Whether the payment or the services (paid or unpaid) to be a or involves actual use of public office or employment or the time the official's agency, for private gain;</li> </ol>			×	
<ol> <li>Whether the payment, services for which payment would involves the acceptance by the official of any money or other co- his or her agency for the performance of an act which the official outside source of income, would be required or expected to rend her duties as a City official;</li> </ol>	nsideration from anyone other than al, if not performing such act for the		X	
<ol><li>Whether the City official is in a position to make, to partic potential governmental decision that could foreseeably have source of income;</li></ol>			X	
4. Whether the payment or services for which the payment performance of any act in other than an official capacity which inspection, review, audit or enforcement of any other official of his	may later be subject to the control,		À	
5. Whether the services involve such time demands that would rehis or her official duties less efficient.	ender the official's performance of		ĎK.	
6. Whether the outside services might result in conflicts between will hinder the official's services to the City.	n the City and an outside client that		Ì>k	
7. Are any issues of municipal law involved? If so, describe:			БÇ	
Are you representing a person or entities in a proceeding who adverse to another municipality? If so, describe:	ere you will be taking a position		фc	
9. Will you receive any remuneration for your employment? If s	to, list the approximate amount:			
APPROVED BY:  Date: 1/10/19  Branch	Date: _/	1/29	[2019	
Chief of Staff				

DEC 2.1 2018 HUMAN RESOURCES

Name: Ar too rear ince	Date of Request: 12/19/18
City Attorney Branch/Section: Criminal Branch/ Safe Meighborhoods and Gang Division Outside Employer Name and Address:	Outside Title/Position: Board Member
	Number of hours per week: O-1
Loyola Migh School Alumni Association	Outside Work Schedule days/times: 4 meeting
1901 Venice B1., LA, LA 9000B	Phone Number:
Type of Work: Alumni Relations	Start and End Date: 1/1/19 / 12/31/19
ALL OUTSIDE EMPLOYMENT MUST BE R	ENEWED ON AN ANNUAL BASIS
Factors to Consider	
Note: If any of factors 1 through 5 apply, the Ethics Ordin denied.	ance requires that the request be
•	Yes No
<ol> <li>Whether the payment or the services for which the paymappearance of or involves actual use of public office or equipment or supplies of the official's agency, for private gain;</li> </ol>	employment or the time, facilities,
<ol> <li>Whether the payment or services for which the payment acceptance by the official of any money or other consideration agency for the performance an act which the official, if not provided in source of income, would be required or expected to render induties as a City official;</li> </ol>	n from anyone other than his or her
<ol> <li>Whether the City official is in a position to make, to partion potential governmental decision that could foreseeably have source of income;</li> </ol>	cipate in making, or to influence a a material financial effect on the
4. Whether the payment or services for which the payment performance of any act in other than an official capacity which inspection, review, audit or enforcement of any other official of h	may later be subject to the control,
<ol> <li>b. vvnether the services involve such time demands that would not his or her official duties less efficient.</li> </ol>	ender the official's performance of
<ol><li>Whether the outside services might result in conflicts between will hinder the official's services to the City.</li></ol>	the City and an outside client that
7. Are any issues of municipal law involved? If so, describe:	
Are you representing a person or entities in a proceeding whe adverse to another municipality?  If so, describe:	
9. Will you receive any remuneration for your employment? If so	o, list the approximate amount:
Supervisor Date: 12/20/18  Branch  Date: 12/20/18	Lestela Date: 12/20/2018

14

RECEIVED
DEC 2 1 2018

Name: Acturo Martinez ATTORNEY	Date of Request: 12/19/18	HUMAN RESOURCES
City Attorney Branch/Section: Criminal Branch /	Outside Title/Position: Board N	1ember
Outside Employer Name and Address:	Number of hours per week: O - 1	. =
Overland Avenue Community	Outside Work Schedule days/time	s: 1-2 meetings/year
22680 verland Ave. LA, CA 900 by	Outside Work Schedule days/time Phone Number:	on a weekend
Type of Work: Neighborhood Accociation Board Mumber	Start and End Date: 1/1/19 /	12/31/19
ALL OUTSIDE EMPLOYMENT MUST BE REN	IEWED ON AN ANNUAL BASIS	
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinan	Ce requires that the request he	
denied.	rear and foducat pe	Yes No
<ol> <li>Whether the payment or the services for which the payment appearance of or involves actual use of public office or en equipment or supplies of the official's agency, for private gain;</li> </ol>	nt would be received creates the nployment or the time, facilities,	
<ol> <li>Whether the payment or services for which the payment acceptance by the official of any money or other consideration f agency for the performance an act which the official, if not per source of income, would be required or expected to render in the duties as a City official;</li> </ol>	from anyone other than his or her	
3. Whether the City official is in a position to make, to particip potential governmental decision that could foreseeably have a source of income;	pate in making, or to influence a material financial effect on the	
4. Whether the payment or services for which the payment of performance of any act in other than an official capacity which mainspection, review, audit or enforcement of any other official of his	ay later he cubicot to the sentent	
<ol><li>Whether the services involve such time demands that would ren his or her official duties less efficient.</li></ol>	der the official's performance of	
<ol><li>Whether the outside services might result in conflicts between the will hinder the official's services to the City.</li></ol>	he City and an outside client that	
7. Are any issues of municipal law involved? If so, describe:		
Are you representing a person or entities in a proceeding where adverse to another municipality?     If so, describe:	you will be taking a position	
9. Will you receive any remuneration for your employment? If so,	list the approximate amount:	
Supervisor Date: 12-20-(8 Branch Ch	Notice Date: 12	20. ZX8
Chief of Staff	IIC;	

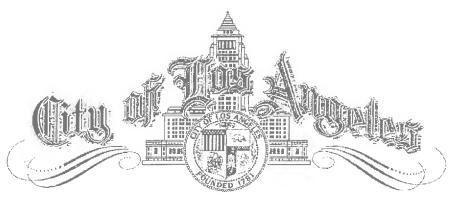
MAY - 2 2019

**HUMAN RESOURCES** 

Name: Stephen Mayer	Date of Request: 4/25/16		
City Attorney Branch/Section: Me+ro	Outside Title/Position: Freehove Writer	and	Teacher
Outside Employer Name and address: Self	Number of hours per week: 3-5_		
Mayer Cressy LLC, 1107 Fair Oaks Ave,	Outside Work Schedule days/times: W	leekend	Is and some
Box 136, South Pasadena, CA 91030	Phone Number:	No	ti
Type of Work: Feelance Writing, Editing, Teaching	Start and End Date: 4/24/19 / 4	1/24/	20
ALL OUTSIDE EMPLOYMENT MUST BE R	(for this annual ENEWED ON AN ANNUAL BASIS	perio	04)
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordinal denied.	nce requires that the request be	Yes	No
1. Whether the payment or the services (paid or unpaid) to be involves actual use of public office or employment or the time, official's agency, for private gain;			×
2. Whether the payment, services for which the payment w involves the acceptance by the official of any money or other co or her agency for the performance of an act which the official, if source of income, would be required or expected to render in the a City official;	insideration from anyone other than his not performing such act for the outside		<i>A</i>
3. Whether the City official is in a position to make, to participat governmental decision that could foreseeably have a material fin	e in making, or to influence a potential ancial effect on the source of income;		
4. Whether the payment or services for which the payment would of any act in other than an official capacity which may later be su audit or enforcement of any other official of his or her agency;	d be received involves the performance ubject to the control, inspection, review	П	X
5. Whether the services involve such time demands that would re or her official duties less efficient.	ender the official's performance of his		X
6. Whether the outside services might result in conflicts between hinder the official's services to the City.	the City and an outside client that will		Da
7. Are any issues of municipal law involved? If so, describe:			JA.
Are you representing a person or entity in a proceeding where to another municipality?  If so, describe:	you will be taking a position adverse		×
9. Will you receive any remuneration for your employment? If so Approximately \$50-90 per hour for writing and edit	o, list the approximate amount:	X	
Please be advised that any and all current authorization for outsid during the time an employee is on FMLA or Personal Medical Leaduration of the leave.	le employment that may be in effect ive will be suspended through the		
APPROVED BY: Date: 424 /9	Medisin Date: 4/30/	2019	
Supervisor  Date: 5/2/19	Chief		

Chief of Staff

<sup>&</sup>quot;If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a tobbyist or tobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.



### MICHAEL N. FEUER CITY ATTORNEY

TO:

Personnel

FROM:

Stephen Mayer

RE:

Outside Employment Authorization - Freelance Writing, Editing, and Teaching

DATE:

4/26/2019

This memo supports my request for an extension of the Outside Employment Authorization previously granted for me to serve as a freelance writer, editor, and public speaking coach through my personal small business (Mayer Cressy LLC). The City Attorney's Office has approved this employment since 2018.

I have operated this business off-and-on since I was an English major at UCLA. I occasionally take on small editing, ghostwriting, or speech coaching engagements to generate some additional weekend income. This year I have partnered with a former UCLA classmate who offers similar services so that we can split our minor overhead costs. As I stated last year, I am able to choose and vet my clients such that I can avoid conflicts of interest. For example, my primary writing and editing clients live and work outside California, and my few teaching engagements are primarily at schools outside the City of Los Angeles (currently Alhambra and Beverley Hills).

I do not practice law through my editing and writing work, nor do I typically publish any work under my name. This helps me ensure that my writing and editing work conforms to ABA Formal Opinion 10-457 and Formal Opinion 480, in addition to the State Bar Standing Committee on Professional Responsibility and Conduct's Formal Opinion No. 2016-196 and the Orange County Bar Association's Formal Opinion 2014-1. My teaching engagements accord with California Rule of Professional Conduct 1-310 given that providing public speaking instruction to students does not involve the practice of law

Sincerely,

Stephen T. Mayer Deputy City Attorney Metropolitan Branch

RECEIVED AUG 27 2019

**HUMAN RESOURCES** 

Name: Stephen T. Mayer	Date of Request: 8/26/2019		
Branch/Section: Consumer and Workplace Protection	Outside Title/Position: Spouse No	tino	fficial capacity.
Outside Employer Name and address:	Number of hours per week: One tir		I
Personal - "Self-Employed"	Outside Work Schedule days/times: 3	3:30 PM	to 4:30 PM
		on 8/26/	
Type of Work: Attending Interactive Process Meeting As a Spouse	Start and End Date: One Time Meet	ing 8/26	5/2019
ALL OUTSIDE EMPLOYMENT MUST BE R	ENEWED ON AN ANNUAL BASIS		
Factors to Consider  Note: If any of factors 1 through 5 apply, the Ethics Ordinal denied.	nce requires that the request be	Yes	No
1. Whether the payment or the services (paid or unpaid) to be	provided creates the appearance of an		NU
official's agency, for private gain;	facilities, equipment or supplies of the		X
<ol><li>Whether the payment, services for which the payment winvolves the acceptance by the official of any money or other coor her agency for the performance of an act which the official, if source of income, would be required or expected to render in the a City official;</li></ol>	insideration from anyone other than his not performing such act for the outside	<u></u>	
3. Whether the City official is in a position to make to participate	e in making, or to influence a potential		X
governmental decision that could foreseeably have a material final 4. Whether the payment or services for which the payment would	ancial effect on the source of income;		X
or any act in other than an official capacity which may later be su audit or enforcement of any other official of his or her agency;	bject to the control, inspection, review,		X
<ol><li>Whether the services involve such time demands that would re or her official duties less efficient.</li></ol>	ender the official's performance of his		X
6. Whether the outside services might result in conflicts between hinder the official's services to the City.	the City and an outside client that will		M
7. Are any issues of municipal law involved? If so, describe:		_	
8. Are you representing a person or entity in a proceeding where	you will be taking a position adverse	L	$\boxtimes$
to another municipality? If so, describe:			
Will you receive any remuneration for your employment? If so	, list the approximate amount:		<b>X</b>
Please be advised that any and all current authorization for outside during the time an employee is on FMLA or Personal Medical Leaduration of the leave.	e employment that may be in effect we will be suspended through the		
APPROVED BY: 7 Date: 8/24/2 UK	Date: 8/25/	2019	
Date: 8124 ( Branch C	nier		
JING OF CIAL			

Ch

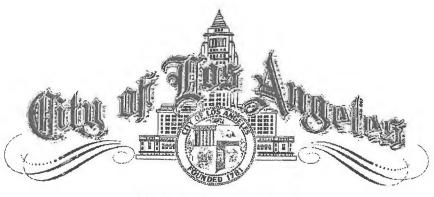
"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a tegislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

Employer will notify office if the Issues evalve in the city Attorney, and employee thousand the city Attorney and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

Employer will not a proceeding involving a financial effect on that person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

Employer will not a proceeding involving a financial effect on that person who is a party to a proceeding involving a ficense, permit or other entitlement for use pending before you.

Employer will not a proceeding involving a financial effect on that person who is a party to a proceeding involving a ficense, permit or other entitlement for use pending before you.



### MICHAEL N. FEUER CITY ATTORNEY

TO:

Personnel

FROM:

Stephen Mayer

RE:

Authorization to Attend HR Interactive Process Meeting with my Wife and Her

Outside Employer

DATE:

8-26-19

I am writing this memo at the request of David Trujillo from Human Resources and Jennifer Handzlik of the Labor Department. This is a request to attend a single meeting between my wife and her employer's Human Resources Department. She works at Brilliant Corners, a non-profit located in the City of Los Angeles. I would be attending solely in my capacity as her spouse (not as an attorney or a City employee).

My wife has recently been diagnosed with a serious medical condition that qualifies as a disability under the ADA and the FMLA; she is requesting a short period of medical leave from her employer so that she can undergo surgery. Her HR department recently scheduled an "interactive process" meeting with her for 3:30 PM on August 26, 2019 to discuss her request. My wife asked that I attend to provide moral support, take notes, etc., but not to participate in the meeting or represent her. Her HR department stated that would not present a problem.

I am nevertheless making this formal request for authorization to attend the meeting at the request of David Trujillo and Jennifer Handzlik, who both indicated to me that attending should not present a conflict, assuming that I only attend in my capacity as a spouse. Thank you for your time and attention to this matter.

Sincerely,

Stephen T. Mayer Deputy City Attorney

Consumer and Workplace Protection Section

OFFICE OF THE CITY ATTORNEY PLOYMENT APPROVAL FORM Date of Request: City Attorney Branch/Section Outside Title/Position: Outside Employer Name and Address: Number of hours per week Outside Work Schedule days/times: Phone Number: Start and End Date: ity time. 924 OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied. Yes No 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official: 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income: 4. Whether the payment or services for which the payment would be received involves the M performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. 7. Are any issues of municipal law involved? If so, describe: 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: Will you receive any remuneration for your employment? If so, list the approximate amount: 17 MEU MEU Meui APPROVED BY

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**Branch Chief** 

Supervisor

Chief of Staff

JAN - 3 2019

Name: Sydney Mehringer Date of	f Request:12/27/18	וויוטוו	AN RESOURCES
		200	
Outside Employer Name and Address:  Number	Title/Position: Volunte mount or of hours per week:	4	
Hamilett Russi C. 20 At T. Maria	Work Schedule days/times		
DOCE I DELLE OLD DELLE D	Number:		
Type of Work: Family Law Self help clinic Start an	nd End Date: 1/1/19 /	Ope	renled
ALL OUTSIDE EMPLOYMENT MUST BE RENEWED	ON AN ANNUAL BASIS	1/1	120
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordinance requidenied.	ires that the request be		
4. Whathan the control of		Yes	No
<ol> <li>Whether the payment or the services (paid or unpaid) to be provided or or involves actual use of public office or employment or the time, facilities the official's agency, for private gain;</li> </ol>	creates the appearance of , equipment or supplies of		Ø
<ol> <li>Whether the payment, services for which payment would be receinvolves the acceptance by the official of any money or other consideration his or her agency for the performance of an act which the official, if not poutside source of income, would be required or expected to render in the her duties as a City official;</li> </ol>	on from anyone other than		Ä
<ol> <li>Whether the City official is in a position to make, to participate in r potential governmental decision that could foreseeably have a materia source of income;</li> </ol>	making, or to influence a al financial effect on the		点
4. Whether the payment or services for which the payment would be performance of any act in other than an official capacity which may later inspection, review, audit or enforcement of any other official of his or her a	he subject to the control		×
5. Whether the services involve such time demands that would render the his or her official duties less efficient.			Ø
<ol><li>Whether the outside services might result in conflicts between the City will hinder the official's services to the City.</li></ol>	and an outside client that		Ø
7. Are any issues of municipal law involved? If so, describe:			×
Are you representing a person or entities in a proceeding where you will adverse to another municipality? If so, describe:	be taking a position		K
9. Will you receive any remuneration for your employment? If so, list the a	approximate amount:		Ø
APPROVED BY:  Supervisor  Chief of Staff  Date: 12/28/18  Date: 14/9  Branch Chief	Date: 12	128/	1 <i>2</i> 48

Name: Cavolo Miller	Date of Request: 3 - 27 - 2	019	
City Attorney Branch/Section:	Outside Title/Position:		
Outside Employer Name and address:	Number of hours per week: 1 - 2		
NA	Outside Work Schedule days/times: 4	30/	19 TSC
	Phone Number: _		
Matter is expected to settler couple his been sep- 2  ALL OUTSIDE EMPLOYMENT MUST BE R		1-20 My he	own of 2 others
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinar	and requires that the request ha		
denied.	ice requires that the request be	Yes	No
<ol> <li>Whether the payment or the services (paid or unpaid) to be involves actual use of public office or employment or the time, official's agency, for private gain;</li> </ol>	facilities, equipment or supplies of the		V
<ol> <li>Whether the payment, services for which the payment winvolves the acceptance by the official of any money or other co or her agency for the performance of an act which the official, if source of income, would be required or expected to render in the a City official;</li> </ol>	nsideration from anyone other than his not performing such act for the outside		TV
<ol><li>Whether the City official is in a position to make, to participate governmental decision that could foreseeably have a material final</li></ol>	e in making, or to influence a potential ancial effect on the source of income;		
4. Whether the payment or services for which the payment would of any act in other than an official capacity which may later be su audit or enforcement of any other official of his or her agency;	be received involves the performance bject to the control, inspection, review,		Ly C
<ol><li>Whether the services involve such time demands that would re or her official duties less efficient.</li></ol>	nder the official's performance of his		U
6. Whether the outside services might result in conflicts between hinder the official's services to the City.	the City and an outside client that will		
7. Are any issues of municipal law involved? If so, describe:		П	P
8. Are you representing a person or entity in a proceeding where to another municipality? If so, describe:	you will be taking a position adverse		9
9. Will you receive any remuneration for your employment? If so	, list the approximate amount:		V
Please be advised that any and all current authorization for outsid during the time an employee is on FMLA or Personal Medical Lea duration of the leave.	e employment that may be in effect ve will be suspended through the		
APPROVED BY: MM Date: 27-19 With	Pal. (Sure Date: 4-4-19		
Supervisor, Branch C	chief Approved by end date of 4-1- with the understanding that there is or involvement by the City by the	Zo an	ed fliet
Chief of Staff	or involvement wi the City by the	partie	
"If the employment is with a "restricted source," you must also obtain approval from the Ethics does or seeks to do business with the City Attorney, anyone who has attempted to influence yo direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence a proceeding involving a license, permit or other entitlement for use pending before you.	ou in a legislative or administrative action which would have	y to div	c lorce edira.
•		Park College	CONTRACT TO A

RECEIVED
JUN 2 0 2019

ATTORNEY	HUMAR	RESOL	IBCEC
Name: Reging Mills	Date of Request: May	16	2019
City Attorney Branch/Section: Municipal (EDD)	Outside Title/Position: Free and	ce Copi	1 writer
Outside Employer Name and address:	Number of hours per week:	walga	5-10
Freelance - Unknown at this time.	Outside Work Schedule days/times:	weeke	nds
(Online)	Phone Number: (213) 978-77	52	
Type of Work: Copy writing	Start and End Date: June 2019		n-201°
ALL OUTSIDE EMPLOYMENT MUST BE R	GILLIA - GIL	12/31	19
Factors to Consider		(	l
Note: If any of factors 1 through 5 apply, the Ethics Ordinar denied.	nce requires that the request be	Yes	No
1. Whether the payment or the convices (solid account in the			No
1. Whether the payment or the services (paid or unpaid) to be involves actual use of public office or employment or the time, official's agency, for private gain;	provided creates the appearance of c facilities, equipment or supplies of the	e e	
2. Whether the payment, services for which the payment we involves the acceptance by the official of any money or other co or her agency for the performance of an act which the official, if source of income, would be required or expected to render in the a City official:	nsideration from anyone other than his	3	
a Oity Official,			
3. Whether the City official is in a position to make, to participate governmental decision that could foreseeably have a material final state.	ancial effect on the source of income.		
4. Whether the payment or services for which the payment would of any act in other than an official capacity which may later be sul audit or enforcement of any other official of his or her agency;	he recaived involves the		
5. Whether the services involve such time demands that would re or her official duties less efficient.	nder the official's performance of his		
6. Whether the outside services might result in conflicts between hinder the official's services to the City.	the City and an outside client that will		
7. Are any issues of municipal law involved? If so, describe:	and the second s		
8. Are you representing a person or entity in a proceeding where to another municipality? If so, describe:	you will be taking a position adverse		
9. Will you receive any remuneration for your employment? If so Wes, unknown at this time due to t	, list the approximate amount:		
Please be advised that any and all current authorization for outside during the time an employee is on FMLA or Personal Medical Leav duration of the leave.	employment that may be in effect	b	
APPROVED BY:  Date: My 1 79  Branch CI	Delle Date: 5/26/19 hief Please for not work on an	مالم	. 1 - 1
Chieforstaff Dynny Date: 5/30/19 inusives .	hief Please do not work on am the City municipal entity without.	first ge	Hiley

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### DEC 2 1 2018 HUMAN RESOURCES

RECEIVED

# OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM ATTORNEY

Name: Jay C. Munns	Date of Request: <u>December</u>	18,20	8 18
City Attorney Branch/Section: D. W. R.	Outside Title/Position: Musician	Cpiar	nat)
Outside Employer Name and Address:	Number of hours per week: 2 to	10 h	27110
Magic Castle 7001 Franklin Rl. Holly wood	Outside Work Schedule days/times:	Voer	ies
and various private parties of other entities	Phone Number:		
Type of Work: <u>Musician</u>	Start and End Date: 1(1/19/	1(31)	19
ALL OUTSIDE EMPLOYMENT MUST BE REN	IEWED ON AN ANNUAL BASIS		
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordinal denied.	nce requires that the request be	Yes	No
1. Whether the payment or the services (paid or unpaid) to be por involves actual use of public office or employment or the time the official's agency, for private gain;	provided creates the appearance of , facilities, equipment or supplies of		ď
2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;			ď
3. Whether the City official is in a position to make, to partic potential governmental decision that could foreseeably have source of income;			₽′
4. Whether the payment or services for which the payment performance of any act in other than an official capacity which inspection, review, audit or enforcement of any other official of his	may later be subject to the control,		¥
5. Whether the services involve such time demands that would rehis or her official duties less efficient.	ender the official's performance of		
6. Whether the outside services might result in conflicts between will hinder the official's services to the City.	the City and an outside client that		V
7. Are any issues of municipal law involved? If so, describe:			
8. Are you representing a person or entities in a proceeding who adverse to another municipality? If so, describe:	ere you will be taking a position		ď
9. Will you receive any remuneration for your employment? If s	o, list the approximate amount:	P	
Supervisor  Chief of Staff  Date: 12121116  Reaneled	Chief Date: W	120	118
OTHER DE CIGIT			

# received in Executive other 7/3/19 (LAK)

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

Name: Brenda Munoz ATTORNEY	Date of Request: 4 25 20	19		
City Attorney Branch/Section: PA	Outside Title/Position: Office	Adm	iinis	hator
	Number of hours per week:			
Vascos Excavation Group LLC	Outside Work Schedule days/times	Sat	*S	un -
	Start and End Date: 4/25/191	4/2	5/2	0
ALL OUTSIDE EMPLOYMENT MUST BE RENE	EWED ON AN ANNUAL BASIS			
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinand denied.	e requires that the request be	Yes	No	
<ol> <li>Whether the payment or the services (paid or unpaid) to be pre or involves actual use of public office or employment or the time, f the official's agency, for private gain;</li> </ol>			Ø	
<ol> <li>Whether the payment, services for which payment would be involved the acceptance by the official of any money or other conditions or her agency for the performance of an act which the official, outside source of income, would be required or expected to render her duties as a City official;</li> </ol>	sideration from anyone other than if not performing such act for the		Ø	
<ol> <li>Whether the City official is in a position to make, to participal potential governmental decision that could foreseeably have a source of income;</li> </ol>	ate in making, or to influence a material financial effect on the		Å	
4. Whether the payment or services for which the payment of performance of any act in other than an official capacity which mainspection, review, audit or enforcement of any other official of his	ay later be subject to the control,		Ø	
5. Whether the services involve such time demands that would ren his or her official duties less efficient.	der the official's performance of		Ď.	
6. Whether the outside services might result in conflicts between the will hinder the official's services to the City.	he City and an outside client that		X	
7. Are any issues of municipal law involved? If so, describe:			<b>X</b>	
Are you representing a person or entities in a proceeding where adverse to another municipality? If so, describe:	you will be taking a position		区	
9. Will you receive any remuneration for your employment? If so,	list the approximate amount:	M	娶 -	
Supervisor Date: 4/30/19  Branch C  Pulla Repur  Date: 7/3/19	Date: 5/	13/19	)	
Chief of Staff				

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

entitlement for use pending before you.

Employee Shalf only engage in wake on Sakudays and Sundays.

my-

ΔPR 1 9 2019

HUMAN RESOURCES

Date of Request: Outside Title/Position: City Attorney Branch/Section: Outside Employer Name and address: Number of hours per week: Outside Work Schedule days/times: Phone Number Start and End Date: 6 ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS **Factors to Consider** Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied. Yes No 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain: 2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official; 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review. audit or enforcement of any other official of his or her agency; 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. 7. Are any issues of municipal law involved? If so, describe: 8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: Will you receive any remuneration for your employment? If so, list the approximate amount: Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave. **Branch Chief** 

Chief of Staff

RECEIVED JUN 26 2019

### OFFICE OF THE CITY ATTORNEY

OFFICE OF THE CITY OUTSIDE EMPLOYMENT A	PPROVAL FORM	HUMAN RESOURCES
Name: SHAN WAYEN, ATTORNEY	Date of Request: 6/20/	119
City Attorney Branch/Section: Chambel Confee	Outside Title/Position:	ald ment
Outside Employer Name and Address:	Number of hours per week:	1-2
Les Angle Carry Bac Assirtion	Outside Work Schedule days/tim	es: Wat visht
Juff. Con Election Evaluation Commy	Phone Number:	
Type of Work: Bar Associetis Sand	Start and End Date: 7/01/14	1 7/01/20
ALL OUTSIDE EMPLOYMENT MUST BE REN	EWED ON AN ANNUAL BASIS	6/20/20 (M
Note: If any of factors 1 through 5 and to 500 and		
Note: If any of factors 1 through 5 apply, the Ethics Ordinan denied.	ce requires that the request be	Yes No
<ol> <li>Whether the payment or the services (paid or unpaid) to be por or involves actual use of public office or employment or the time, the official's agency, for private gain;</li> </ol>	rovided creates the appearance of facilities, equipment or supplies of	
<ol> <li>Whether the payment, services for which payment would involves the acceptance by the official of any money or other con his or her agency for the performance of an act which the official outside source of income, would be required or expected to render her duties as a City official;</li> </ol>	sideration from anyone other than	
<ol> <li>Whether the City official is in a position to make, to particip potential governmental decision that could foreseeably have a source of income;</li> </ol>	pate in making, or to influence a material financial effect on the	
4. Whether the payment or services for which the payment performance of any act in other than an official capacity which minspection, review, audit or enforcement of any other official of his		
5. Whether the services involve such time demands that would ren his or her official duties less efficient.	der the official's performance of	
6. Whether the outside services might result in conflicts between twill hinder the official's services to the City.	he City and an outside client that	
7. Are any issues of municipal law involved? If so, describe:		ПИ
Are you representing a person or entities in a proceeding where adverse to another municipality? If so, describe:	you will be taking a position	
9. Will you receive any remuneration for your employment? If so,	list the approximate amount:	□ <b>p</b> (
Supervisor  Date: 6 20 9  Branch Ch	nief Date:	

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

This will Not Interfere with my curk
at the A office and I will not use city Time.

JUL 25 2019

### OFFICE OF THE CITY ATTORNEY

OFFICE OF THE CITY A OUTSIDE EMPLOYMENT API	TTORNEY PROVAL FORM	HUMAN RESOURCES
Name: SAHAR NA GER ATTORNEY	Date of Request: 7-2	2-19
City Attorney Branch/Section: (Imiral Contral Tal)	Outside Title/Position: Boale	d Menbel
Outside Employer Name and Address:	Number of hours per week: $\underline{5-6}$	o hours/year
LEACBA	Outside Work Schedule days/times:	weekards
Amicus Blick Committee F	Phone Number:	
Type of Work: Bal Association Boald s	Start and End Date August	2019- August 202
ALL OUTSIDE EMPLOYMENT MUST BE RENE	WED ON AN ANNUAL BASIS	
Factors to Consider	a constant that the minutes to	
Note: If any of factors 1 through 5 apply, the Ethics Ordinance denied.	e requires that the request be	Yes No
1. Whether the payment or the services (paid or unpaid) to be pro or involves actual use of public office or employment or the time, for the official's agency, for private gain;		
<ol><li>Whether the payment, services for which payment would be involves the acceptance by the official of any money or other cons his or her agency for the performance of an act which the official, outside source of income, would be required or expected to render her duties as a City official;</li></ol>	ideration from anyone other than if not performing such act for the	
<ol> <li>Whether the City official is in a position to make, to participa potential governmental decision that could foreseeably have a source of income;</li> </ol>	ate in making, or to influence a material financial effect on the	
4. Whether the payment or services for which the payment v performance of any act in other than an official capacity which mainspection, review, audit or enforcement of any other official of his official official of his official	ay later be subject to the control,	
5. Whether the services involve such time demands that would render of the official duties less efficient.	der the official's performance of	
<ol><li>Whether the outside services might result in conflicts between the will hinder the official's services to the City.</li></ol>	he City and an outside client that	
7. Are any Issues of municipal law involved? If so, describe:		
Are you representing a person or entities in a proceeding where adverse to another municipality? If so, describe:	you will be taking a position	
9. Will you receive any remuneration for your employment? If so,	list the approximate amount:	
Supervisor  Chief of Staff  Date: 7/73/19  Date: 7/73/19  Branch C		123/2019
If the employment is with a "restricted source," you must also obtain approval from the control of the employment is with a province of seals to do business with the City Attorney, among	une curios Commission. LAMC § 49.5.7.C.2	<u>.</u>

legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

I will Not spend Any work Time Resource, to perform my Outies as a Board Member and this Pointion will Not otherwise affect my work of the office.

RECEIVED

JAN 3 0 2019

# 14

# OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORMHUMAN RESOURCES

Name: FRANK OROZCO JR.	Date of Request: 12 - 26 -	201	8
City Attorney Branch/Section: CIVIL/PUBLIC	Outside Title/Position: CHEF	آ5 لم <u>ا</u>	RUCTOR
Outside Employer Name and Address:	Number of hours per week: O	-6	
(SELF)	Outside Work Schedule days/times	VA	RIES
	Phone Number:		····
Type of Work: <u>CULINARY</u> EDUCATION  AND CATERING	Start and End Date: 1-1-19	12-	31-19
ALL OUTSIDE EMPLOYMENT MUST BE REM	NEWED ON AN ANNUAL BASIS		
Factors to Consider  Note: If any of factors 1 through 5 apply, the Ethics Ordinar denied.	nce requires that the request be	Yes	No
1. Whether the payment or the services (paid or unpaid) to be p or involves actual use of public office or employment or the time the official's agency, for private gain;			
2. Whether the payment, services for which payment would involves the acceptance by the official of any money or other conhis or her agency for the performance of an act which the official outside source of income, would be required or expected to rend her duties as a City official;	nsideration from anyone other than al, if not performing such act for the		
3. Whether the City official is in a position to make, to partic potential governmental decision that could foreseeably have source of income;			2
4. Whether the payment or services for which the payment performance of any act in other than an official capacity which r inspection, review, audit or enforcement of any other official of hi	may later be subject to the control,		
5. Whether the services involve such time demands that would rehis or her official duties less efficient.	ender the official's performance of		
6. Whether the outside services might result in conflicts between will hinder the official's services to the City.	the City and an outside client that		
7. Are any issues of municipal law involved? If so, describe:	**************************************		
Are you representing a person or entities in a proceeding whe adverse to another municipality? If so, describe:	re you will be taking a position		
9. Will you receive any remuneration for your employment? If so DEPENDS ON NATURE OF CULINARY WIRK.	o, list the approximate amount:	IJ∕	
APPROVED BY:  Supervisor  Object of Street  Date: 1/07/2019  Branch  Date: 1/08/19	Chief Date:	15/19	<del></del>

### Outside Employment Approval Form (2019)

#### Addendum

- None of the proposed outside employment would occur during regular business hours or conflict with my daily work schedule;
- The number of hours would be approximately 0 to 6 (maximum) hours per week;
- None of my perspective clients/customers have any business, directly or indirectly, with the City of Los Angeles. Should a potential or actual conflict with the City of Los Angeles arise from a *new* client/customer, I would submit a specific 'Outside Employment Approval Form' to address any such issue.

Frank Orozco Jr.

Deputy City Attorney

Fret Lown.

RECEIVED MAY - 3 2019

OFFICE OF THE CITY AT OUTSIDE EMPLOYMENT APP		HUM	AN RESOURCES
Name: Pobin OSullivas ATTORNEY D	Date of Request: 4/25/20 Dutside Title/Position: Vine R	guie	wen
ABOS, LLC (Amazon Vine Program) o	Jumber of hours per week. Outside Work Schedule days/times whone Number: 100 E, tart and End Date: 100 E	1-, 21/21/21/21/21/21/21/21/21/21/21/21/21/2	weetidad veridad 25/20
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinance denied.	e requires that the request be	Yes	No
1. Whether the payment or the services (paid or unpaid) to be provor involves actual use of public office or employment or the time, faithe official's agency, for private gain;	vided creates the appearance of acilities, equipment or supplies of		<b>Þ</b>
2. Whether the payment, services for which payment would be involves the acceptance by the official of any money or other considuals or her agency for the performance of an act which the official, if outside source of income, would be required or expected to render the duties as a City official;	deration from anyone other than f not performing such act for the		<b>F</b>
3. Whether the City official is in a position to make, to participal potential governmental decision that could foreseeably have a resource of income;			<b>Q</b>
4. Whether the payment or services for which the payment we performance of any act in other than an official capacity which may inspection, review, audit or enforcement of any other official of his or	y later be subject to the control,		9
5. Whether the services involve such time demands that would render his or her official duties less efficient.	ler the official's performance of		<b>P</b>
6. Whether the outside services might result in conflicts between the will hinder the official's services to the City.	e City and an outside client that		<b>P</b>
7. Are any issues of municipal law involved? If so, describe:			P
8. Are you representing a person or entities in a proceeding where y	you will be taking a position		

If so, list the approximate amount:

Chief

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

9. Will you receive any remuneration for your employment?

Supervisor

Chief of Staff

Date:

Date:

ATTORNEY	1 0 1	
Name: HOON PARK	Date of Request: 8/2/6/2019	
City Attorney Branch/Section: PGEN	Outside Title/Position:Owner	_
Outside Employer Name and address:	lumber of hours per week:5	_
(Selt employed) Hoon PARK o	Outside Work Schedule days/times: Weeker	nds
$\Lambda = \Lambda =$	hone Number:	
Q (A	tart and End Date: 8/26/19 / 8/26/	202
ALL OUTSIDE EMPLOYMENT MUST BE REN	IEWED ON AN ANNUAL BASIS	
Factors to Consider		
Note: If any of factors 1 through 5 apply, the Ethics Ordinance denied.	e requires that the request be Yes	No
1. Whether the payment or the services (paid or unpaid) to be proinvolves actual use of public office or employment or the time, fac official's agency, for private gain;	ovided creates the appearance of or cilities, equipment or supplies of the	M
2. Whether the payment, services for which the payment woul involves the acceptance by the official of any money or other cons or her agency for the performance of an act which the official, if no source of income, would be required or expected to render in the results.	deration from anyone other than his of performing such act for the outside	
<ul><li>a City official;</li><li>3. Whether the City official is in a position to make, to participate i</li></ul>		
governmental decision that could foreseeably have a material finan	icial effect on the source of income;	
4. Whether the payment or services for which the payment would b of any act in other than an official capacity which may later be subja- audit or enforcement of any other official of his or her agency;	ee received involves the performance ect to the control, inspection, review,	M
5. Whether the services involve such time demands that would rend or her official duties less efficient.	der the official's performance of his	
6. Whether the outside services might result in conflicts between the hinder the official's services to the City.	ne City and an outside client that will	b
7. Are any issues of municipal law involved? If so, describe:		₩ •
8. Are you representing a person or entity in a proceeding where you	ou will be taking a position adverse	<u>.</u>
to another municipality? If so, describe:		
9. Will you receive any remuneration for your employment? If so,	list the approximate amount:	
Please be advised that any and all current authorization for outside during the time an employee is on FMLA or Personal Medical Leave duration of the leave.	employment that may be in effect e will be suspended through the	
APPROVED BY: Date: 8/26/19	Date: 8/30/19	
Supervisor  Date: 8 26 19  Branch Ch	nief	

Chief of Staff

OFFICE OF THE CITY ATTORNEY

OUTSIDE EMPLOYMENT APPROVAL FORM **ATTORNEY** Date of Request: City Attorney Branch/Section: Outside Title/Position: Outside Employer Name and Address: Number of hours per week: Outside Work Schedule days/times: Phone Number: Start and End Date:\_ \ • 🎾 🗥 / Type of Work: ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied. Yes No 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; 2. Whether the payment, services for which payment would be received, or unpaid services 14 involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; 3. Whether the City official is in a position to make, to participate in making, or to influence a V potential governmental decision that could foreseeably have a material financial effect on the source of income: 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. 6. Whether the outside services might result in conflicts between the City and an outside client that W will hinder the official's services to the City. 7. Are any issues of municipal law involved? If so, describe: 8. Are you representing a person or entities in a proceeding where you will be taking a position V adverse to another municipality? If so, describe: \_ V 9. Will you receive any remuneration for your employment? If so, list the approximate amount: APPROVED BY:

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

**Branch Chief** 

Date:

Superviso

Chief of Staff

Date: 12-14-14

M

OCT 1 0 2019

**HUMAN RESOURCES** 

# OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM SUPPORT STAFF

Name: L'TANYA PORTLOCK	Date of Request: 10/08/20/	7		
City Attorney Branch/Section: POLA - HARBOR	Outside Title/Position: Probate 7	Bigle	3a/4	
Outside Employer Name and Address:	Number of hours per week: 2-8		fuk	
L. A. CA 90045	Outside Work Schedule days/times:_			
	Phone Number:			
Type of Work: Probate & Family Business	Start and End Date: Lolsipos	19/3	1/202	
ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS				
Factors to Consider				
Note: If any of factors 1 through 5 apply, the Ethics Ordingenied.	nance requires that the request be	V	N1.	
	was rided as a second second second	Yes	No	
<ol> <li>Whether the payment or the services (paid or unpaid) to be or involves actual use of employment or the time, facilities, equagency, for private gain;</li> </ol>	ipment or supplies of the employee's		×	
<ol> <li>Whether the payment, services for which payment would be the acceptance by the employee of any money or other consid- her agency for the performance of an act which the employe outside source of income, would be required or expected to re- her duties as a City employee;</li> </ol>	eration from anyone other than his or e, if not performing such act for the		മ	
<ol> <li>Whether the City employee is in a position to make, to pa potential governmental decision that could foreseeably have a roof income;</li> </ol>	rticipate in making, or to influence a material financial effect on the source		X	
<ol> <li>Whether the payment or services for which the payme performance of any act in other than an employee capacity control, inspection, review, audit or enforcement of any other en</li> </ol>	which may later be subject to the		X	
5. Whether the services involve such time demands that would of his or her City duties less efficient.			X	
<ol><li>Whether the outside services might result in conflicts between will hinder the employee's services to the City.</li></ol>	•		×	
7. Will you receive any remuneration for your employment? If	so, list the approximate amount:	A		
Supervisor  Date: 08/19  Branot  Chief of Staff	Date:	10/10	ed 19	

# \*OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM SUPPORT STAFF Original date of Request 10/8/2 019 PAGE 2

In answer to the request for the "Number of hours per week:"

It varies, as it has every year. With my Mom now transitioned, it is going to be a very rough estimate. Each year it varies and that's why I put varies and various, because change is a constant. There is no way I can know the absolute answer to that question and now with my health challenges, I don't want to be held to time and space. At the same time, I do want to preserve and take advantage of the "Outside Employment" opportunities, should they arise. Especially, with my challenges it could prove beneficial for me to take advantage of any opportunities.

Thank you,

L'Tanya Portlock

POLA-HARBOR

### OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM **ATTORNEY** Andre AN RESOURCES Date of Request: City Attorney Branch/Section: Control Outside Title/Position month Outside Employer Name and Address: Number of hours per week ast well Outside Work Schedule days/times: worth Phone Number Type of Work: Board of Directors Di Start and End Date: 01/01 \* I will not work while performing my duties as a DCA ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS **Factors to Consider** Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied. Yes No 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income: 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. 7. Are any issues of municipal law involved? If so, describe: 8. Are you representing a person or entities in a proceeding where you will be taking a position

APPROVED BY:

- Unit ful

adverse to another municipality? If so, describe: \_

Date: 12/20/10

Will you receive any remuneration for your employment? If so, list the approximate amount:

Branch Chief

Date: <u>64</u>

Chief of Staff

If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending pefore you.

OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM HUMAN RESOURCES **ATTORNEY** Date of Request: City Attorney Branch/Section: (2nt Outside Title/Position: Outside Employer Name and Address: Number of hours per week 1514 Outside Work Schedule days/times: Month THES Vonte CA Phone Number 01 Start and End Date: Derforming mydules as a DCA ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BAS Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied. Yes No 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; 2. Whether the payment, services for which payment would be received, or unpaid services X involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income: 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control. inspection, review, audit or enforcement of any other official of his or her agency; 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. 7. Are any issues of municipal law involved? If so, describe: 6n lu Invill be provided legal comsel by El Honte 8. Are you representing a person or entities in a proceeding where you will be taking a position

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

at: 🔲 🗆

APPROVED BY:

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Date: 12/20/18

Joe Man

Dato: 12/20/2018

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adverse to another municipality? If so, describe:

Date:

Date: 6412618

Branch Chief

Chief of Staff

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

JUN 2 0 2019

OFFICE OF THE CITY ATTORNEY HUMAN RESOURCES OUTSIDE EMPLOYMENT APPROVAL FORM ATTORNEY Date of Request City Attorney Branch/Section: Outside Title/Position Outside Employer Name and Address: Number of hours per week: N Outside Work Schedule days/times: Phone Number: Start and End Date: ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied. Yes No 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than B his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the K source of income: 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, 囡 inspection, review, audit or enforcement of any other official of his or her agency; 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. 6. Whether the outside services might result in conflicts between the City and an outside client that KÍ will hinder the official's services to the City. 7. Are any issues of municipal law involved? If so, describe: R 8. Are you representing a person or entities in a proceeding where you will be taking a position M adverse to another municipality? If so, describe: Will you receive any remuneration for your employment? If so, list)the approximate amount:

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Branch Chief

RECEIVED DEC 0 3 2019

001101110111	HILIDAA	AL DEC	0115
Name: Nancy Rivera	Date of Request:HUMA		
City Attorney Branch/Section: BUSINESS Office	Outside Title/Position: Adult Education	n Ba	ibysitter
Outside Employer Name and address:	Number of hours per week: 17		_
El Monte Union High School District	Outside Work Schedule days/times: 4:3	Opm	8:45pm
3537 Johnson Me. El Monte, CA 91731	Phone Number:		_
Type of Work: Supervise children while parents aftend class at El Monte adult school	Start and End Date: 3 2015 , 0n	124/	2020 (v
ALL OUTSIDE EMPLOYMENT MUST BE F	RENEWED ON AN ANNUAL BASIS	, ,	
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordina denied.	nce requires that the request be	Yes	No
1. Whether the payment or the services (paid or unpaid) to be involves actual use of employment or the time, facilities, equagency, for private gain;	ulpinent of supplies of the employees		
2. Whether the payment, services for which the payment involves the acceptance by the employee of any money or oth his or her agency for the performance of an act which the employee source of income, would be required or expected to reduties as a City employee;	ployee, if not performing such act for the ender in the regular course of his or her		
3. Whether the City employee is in a position to make, to potential governmental decision that could foreseeably have a income;	material imancial effect on the obtained of		Ø
4. Whether the payment or services for which the payment wor of any act in other than an employee capacity which may large audit or enforcement of any other employee of his or he	er agency;		$   \sqrt{} $
<ol><li>Whether the services involve such time demands that would his or her City duties less efficient.</li></ol>	render the employee's performance of		
<ol><li>Whether the outside services might result in conflicts betwee hinder the employee's services to the City.</li></ol>			abla
7. Will you receive any remuneration for your employment? I	f so, list the approximate amount:	Q	
Please be advised that any and all current authorization for ouduring the time an employee is on FMLA or Personal Medical duration of the leave.	tside employment that may be in effect Leave will be suspended through the		
Supervisor  Date: 1/27/19  Bran  Date: 1/27/19	Date: 12/2/	2619	
Date.			

Chief of Staff

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RECEIVED AUG - 8 2019

## OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM

**HUMAN RESOURCES** 

Date of Request: 1/30/19  City Attorney Branch/Section: CRIMINAL CORE ENFRECEMENT Outside Title/Position: ThotoGRAPHER.  Outside Employer Name and Address: Number of hours per week: 4-8  SELF DRA ERIC ROSENBLATT PROTECTARY Outside Work Schedule days/times: WEEKEMDS > EN Phone Number.  Type of Work: PORTARIX & TRAVEL PHYTHERPHY Start and End Date: 2/1/19 / 2/7/31/24  ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS  Factors to Consider  Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.  1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;  2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than like or her agency for the performance of an act which the officials, if not performing such act for the outside source of Income, would be required or expected to render in the regular course or of his or her duties as a City official;  3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;  5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.  8. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's performance to the control, inspection, review, audit or enforcement of any other official of his or her agency;  5. Whether the services involves the City.  7. Are any Issue				ATTORNEY		1 1			TOOLICE
Outside Employer Name and Address:    SELF   DBA ERIC ROSENBLATT PROTECUAPRY					Date of Request:	7/30/1	9		
Outside Employer Name and Address:    SELF   DBA ERIC ROSENBLATT PROTECUAPRY     LA 9003  Phone Number:   WEEKERNES & EV     Type of Work:   Post part of TRAVEL phytholography     Start and End Date:   1/19   / 8 7 31   22     ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS   Factors to Consider     Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.   Yes No     1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;     2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the ordinance of income, would be required or expected to render in the regular course or of his or her duties as a City official; sin a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	City Attorney B	ranch/Section:_	CRIMINGL/GO	ENFORCEMENT	Outside Title/Position:	PHOTO6	RAPHER		
Type of Work: FORTIVARY & TRAVEL PHOTOGRAPHY  Start and End Date: 3/19 / 2/31 22  ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS  Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.  Yes No  1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;  2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;  4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;  5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.  6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.  7. Are any issues of municipality? If so, describe:  8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe:  9. Will you receive any remuneration for your employment? If so, list the approximate amount:  9. So // Por Por Ran School of the Course of the City of the						week:	-8		_
Type of Work: FORTIVARY & TRAVEL PHOTOGRAPHY  Start and End Date: 3/19 / 2/31 22  ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS  Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied.  Yes No  1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;  2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;  4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency;  5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.  6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.  7. Are any issues of municipality? If so, describe:  8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe:  9. Will you receive any remuneration for your employment? If so, list the approximate amount:  9. So // Por Por Ran School of the Course of the City of the	SELF	DBA ERICR	DSENBLATT F	HOTOGRAPHY	Outside Work Schedu	le days/time	s:_Weel	ænds	F ENEWINGS
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will hinder the official's services to the City.  7. Are any issues of municipal law involved? If so, describe:  8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe:  9. Will you receive any remuneration for your employment? If so, list the approximate amount:  1. * ISO PER PORTRAIT SESSION TO ?? FOR LARGER PROJECTS  APPROVED BY:  1. **DAPPROVED BY:  2. **DAPPROVED BY:  3. **DAPPROVED BY:  3. **DAPPROVED BY:  3. **DAPPROVED BY:  3. **DAPPROVED BY:  4. **DAPPROVED BY:  3. **DAPPROVED BY:  3. **DAPPROVED BY:  4. **DAPPROVED BY:				ands that would r	ender the official's perfo	mance of		K	
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APPROVED BY:    Date: 1/30/2019   Date: 4/5/2019			•	f so, describe:				X	
APPROVED BY:  MIME Service Date: 7/30/2019 Stocker Date: 8/5/2019	8. Are you repre adverse to anoth	esenting a personer municipality?	n or entities in If so, descri	a proceeding who be:	ere you will be taking a p	oosition		X	
	). Will you recell	ive any remuner たなれて 全がらか	ation for your e	mployment? If s	o, list the approximate : ೯೭೧೨	mount:	X		
Date: 8[7][5]	MMULL	Genis_	al		Chief	Date:	3/5/	2019	7

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JUL 0 1 2019

ATTORNEY HUMAN RESOURCES Name: HUGO ROSS Date of Request: City Attorney Branch/Section: Outside Title/Position: Outside Employer Name and address: Number of hours per week Outside Work Schedule days/times: < Phone Number: Type of Work: Start and End Date: ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS **Factors to Consider** Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied. Yes Nο 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; 2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official; 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. 7. Are any issues of municipal law involved? If so, describe: 8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: 9. Will you receive any remuneration for your employment? If so, list the approximate amount: Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave.

Branch Chief

Chief of Staff

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JUL 0 1 2019

**HUMAN RESOURCES** 

		,		
Name: Huge Ross/Tier	Date of Request:	6/7/18		
City Attorney Branch/Section: MARINE ROLLATIONS	Outside Title/Positio	nith-April	XAE	WER
Outside Employer Name and address:	Number of hours per		AY	_
SOO N. TEMPLE, STAFLOOR	Outside Work Scheo	ule days/times:	Au	CATA 6 à
LOS ANGRE CA 90012	Phone Number:	-1/10	6	100
Type of Work: HERRIPE EXAMPLES	Start and End Date:	111/17/6	150	_20
ALL OUTSIDE EMPLOYMENT MUST BE R	ENEWED ON AN AN	NUAL BASIS		
Factors to Consider				
Note: If any of factors 1 through 5 apply, the Ethics Ordinar denied.	nce requires that the	request be	Yes	No
1. Whether the payment or the services (paid or unpaid) to be involves actual use of public office or employment or the time, official's agency, for private gain;				
2. Whether the payment, services for which the payment w involves the acceptance by the official of any money or other co or her agency for the performance of an act which the official, if	nsideration from anyonet not performing such a	ne other than his act for the outside		
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<ol><li>Whether the services involve such time demands that would re or her official duties less efficient.</li></ol>	ender the official's per	formance of his		
6. Whether the outside services might result in conflicts between hinder the official's services to the City.	the City and an outsi	de client that will		
7. Are any issues of municipal law involved? If so, describe:			$\Box$	
8. Are you representing a person or entity in a proceeding where		osition adverse		
to another municipality? If so, describe:				
9. Will you receive any remuneration for your employment? If so	o, list the approximate	amount:		
Please be advised that any and all current authorization for outsid during the time an employee is on FMLA or Personal Medical Leaduration of the leave.				
APPROVED BY:  Date: 611/9	Dur	Date: 6/28/19	1	
Supervisor Branch (	Chief	<del></del>	,	
Chief of Staff				
*If the employment is with a "restricted source," you must also obtain approval from the Ethics	Commission. LAMC §49.5.7.0	2.2. This includes anyone w	vho	

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

work as hearing afficer will not be on coaytime and well be approved by Divisim wanger if during work hours. Leek Kapin

# RECEIVED AUG - 1 2019

## OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM

HUMAN RESOURCES

ATTURNEY			
Name: Rosalind Russell	Date of Request: 7-25-	19	
City Attorney Branch/Section: Metro	Outside Title/Position: Madd		
Outside Employer Name and address:  MADD-Mother's against drink dring  5455 Garden Grove Bird. Suite 150  Westminkter, Ca. 92683  Type of Work: Board Member Work  LIKE MADD COMMITTEE  ALL OUTSIDE EMPLOYMENT MUST BE RI	Start and End Date: Stilla 7	Marti by K gent	why Board No 66.57 Fend d
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinan denied.	ce requires that the request be	Vac	No
<ol> <li>Whether the payment or the services (paid or unpaid) to be involves actual use of public office or employment or the time, official's agency, for private gain;</li> <li>Whether the payment, services for which the payment we involves the acceptance by the official of any money or other cor or her agency for the performance of an act which the official, if it source of income, would be required or expected to render in the</li> </ol>	facilities, equipment or supplies of the puld be received, or unpaid services asideration from anyone other than his not performing such act for the outside	Yes	No
Whether the City official is in a position to make, to participate governmental decision that could foreseeably have a material final could foresee and could foresee a material final could foresee and could foresee a material final could final could foresee a material final could final could final could foresee a material final could	e in making, or to influence a potential ancial effect on the source of income;		
<ul> <li>4. Whether the payment or services for which the payment would of any act in other than an official capacity which may later be sul audit or enforcement of any other official of his or her agency;</li> <li>5. Whether the services involve such time demands that would read</li> </ul>	pject to the control, inspection, review,		9
or her official duties less efficient.			4
6. Whether the outside services might result in conflicts between hinder the official's services to the City.	the City and an outside client that will		
7. Are any issues of municipal law involved? If so, describe:			9
Are you representing a person or entity in a proceeding where to another municipality? If so, describe:	you will be taking a position adverse ——		0
9. Will you receive any remuneration for your employment? If so	list the approximate amount:		
Please be advised that any and all current authorization for outside during the time an employee is on FMLA or Personal Medical Leave duration of the leave.  APPROVED BY:  Date: 7-79.19	e employment that may be in effect ye will be suspended through the	[20]	Ş
Supervisor Date: 7/3/15 Branch C			

Chief of Staff

<sup>&</sup>quot;if the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.



### Norman Pasion <norman.pasion@lacity.org>

### Fwd: Rosalind Russell MADD

1 message

MC Molidor <mc.molidor@lacity.org> To: Norman Pasion < Norman. Pasion@lacity.org> Tue, Jul 30, 2019 at 10:39 AM

Can you print out or get the hard copy?

Sent from my iPhone

Begin forwarded message:

From: Robert Cha <robert.cha@lacity.org> Date: July 30, 2019 at 10:00:28 AM PDT To: MC Molidor <mc.molidor@lacity.org> Subject: Fwd: Rosalind Russell MADD

Hi Mary Clare,

Here is Roz' updated Outside Employment form. I asked her to try to give more detail on the time commitment. Since it's a voluntary position that meet irregularly, it was hard to pin down the exact time but she did give estimates. None of the meetings will occur during work hours. Please let me know if you have any questions. Thanks.

----- Forwarded message ------

From: Mark Soriano <mark.soriano@lacitv.org>

Date: Thu, Jul 25, 2019 at 3:36 PM Subject: Rosalind Russell MADD

To: Robert Cha <Robert.Cha@lacity.org>

Cc: Rosalind Russell <rosalind.russell@lacity.org>

### Robert.

Roz made a follow up inquiry based on your previous email, so she modified her "Outside Employment Approval Form". In case you can't read it, she hand wrote:

Number of Hours per week: About 1 hr a week, and likely 1 hour will be on weekends or evenings. Outside Work Schedule days/times: Quarterly Board meeting from 9 a.m. to 10:30 a.m. by phone. Not mandatory if job conflict.

I will send you the hard copy via interoffice mail. Let me know if you have any additional guestions.

Mark

Mark R. Soriano Assistant Supervising Attorney Metropolitan Branch Los Angeles City Attorney's Office 1945 S. HIII Street Los Angeles, CA 90007 213-978-2400

This electronic message transmission contains information

from the Office of the Los Angeles City Attorney, which may be confidential or protected by the attorney-

OUTSIDE EMPLOYMENT APPROVAL FORM **ATTORNEY** Date of Request: City Attorney Branch/Section: SNAGD Outside Title/Position: Number of hours per week: Outside Employer Name and address: Outside Work Schedule days/times: Walnut Phone Number: Start and End Date: 4 enflorment will not be and ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be No denied. Yes 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; 2. Whether the payment, services for which the payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course of his or her duties as a City official: 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income: 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject to the control, inspection, review. audit or enforcement of any other official of his or her agency; 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. 7. Are any issues of municipal law involved? If so, describe: \_ 8. Are you representing a person or entity in a proceeding where you will be taking a position adverse to another municipality? If so, describe: 9. Will you receive any remuneration for your employment? If so, list the approximate amount: \* Please see attached for additional conditions on outside employment as a Tempovary Judge Please be advised that any and all current authorization for outside employment that may be in effect during the time an employee is on FMLA or Personal Medical Leave will be suspended through the duration of the leave. **Branch Chief** 

OFFICE OF THE CITY ATTORNEY

Chief of Staff

Additional conditions on outside employment involving serving as a temporary judge include the following:

- 1) All temporary judge assignments (time off for this purpose using vacation or compensatory time) must be submitted to your supervisor for pre-approval no less than one (1) week prior to the requested assignment;
- 2) The frequency of temporary judge assignments must not exceed one (1) per month; and
- 3) If approved, that approval will always be contingent upon the temporary judge assignment (time off for this purpose) not interfering with any of your work duties as determined by your supervisor or the operation of you section.

### SHERRI R. CARTER EXECUTIVE OFFICER / CLERK OF COURT

## Superior Court of California County of Los Angeles

111 NORTH HILL STREET LOS ANGELES, CA 90012-3014

Andrew Said Office of the Los Angeles City Attorney 200 North Main Street, Suite 500 City Hall East, Mail Stop 140 Los Angeles, CA 90012

Date: July 3, 2019

Re: Your Request Received June 17, 2019

Dear Mr. Said,

On behalf of the Superior Court of California, County of Los Angeles, Temporary Judge Program, this letter is in response to your request dated June 17, 2019.

After approval by the Presiding Judge to sit as a Temporary Judge, we will notate in our database that you are a prosecuting attorney. You will then be contacted to assist with coverage in small claims cases rather than traffic cases. If you need any additional information please contact me at (213) 633-0036.

Thank you for your interest to sit as a Temporary Judge.

Sincerely,

Qiana Bowens, Court Operations Manager

Temporary Judge Program

RECEIVED
AUG 3 0 2019

Name: Arew OUTSIDE EMPLOYMENT AP ATTORNEY	PROVAL FORM  Date of Request:	8-19-19	ESOUP	RCES
City Attorney Branch/Section: Cri wing NPP	Outside Title/Position	1: Advisory 1	jours	
Outside Employer Name and address:  LAIS Best	Number of hours per Outside Work Sched		Me	Lings
Type of Work: Do ard	Phone Number: Start and End Date:	10-1-19 101	going	
ALL OUTSIDE EMPLOYMENT MUST BE RE	NEWED ON AN AN	NUAL BASIS	9.3	0,2
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinan denied.	ce requires that the	request be	Yes	No
1. Whether the payment or the services (paid or unpaid) to be prinvolves actual use of public office or employment or the time, official's agency, for private gain;	facilities, equipment o	or supplies of the		
2. Whether the payment, services for which the payment we involves the acceptance by the official of any money or other cor or her agency for the performance of an act which the official, if is source of income, would be required or expected to render in the a City official;	nsideration from anyon not performing such a	one other than his act for the outside		
3. Whether the City official is in a position to make, to participate governmental decision that could foreseeably have a material final				
4. Whether the payment or services for which the payment would of any act in other than an official capacity which may later be su audit or enforcement of any other official of his or her agency;				
<ol><li>Whether the services involve such time demands that would re or her official duties less efficient.</li></ol>	nder the official's per	formance of his		
<ol><li>Whether the outside services might result in conflicts between hinder the official's services to the City.</li></ol>	the City and an outsi	de client that will		
7. Are any issues of municipal law involved? If so, describe:		- -		
Are you representing a person or entity in a proceeding where to another municipality?  If so, describe:	you will be taking a p ——	oosition adverse		
9. Will you receive any remuneration for your employment? If so	o, list the approximate	e amount:		
Please be advised that any and all current authorization for outsid during the time an employee is on FMLA or Personal Medical Leaduration of the leave.  APPROVED BY:  Date: 8 22 19	ave will be suspended		019	
Supervisor NAC Date: 8 29 19 Branch (	Jniet			

Chief of Staff

A

## OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM

ATTORNEY	-1-1		
Name: George Sami Date of Request:	5 30 19	1	
City Attorney Branch/Section: Criminal Prosecution Outside Title/Position	on: Attorn	ey-c	nt-Lau
Outside Employer Name and Address: Number of hours pe	er week:5_		
George Sami, Esq. Outside Work Sche	dula dave/times	Weel	rdays crt
	udie days/times		theros
CA 90638 Phone Number:	01.		
Type of Work: Legal: Breach of Lease Start and End Date:	Dat of Appropria	Un	Know
Agreement	7/5/19		14/201
ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANN	UAL BASIS	•	17/20
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the	request be		
denied.		Yes	No
1. Whether the payment or the services (paid or unpaid) to be provided creates the a or involves actual use of public office or employment or the time, facilities, equipment the official's agency, for private gain;			
2. Whether the payment, services for which payment would be received, or un involves the acceptance by the official of any money or other consideration from anyonis or her agency for the performance of an act which the official, if not performing sucutside source of income, would be required or expected to render in the regular cour her duties as a City official;	one other than uch act for the		
3. Whether the City official is in a position to make, to participate in making, or to potential governmental decision that could foreseeably have a material financial source of income;			
4. Whether the payment or services for which the payment would be received performance of any act in other than an official capacity which may later be subject t inspection, review, audit or enforcement of any other official of his or her agency;			
5. Whether the services involve such time demands that would render the official's per his or her official duties less efficient.	formance of		
6. Whether the outside services might result in conflicts between the City and an outsi will hinder the official's services to the City.	de client that		
7. Are any issues of municipal law involved? If so, describe:			
Are you representing a person or entities in a proceeding where you will be taking a adverse to another municipality? If so, describe:	position		
9. Will you receive any remuneration for your employment? If so, list the approximate	amount:		
Date: 7/5/19  APPROVED BY:  Date: 6/26/19  Branch Chief	Date: 7	3-20	19
Date: 7/5/19			

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

The case will be filed in Orange County Superior Court. The lease and facts involved arose outside the city of Lit (in Orange County).

RECEIVED
DEC 1 9 2018

	Name: Richard A. Schnight	Date of Request: 12-17	HUM	N RESOUR
	City Attorney Branch/Section: Croment - Vant	Outside Title/Position:	muet	>=
	Outside Employer Name and Address:	Number of hours per week:	Pro	see my
•	Trial Advenue, Group LLC	Outside Work Schedule days/times		ening t
	Northfield St, Partie Palicader	Phone Number:	**************************************	
	Type of Work: Teaching aclusions	Start and End Date: 1-1-19/	12.	31-19
	ALL OUTSIDE EMPLOYMENT MUST BE REM	NEWED ON AN ANNUAL BASIS		
	Factors to Consider	and the second s		
	Note: If any of factore 1 through 5 apply, the Ethics Ordinar denied.	ice requires mar me request be	Yes	No
ł	<ol> <li>Whether the payment or the services (paid or unpaid) to be p or involves actual use of public office or employment or the time, the official's agency, for private gain;</li> </ol>			
i	<ol> <li>Whether the payment, services for which payment would involves the acceptance by the official of any money or other con his or her agency for the performance of an act which the official butside source of income, would be required or expected to rend her duties as a City official;</li> </ol>	nsideration from anyone other than il, if not performing such act for the	Branch	
ŗ	<ol> <li>Whether the City official is in a position to make, to particle cotential governmental decision that could foreseeably have source of income;</li> </ol>			I
F	<ol> <li>Whether the payment or services for which the payment performance of any act in other than an official capacity which named the payment of any other official of his</li> </ol>	nay later be subject to the control,		8
5	<ol> <li>Whether the services involve such time demands that would read on the official duties less efficient.</li> </ol>			
	<ol> <li>Whether the outside services might result in conflicts between vill hinder the official's services to the City.</li> </ol>	the City and an outside client that		
	. Are any issues of municipal law involved? If so, describe:			
8 a	<ul> <li>Are you representing a person or entities in a proceeding when dverse to another municipality? If so, describe:</li> </ul>	re you will be taking a position		
9	. Will you receive any remuneration for your employment? If so	o, list the approximate amount:	đ	
2	PPROVED BY:  Moler lea Date: 12/19/18 Branch	Wildelin Date: 12	119/2	2018
	Date: 12119 0			

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

Chief of Staff

FEB 2 1 2019 HUMAN RESOURCES

Name: CASSI T. SHIM ATTORNEY	Pate of Request: 2-18-19		31712300
	Putside Title/Position:	SY	CMECE
Outside Employer Name and Address:	umber of hours per week:	THI	m bale
Loyola Law School	utside Work Schedule days/times:	INTE	RMITTEA
ASIAN PACIFIC ALLIMINI CHAPTER P	hone Number:		
Type of Work: LEADERSHIP CHMMTTEE S	tart and End Date: // /////////////////////////////////	t/1	9
ALL OUTSIDE EMPLOYMENT MUST BE RENEV	VED ON AN ANNUAL BASIS		
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinance	requires that the request he		
denied.	your or that are rought no	Yes	No
<ol> <li>Whether the payment or the services (paid or unpaid) to be provor involves actual use of public office or employment or the time, fathe official's agency, for private gain;</li> </ol>	rided creates the appearance of cilities, equipment or supplies of		
<ol> <li>Whether the payment, services for which payment would be involves the acceptance by the official of any money or other considers his or her agency for the performance of an act which the official, if outside source of income, would be required or expected to render in her duties as a City official;</li> </ol>	deration from anyone other than		ľ
3. Whether the City official is in a position to make, to participat potential governmental decision that could foreseeably have a resource of income;	te in making, or to influence a material financial effect on the		4
4. Whether the payment or services for which the payment we performance of any act in other than an official capacity which may inspection, review, audit or enforcement of any other official of his or	later be subject to the control		4
5. Whether the services involve such time demands that would render his or her official duties less efficient.			
6. Whether the outside services might result in conflicts between the will hinder the official's services to the City.	e City and an outside client that		
7. Are any issues of municipal law involved? If so, describe:	<del></del>		
Are you representing a person or entities in a proceeding where y adverse to another municipality? If so, describe:	ou will be taking a position		
9. Will you receive any remuneration for your employment? If so, lis	st the approximate amount:		
APPROVED BY:  Supervisor  Date: 2/19/19  Branch Chi	Date: 3.1	NJ.10	<u> </u>

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

m

## RECEIVED MAY 0 9 2019

**HUMAN RESOURCES** 

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

(916) 445 -2125

Name: Janna Sidley ATTORNEY	Date of Request: May 8	2	019	
City Attorney Branch/Section:	Outside Title/Position: Camp	nis	510m	e
Outside Employer Name and Address:	Number of hours per week: 2			
Little Hoover Commission	Outside Work Schedule days/times:	Id	aya	month
925 L Street, Suite 805 Sac. 95814				
Type of Work: ON wate research & reports	Start and End Date: 4/13/19/	For	10 De	721
on State leg. ISSUES ALL OUTSIDE EMPLOYMENT MUST BE REN	1 1		4/12/	. ^ .,
Factors to Consider				•
Note: If any of factors 1 through 5 apply, the Ethics Ordinan denied.	ce requires that the request be	Yes	No	
<ol> <li>Whether the payment or the services (paid or unpaid) to be pi or involves actual use of public office or employment or the time, the official's agency, for private gain;</li> </ol>			X	
<ol> <li>Whether the payment, services for which payment would involves the acceptance by the official of any money or other con his or her agency for the performance of an act which the official, outside source of income, would be required or expected to rende her duties as a City official;</li> </ol>	sideration from anyone other than, if not performing such act for the		×	
<ol> <li>Whether the City official is in a position to make, to particip potential governmental decision that could foreseeably have a source of income;</li> </ol>			Z	
4. Whether the payment or services for which the payment performance of any act in other than an official capacity which m inspection, review, audit or enforcement of any other official of his	ay later be subject to the control.		<b>A</b>	
5. Whether the services involve such time demands that would remain or her official duties less efficient.	nder the official's performance of		X	
6. Whether the outside services might result in conflicts between twill hinder the official's services to the City.	the City and an outside client that		X	
7. Are any Issues of municipal law involved? If so, describe: To will come up as we look at State law 8. Are you representing a person or entities in a proceeding where adverse to another municipality? If so, describe:	don + think this the solution to the checked yes of	Ø Hof □	an c	xbundanu fcouhon
9. Will you receive any remuneration for your employment? If so,	list the approximate amount:		中	
APPROVED BY:  Supervisor  Chief of Staff  Date: Branch C	Chief	18	119	•
"If the employment is with a "restricted source," you must also obtain approval from This includes anyone who does or seake to do business with the City Attorney, anyone	the Ethics Commission. LAMC § 49.5.7.C.2. one who has attempted to influence you in a			1

"If the employment is with a "restricted aource," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or saeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

RECEIVED OCT 28 2019 **HUMAN RESOURCES** 

### OFFICE OF THE CITY ATTORNEY **OUTSIDE EMPLOYMENT APPROVAL FORM** ATTORNEY

Name: MARY SORIANO	Date of Request:	OCT 2	2 :	1)19
City Attorney Branch/Section: CPM / METRO	Outside Title/Positio			
Outside Employer Name and address:	Number of hours per			
DC INVINE ADMISSION OF	Outside Work Sched			
260 ALDRICH HALL PRINT	Phone Number:	die days/tiffles:	MEE	reno
	Start and End Date:	NOV 19,	ノタグ	20
ALL OUTSIDE EMPLOYMENT MUST BE REP				
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinance denied.			Voe	67-
Whether the payment or the services (paid or unpaid) to be princely actual use of public office or employment or the time.			Yes	No
involves actual use of public office or employment or the time, far official's agency, for private gain;	ovided creates the a cilities, equipment or	ppearance of or supplies of the	r >	
2. Whether the payment, services for which the payment would involve the acceptance by the official of any money or other const or her agency for the performance of an act which the official, if not source of income, would be required or expected to render in the real city official:	ideration from anyon	e other than his	;	R
· · · · · · · · · · · · · · · · · · ·				
Whether the City official is in a position to make, to participate in governmental decision that could foreseeably have a material finance.	CISE effect on the cou	on of income		
4. Whether the payment or services for which the payment would be of any act in other than an official capacity which may later be subje audit or enforcement of any other official of his or her agency;				
5. Whether the services involve such time demands that would sand	er the official's perfor	mance of his		(Z)
The state of the s				(2)
<ol> <li>Whether the outside services might result in conflicts between the hinder the official's services to the City.</li> </ol>	City and an outside	client that will		
7. Are any issues of municipal law involved? If so, describe:				
Are you representing a person or entity in a proceeding where you to another municipality?  If so, describe:	u will be taking a pos	ition adverse	U	X
1	_			$\boxtimes$
9. Will you receive any remuneration for your employment? If so, lis	t the approximate ar	nount:	Ŕ	
Please be advised that any and all current authorization for outside er during the time an employee is on FMLA or Personal Medical Leave v duration of the leave.	mployment that may will be suspended thr	be in effect ough the		
APPROVED BY:  Supervisor  A444  Date: 10/23/19		Date: 1/23/19	3	
Supervisor Date: 10 20116 Branch Chief				

Chief of Staff

"If the employment is with a "restricted source," you must also obtain approve! from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use panding before you.

M

# DEC 1 8 2018 HUMAN RESOURCES

## OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM SUPPORT STAFF

Name: GRACE M. STINSON	Date of Request: 12/14/2018
City Attorney Branch/Section: GENERAL LITIGATION	Outside Title/Position: ASSOCIATE FACULTY
Outside Employer Name and Address:	Number of hours per week: 12
Riverside Community College District  4800 Magnolia Avenue, Riverside, CA 92506	Outside Work Schedule days/times: Wed. 6:30pm
Mt. San Antonio College, 1100 N. Grand Avenue, Walnut, CA 91789	Phone Number:
Type of Work: EDUCATION / INSTRUCTION	Start and End Date: 12/14/2018 / 12/14/2019
ALL OUTSIDE EMPLOYMENT MUST BE R	ENEWED ON AN ANNUAL BASIS
Factors to Consider	
Note: If any of factors 1 through 5 apply, the Ethics Ord denied.	
	Yes No
<ol> <li>Whether the payment or the services (paid or unpaid) to be or involves actual use of employment or the time, facilities, eq agency, for private gain;</li> </ol>	uipment or supplies of the employee's
<ol> <li>Whether the payment, services for which payment would be the acceptance by the employee of any money or other consi- her agency for the performance of an act which the employ outside source of income, would be required or expected to re her duties as a City employee;</li> </ol>	deration from anyone other than his or UN ones, if not performing such act for the
<ol><li>Whether the City employee is in a position to make, to p potential governmental decision that could foreseeably have a of income;</li></ol>	articipate in making, or to influence a material financial effect on the source
<ol><li>Whether the payment or services for which the paym performance of any act in other than an employee capacit control, inspection, review, audit or enforcement of any other ex-</li></ol>	y which may later be subject to the
<ol><li>Whether the services involve such time demands that would of his or her City duties less efficient.</li></ol>	render the employee's performance
<ol><li>Whether the outside services might result in conflicts between will hinder the employee's services to the City.</li></ol>	en the City and an outside client that
7. Will you receive any remuneration for your employment? I	f so, list the approximate amount:
APPROVED BY:	
arm -	a managhama =
Wilberta Breedy-Richardson Date: 12/14/18 Tho	omas H. Peters Date: 12:14:14
	ch Chief
Leela Kapull Date: 121118	

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

Chief of Staff

1



Name: GRACE M. STINSON	Date of Request: 12/14/2017		
City Attorney Branch/Section: GENERAL LITIGATION	Outside Title/Position: ASSOCIA	TE FAC	CULTY
Outside Employer Name and Address:	Number of hours per week: 12		
Riverside Community College District  4800 Magnolia Avenue, Riverside, CA 92506	Outside Work Schedule days/times:	Wed.	6:30pm
Mt. San Antonio College, 1700 N. Grand Avenue, Walnut, CA 91789	Phone Number:		
Type of Work: EDUCATION / INSTRUCTION	Start and End Date: 12/14/17	12/14/	18
ALL OUTSIDE EMPLOYMENT MUST BE REM	IEWED ON AN ANNUAL BASIS		
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordin denied.	ance requires that the request be	Yes	No
1. Whether the payment or the services (paid or unpaid) to be or involves actual use of employment or the time, facilities, equipagency, for private gain;	provided creates the appearance of pment or supplies of the employee's		X
2. Whether the payment, services for which payment would be rethe acceptance by the employee of any money or other conside her agency for the performance of an act which the employee outside source of income, would be required or expected to render duties as a City employee;	ration from anyone other than his or		X
3. Whether the City employee is in a position to make, to part potential governmental decision that could foreseeably have a mof income;	icipate in making, or to influence a saterial financial effect on the source		$\square$
4. Whether the payment or services for which the paymen performance of any act in other than an employee capacity control, inspection, review, audit or enforcement of any other employee.	which may later be subject to the		X
5. Whether the services involve such time demands that would re of his or her City duties less efficient.	ender the employee's performance		
6. Whether the outside services might result in conflicts between will hinder the employee's services to the City.	the City and an outside client that		$\square$
7. Will you receive any remuneration for your employment? If s	o, list the approximate amount:	X	
APPROVED BY:			
Wilherta Breedy-Richardson D. 12/14/17 Thomas			
Wilberta Breedy-Richardson Date: Thoma	as H. Peters Date:		
Supervisor Branch	Chief		
Leela Kapur MC Date: 12/18/17			

Chief of Staff

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RECEIVED MAY - 2 2019

	OFFICE OF THE CITY ATTORNEY	H	UMAN	RESOURCES
	OUTSIDE EMPLOYMENT APPROVAL FORM	11/		1.
	Name: Date of Request:	t/a	6	119
	City Attorney Branch/Section:, Outside Title/Position:(	CO FAC	14	TATOR.
UR ,	Outside Employer Name and Address: Suutt Number of hours per wee	k: 21	18	bi weeks
ALISE.	1663 Sautille 300 Outside Work Schedule d	avs/times	6	-BPH/
1810f 1-	L. A CA Phone Number:			
XWSE T	Type of Work: Voluntour Facultatur Start and End Date 4/20	1171	5/1	120
	ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL B	ASIS		
	Factors to Consider			
d	Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the required.	est be	Yes	No
O	<ol> <li>Whether the payment or the services (paid or unpaid) to be provided creates the appear or involves actual use of public office or employment or the time, facilities, equipment or sup the official's agency, for private gain;</li> </ol>			B
in hi ot	t. Whether the payment, services for which payment would be received, or unpaid so involves the acceptance by the official of any money or other consideration from anyone others or her agency for the performance of an act which the official, if not performing such act utside source of income, would be required or expected to render in the regular course or duties as a City official;	er than for the		
pc	. Whether the City official is in a position to make, to participate in making, or to influ otential governmental decision that could foreseeably have a material financial effect ource of income;	ence a on the		D
pe	. Whether the payment or services for which the payment would be received involver formance of any act in other than an official capacity which may later be subject to the dispection, review, audit or enforcement of any other official of his or her agency;			G
5.	Whether the services involve such time demands that would render the official's performance or her official duties less efficient.	nce of		4
6. wil	Whether the outside services might result in conflicts between the City and an outside clie ill hinder the official's services to the City.	nt that		<b>B</b>
	Are any issues of municipal law involved? If so, describe:			
	Are you representing a person or entities in a proceeding where you will be taking a position liverse to another municipality? If so, describe:	on		G
9.	Will you receive any remuneration for your employment? If so, list the approximate amount	nt:		<u>G</u>
No. of the latest and	pervisor MALL Branch Chief	ete: <u>#</u>	26 / 	2019
	Date: 5 (1)			

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seaks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a leobyist or lobbying from that seaks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitiement for use pending before you.

Chief of Staff

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APR 1 6 2019

Name: Vivienne Swanigan	Date of Request: 4/11/19	I INA A N	I DESCLIBATES
City Attorney Branch/Section: <u>Labor Relations</u>	Outside Title/Position: Pro Bo	ono_	TILOUDITOLO
Outside Employer Name and Address:	Number of hours per week: 1-3 hours	s/wk	
N/A	Outside Work Schedule days/times: a	as avai	<u>lable</u>
	Phone Number:		
Type of Work: Rep acquaintance in employee/contractor dispu (medical employer)	te Start and End Date: 4/12/19 / 12/3	<u>31/19</u>	
ALL OUTSIDE EMPLOYMENT MUST BE RE	NEWED ON AN ANNUAL BASIS		
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordin	ance requires that the request be		
denied.		Yes	No
<ol> <li>Whether the payment or the services (paid or unpaid) to be or involves actual use of public office or employment or the tin the official's agency, for private gain;</li> </ol>			<b>&gt;</b>
2. Whether the payment, services for which payment would be the acceptance by the official of any money or other considera agency for the performance of an act which the official, if no source of income, would be required or expected to render duties as a City official;	tion from anyone other than his or her t performing such act for the outside		₽
3. Whether the City official is in a position to make, to participat governmental decision that could foreseeably have a mater income;	e in making, or to influence a potential rial financial effect on the source of		Ø
4. Whether the payment or services for which the payment performance of any act in other than an official capacity which inspection, review, audit or enforcement of any other official of	h may later be subject to the control,		
5. Whether the services involve such time demands that would his or her official duties less efficient.	d render the official's performance of		<b>3</b>
6. Whether the outside services might result in conflicts betwee will hinder the official's services to the City.	een the City and an outside client that		
7. Are any issues of municipal law involved? If so, describe: _			×
Are you representing a person or entities in a proceeding wadverse to another municipality? If so, describe:			図
9. Will you receive any remuneration for your employment?	f so, list the approximate amount:		Ż
Supervisor  Date: 4/15/19  Brance	Date: 4	5/19	<u> </u>

Chief of Staff

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OCT 2 2 2019

	ATTORNEY		MANIUT	RESOU
Name: Williams Duanigan		Date of Request: 10/14/9		
City Attorney Branch/Section: Layor (L.)	ations	Outside Title/Position: Mode Tri	alle	ach
Outside Employer Name and address:		Number of hours per week:	wy h	عاد
LAUSD school - GALA GOVI	<u> </u>	Outside Work Schedule days/times:	lance	2
Academy		Phone Number:		
Type of Work: Assist with Hock To	,	Start and End Date: 1/2	15/10	1
	mpetition IT MUST BE RI	ENEWED ON AN ANNUAL BASIS		
Factors to Consider				
Note: If any of factors 1 through 5 apply, the Edenied.	thics Ordinan	ce requires that the request be	Yes	No
<ol> <li>Whether the payment or the services (paid or involves actual use of public office or employme official's agency, for private gain;</li> </ol>	unpaid) to be nt or the time,	provided creates the appearance of or facilities, equipment or supplies of the	П	
<ol><li>Whether the payment, services for which the involves the acceptance by the official of any more or her agency for the performance of an act which source of income, would be required or expected a City official;</li></ol>	ney or other co h the official, if	nsideration from anyone other than his not performing such act for the outside		M
3. Whether the City official is in a position to mak governmental decision that could foreseeably hav	e, to participate e a material fina	e in making, or to influence a potential ancial effect on the source of income;		
4. Whether the payment or services for which the of any act in other than an official capacity which raudit or enforcement of any other official of his or	may later be su	be received involves the performance bject to the control, inspection, review.		M
5. Whether the services involve such time demand or her official duties less efficient.	ds that would re	nder the official's performance of his		
6. Whether the outside services might result in co hinder the official's services to the City.	nflicts between	the City and an outside client that will	П	
7. Are any issues of municipal law involved? If so	o, describe:			4
8. Are you representing a person or entity in a proto another municipality? If so, describe:	ceeding where	•		
9. Will you receive any remuneration for your emp	oloyment? If so	o, list the approximate amount:		V
Please be advised that any and all current authoriz during the time an employee is on FMLA or Person duration of the leave.				
APPROVED BY: Date: is/2		Que Date: 10 bilig		
Supervisor WHC Date: Idz	Branch C	Jni <del>er</del>		

Chief of Staff

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JAN 0 8 2019

ATTORNEY	2 i H	UMAN !	RESOL
Name: Richard Journ Date of	Request: 12 201	19	
	e Title/Position:	z Me	imbe
Outside Employer Name and address:  Numbe	r of hours per week: 3		
	e Work Schedule days/times:	ven	ings
555 W. Fifth St., LA., CA Phone I	Number:		
Type of Work: Community Advisory Start and Committee Member Voluntee	nd End Date: 1119 / 1	2/3	1/10
ALL OUTSIDE EMPLOYMENT MUST BE RENEWE			
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordinance requ denied.	ires that the request be	Yes	No
<ol> <li>Whether the payment or the services (paid or unpaid) to be provided involves actual use of public office or employment or the time, facilities official's agency, for private gain;</li> </ol>	, equipment or supplies of the		<b>Y</b>
<ol> <li>Whether the payment, services for which the payment would be involves the acceptance by the official of any money or other considerati or her agency for the performance of an act which the official, if not performance of income, would be required or expected to render in the regular</li> </ol>	ion from anyone other than his priming such act for the outside		
a City official; 3. Whether the City official is in a position to make, to participate in mak	ring or to influence a notential		Z
governmental decision that could foreseeably have a material financial ef	fect on the source of income;		<b>&gt;</b>
4. Whether the payment or services for which the payment would be rece of any act in other than an official capacity which may later be subject to audit or enforcement of any other official of his or her agency;	eived involves the performance the control, inspection, review,		Ø
<ol> <li>Whether the services involve such time demands that would render the or her official duties less efficient.</li> </ol>	e official's performance of his		53
<ol><li>Whether the outside services might result in conflicts between the City hinder the official's services to the City.</li></ol>	and an outside client that will		
7. Are any issues of municipal law involved? If so, describe:			M
8. Are you representing a person or entity in a proceeding where you will to another municipality? If so, describe:	be taking a position adverse		M
9. Will you receive any remuneration for your employment? If so, list the	approximate amount:		X
Please be advised that any and all current authorization for outside emploduring the time an employee is on FMLA or Personal Medical Leave will be duration of the leave.	byment that may be in effect be suspended through the		
Date:	Date: <u>\\2</u> //	<b>7</b>	

\*If the employment is with a "festricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

JAN 0 8 20!9

ATTORNEY	HUMA	an re	SOURCES
Name: Sichard low	Date of Request: 1/2/2019		
City Attorney Branch/Section: Water ? Power	Outside Title/Position: Board	Me	mber
Outside Employer Name and address:	Number of hours per week: Z		
Neighborhood Legal Services of Lit o	Outside Work Schedule days/times: _	ven	ings
1104 Chery Chase, Colendale CA	Phone Number:		
Type of Work: Volunter Board Member 5	Start and End Date: 12019/ (2	-131	2019
ALL OUTSIDE EMPLOYMENT MUST BE REN	NEWED ON AN ANNUAL BASIS		
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinance denied.	e requires that the request be	Yes	No
1. Whether the payment or the services (paid or unpaid) to be prinvolves actual use of public office or employment or the time, fa official's agency, for private gain;			Ì <b>∑</b> I
2. Whether the payment, services for which the payment wou involves the acceptance by the official of any money or other cons or her agency for the performance of an act which the official, if no source of income, would be required or expected to render in the results of the official.	sideration from anyone other than his of performing such act for the outside		
a City official; 3. Whether the City official is in a position to make, to participate i	in making, or to influence a potential		7
governmental decision that could foreseeably have a material finan	,		Æ
<ol> <li>Whether the payment or services for which the payment would be of any act in other than an official capacity which may later be subjected audit or enforcement of any other official of his or her agency;</li> </ol>			×
<ol><li>Whether the services involve such time demands that would rend or her official duties less efficient.</li></ol>	der the official's performance of his		<b>S</b>
<ol><li>Whether the outside services might result in conflicts between the ninder the official's services to the City.</li></ol>	ne City and an outside client that will		<b>\sqrt</b>
7. Are any issues of municipal law involved? If so, describe:			<b>&gt;</b>
Are you representing a person or entity in a proceeding where you another municipality?  If so, describe:	ou will be taking a position adverse		₩
Will you receive any remuneration for your employment? If so, I	list the approximate amount:		¥
Please be advised that any and all current authorization for outside luring the time an employee is on FMLA or Personal Medical Leave luration of the leave.			
Supervisor  Date:  Date	Date 2		

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

JAN 0 8 2019
HUMAN RESOURCES

Name: Richard Tom	Date of Request: 1/2/2019		
	Outside Title/Position:	<u>a</u> (0	mmissioner
Outside Employer Name and address:	Number of hours per week: 3		
	Outside Work Schedule days/times:	veni.	nqs
1515 Mussion St., South Parada	Phone Number:		
Type of Work: Valunteer Commissioner	Start and End Date:	2 31	119
ALL OUTSIDE EMPLOYMENT MUST BE RE	NEWED ON AN ANNUAL BASIS		
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinand denied.	ce requires that the request be	Yes	No
1. Whether the payment or the services (paid or unpaid) to be p involves actual use of public office or employment or the time, f official's agency, for private gain;	acilities, equipment or supplies of the		<b>&gt;</b>
2. Whether the payment, services for which the payment wo involves the acceptance by the official of any money or other con or her agency for the performance of an act which the official, if n source of income, would be required or expected to render in the a City official;	nsideration from anyone other than his not performing such act for the outside		<b>(2)</b>
<ol> <li>Whether the City official is in a position to make, to participate governmental decision that could foreseeably have a material fina</li> </ol>	e in making, or to influence a potential		<b>₩</b>
4. Whether the payment or services for which the payment would of any act in other than an official capacity which may later be sub audit or enforcement of any other official of his or her agency;	be received involves the performance		
5. Whether the services involve such time demands that would report or her official duties less efficient.	nder the official's performance of his		<b>X</b>
6. Whether the outside services might result in conflicts between hinder the official's services to the City.	the City and an outside client that will		<b>V</b>
7. Are any issues of municipal law involved? If so, describe:			<b>(X)</b>
8. Are you representing a person or entity in a proceeding where to another municipality? If so, describe:	you will be taking a position adverse		<b>S</b>
9. Will you receive any remuneration for your employment? If so	, list the approximate amount:		<b>52</b>
Please be advised that any and all current authorization for outside during the time an employee is on FMLA or Personal Medical Leaduration of the leave.	e employment that may be in effect ve will be suspended through the		
Date:	Commission, LAMC 849 5.7.C.2. This includes anyone a	uho.	
*If the employment is with a "estricted source," you must also obtain approval from the Ethics of does or seeks to do business with the City Attorney, anyone who has attempted to influence you direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence a proceeding involving a license, permit or other entitlement for use pending before you.	ou in a legislative of administrative action which would ha	vea	

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# RECEIVED MAR 1 9 2019

**HUMAN RESOURCES** 

## OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM SUPPORT STAFF

Name: David Torres	Date of Request: 3/14/2019		
City Attorney Branch/Section: Affirmative Litigation	Outside Title/Position: Montebello	Coun	<u>ıcilm</u> embe
Outside Employer Name and Address:	Number of hours per week; See A	ttm	
City of Montebello 1600 W Beverly Blvd	Outside Work Schedule days/times:_	See Z	<u>Attm</u>
Montebello, CA 90640	Phone Number:		
Type of Work: Government	Start and End Date: 3/27/2019 / 11	_/3/20	020
ALL OUTSIDE EMPLOYMENT MUST BE REA	NEWED ON AN ANNUAL BASIS		
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordin	ance requires that the request be		
denied.		Yes	No
1. Whether the payment or the services (paid or unpaid) to be or involves actual use of employment or the time, facilities, equi agency, for private gain;			Ø
<ol> <li>Whether the payment, services for which payment would be r the acceptance by the employee of any money or other conside her agency for the performance of an act which the employee outside source of income, would be required or expected to render duties as a City employee;</li> </ol>	ration from anyone other than his or a, if not performing such act for the		Ø
<ol><li>Whether the City employee is in a position to make, to part potential governmental decision that could foreseeably have a m of income;</li></ol>			Ø
<ol><li>Whether the payment or services for which the paymen performance of any act in other than an employee capacity control, inspection, review, audit or enforcement of any other em</li></ol>	which may later be subject to the		Ø
<ol><li>Whether the services involve such time demands that would re of his or her City duties less efficient.</li></ol>			Ø
<ol> <li>Whether the outside services might result in conflicts between will hinder the employee's services to the City.</li> </ol>	the City and an outside client that		Ø
7. Will you receive any remuneration for your employment? If s	o, list the approximate amount:	Ø	
APPROVED BY:	<i>)</i>		
Supervisor Date: 3/14/19 Branch	Chief Date: 3.15	5.17	
VAL Date: 3/18/19			

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Chief of Staff

All adurhes will be conducted not on work hows. Employee will take appropriate time off upon and with approval of his supervisor. heele Kapur

### **Outside Employment Approval**

### Attachment A – Additional Information

On March 5, 2019 I won a council seat for the City of Montebello. I expect to be sworn in on March 27. Along with my council seat may come duties that interfere with my normal working hours here at the City Attorney's Office from 8:30 am to 5:00 pm.

Regular city council meetings are held every second and fourth Wednesday of the month. They begin with closed session which typically starts at 5:30 pm. When there is extensive city business to discuss, closed session can begin as early as 4:00 pm. In addition to regularly schedule meetings there may be special meetings, committees, boards, and other groups which meet at regular and irregular intervals. In a meeting with Affirmative Litigation Division Supervisor Michael Bostrom, we discussed early departure bi-monthly at 4:30 pm for regular council meetings, and departure as early as 3:00 pm to be limited to twice a quarter to allow for special circumstances.

The groups so far identified, and their meeting times, are as follows:

- Cannabis Ad Hoc Committee schedule not yet created; during business hours
- Transit Ad Hoc Committee schedule not yet created; during business hours
- Homeless Committee schedule not yet created; during business hours
- Economic Stimulus Committee schedule not yet created; during business hours
- Sanitation Districts Board
  - o 2<sup>nd</sup> Wednesday of the month at 1:30 pm
  - o Joint Administration Office at 1955 Workman Mill Rd, Whittier, CA 9064\01
- Los Angeles County City Selection Committee
  - "Meet three or four times a year"
  - Appoints City representatives to boards, commissions, and agencies as required by law which include LAFCO, South Coast Air Quality Management District, Los Angeles County Metropolitan Transportation Authority, Los Angeles County Hazardous Waste Management Advisory Committee, and the California Coastal Commission
- San Gabriel Valley Council of Governments
  - o 4<sup>th</sup> Thursday of the month at 6 pm
  - Upper San Gabriel Valley Municipal Water District at 602 E. Huntington Drive, Suite B, Monrovia, CA 91016
- Gateway Cities Council of Governments (all meetings at Gateway Cities Council of Governments Offices, 16401 Paramount Boulevard, Paramount, CA 90723)
  - o Transportation Committee 1st Wednesday of the month at 4 pm
  - o Board of Directors 1st Wednesday of the month at 5:30 pm
  - o Planning Directors/I-605 Aesthetics 2<sup>nd</sup> Wednesday of the month at 8:00 am
  - o Metro Gateway Cities Service Council 2<sup>nd</sup> Thursday of the month at 2 pm
  - o Economic Development Working Group 3<sup>rd</sup> Monday of the month at 11:30 am
  - SR-91/I-605/I-405 Corridor Cities Committee Meeting- 4<sup>th</sup> Wednesday of the month at 6 pm
- SEAACA information unavailable

Many of the seats on the above have already been claimed, and I do not intend to join any committees with meetings scheduled during normal business operating hours. This list is being provided for evaluation of possible commitments, and as reference for future discussions. I will provide updates as I get more information.

The precise hours per week are unknown at this time, and dependent upon what committees to which I'm appointed or assigned. However, taking regular and expected commitments into account,

- Regular council meetings 1.5 hours
- Document review and research 3 hours
- Community events 3 hours
- Other meetings 5 hours
- Total expected time per week 12.5 hours

### **Outside Employment Approval**

Attachment – Correspondence with Montebello City Clerk



David Torres <a href="mailto:david.torres@lacity.org">david.torres@lacity.org</a>

### City of Montebello Committee Schedules

3 messages

David Torres <david.torres@lacitv.org> To: lguzman@cityofmontebello.com Cc: David Torres <david.torres@lacity.org> Mon, Mar 11, 2019 at 10:42 AM

Hello Lillian,

I am filling out paperwork with the Los Angeles City Attorney's Office for approval of outside employment. I understand that I may be part of committees that require meetings and obligations in addition to the regularly scheduled bi-weekly council meetings. Can you please provide each of the schedules so I can better understand and convey my obligations?

Warm regards,

David N. Torres, Paralegal Affirmative Litigation Division Office of the Los Angeles City Attorney 200 N. Spring Street, 14th Floor Los Angeles, CA 90012 Direct Dial: (213) 978-1858 Facsimile: (213) 978-1312 Email: david.torres@lacity.org

Have you been the victim of consumer fraud? File a complaint at: www.lacityattorney.org/consumercomplaints

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Guzman, Lillian <LGuzman@cityofmontebello.com> To: David Torres <david.torres@lacity.org>

Mon, Mar 11, 2019 at 11:09 AM

Hi David,

There are a few City committees that include the Cannabis Adhoc Committee, Transit Adhoc Committee, Homeless Committee and the Economic Stimulus Committee. However, other councilmembers serve on those committees at this time and there are no set times for those meetings. Most of those committees meeting during regular city hall hours. Mayor sits on the Sanitation Districts Board with the Mayor Pro Tem being the alternate, and those meetings are every 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 1:30 p.m. in Whittier. The City Selection Committee meets on a Thursday evening but I don't know exactly Thursday of the month, usually in downtown L.A. and that is usually attended by Mayor or Mayor Pro Tem. Council meetings begin at 5:30 every 2<sup>nd</sup> and 4<sup>th</sup> Wednesday. They have begun at 4:00 or 4:30 if there are a lot of items that need discussion, especially in closed session.

It basically depends on what organization you end up end up serving on. There is the San Gabriel Valley COG, Gateway Cities COG, SEAACA, etc. but those all have Council reps already. All of those are evening meetings with the exception of SEACCA which meets on the 3<sup>rd</sup> Thursday of the month at 2pm in Downey at the SEAACA office.

Let me know what other questions you might have.

### Lillian Guzman



City of Montebello | Administration

City Hall | 1600 W. Beverly Boulevard | Montebello, CA 90640

O: (323) 887-1367 | Email: <a href="mailto:lguzman@cityofmontebello.com">lguzman@cityofmontebello.com</a>

Hours of Operation | Monday – Thursday 7:30 am to 5:30 pm

Website: City of Montebello.com

[Quoted text hidden]

\*\*\*PLEASE DO NOT CLICK ON UNKNOWN LINKS. Contact Montebello IT Division if you are unsure.\*\*\*



image001.png 90K

David Torres <david.torres@lacity.org>

To: "Guzman, Lillian" <LGuzman@cityofmontebello.com>

Mon, Mar 11, 2019 at 11:23 AM

I understand that there may be another reorganization when I am sworn in, so I am preparing for that possibility. I would like to give my office as much information as possible at the outset so they have a full picture of the potential impact on my regular hours.

If I or they have additional questions, I'll be sure to let you know.

Thanks again, David

[Quoted text hidden]

RECEIVED
JUL 1 6 2019

## OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM

HUMAN RESOURCES

SUPPORT STAFF			
Name: Sean Tyler	Date of Request: 7/8/2019	7	
City Attorney Branch/Section: Ciminal Special Let.	Outside Title/Position:	to	
Outside Employer Name and Address:	Number of hours per week: 7 to	15	when a
10960 Wilshire Blad. Aute 1609110	Outside Work Schedule days/times:	enera	lly 6:3
Type of Work: Instruction & admissions	Phone Number:  Start and End Date: 8/1//9 / 7	7/31	/20
ALL OUTSIDE EMPLOYMENT MUST BE RENE	WED ON AN ANNUAL BASIS		
Factors to Consider  Note: If any of factors 1 through 5 apply, the Ethics Ordinan denied.	ce requires that the request be		
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<ol> <li>Whether the payment or the services (paid or unpaid) to be pre- or involves actual use of employment or the time, facilities, equipm agency, for private gain;</li> </ol>	ovided creates the appearance of nent or supplies of the employee's		X
2. Whether the payment, services for which payment would be rect the acceptance by the employee of any money or other considerat her agency for the performance of an act which the employee, is outside source of income, would be required or expected to render her duties as a City employee;	ion from anyone other than his or for the		
<ol> <li>Whether the City employee is in a position to make, to particip potential governmental decision that could foreseeably have a mate of income;</li> </ol>	pate in making, or to influence a erial financial effect on the source		×
<ol> <li>Whether the payment or services for which the payment is performance of any act in other than an employee capacity wh control, inspection, review, audit or enforcement of any other emplo</li> </ol>	ich may later be subject to the		×
<ol><li>Whether the services involve such time demands that would rend of his or her City duties less efficient,</li></ol>			×
<ol><li>Whether the outside services might result in conflicts between th will hinder the employee's services to the City.</li></ol>	e City and an outside client that		X
7. Will you receive any remuneration for your employment? If so	list the approximate amount:	X	
10,000-12,500. Your number could be in number of courses I am assigned. APPROVED BY:	I provided max ran	ge.	
Date: $789$ Dranch Chi	Will Date: 4	12/2	2019
WALC Date: 7/15/19			
Chief of Staff			

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is party to a proceeding involving a license, permit or other entitlement for use pending before you.

also, any work performed will not occur on city time.

RECEIVED
JUL 1 6 2019

## OFFICE OF THE CITY ATTORNEY OUTSIDE EMPLOYMENT APPROVAL FORM

**HUMAN RESOURCES** 

SUPPORT STAFF			
Name: Sean Tyler D	ate of Request: 7/8/201	9	
City Attorney Branch/Section: Cuminal Special Let. 0	outside Title/Position:	ctor	
Outside Employer Name and Address:	umber of hours per week: 7 +o	15	(when I
10960 Wilshire Blod, Suite 16091100	utside Work Schedule days/times:	Jean	lly 6:30
	hone Number:	1-	/
Type of Work: Instruction & Admissions St	tart and End Date: 8/1/19	7/31	1/20
ALL OUTSIDE EMPLOYMENT MUST BE RENEV	VED ON AN ANNUAL BASIS		
Factors to Consider			
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or involves actual use of employment or the time, facilities, equipment agency, for private gain;	ent or supplies of the employee's		X
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3. Whether the City employee is in a position to make, to particip potential governmental decision that could foreseeably have a mate of income;	eate in making, or to influence a crial financial effect on the source		×
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7. Will you receive any remuneration for your employment? If so, list 10,000 - 12,500. Your number could be to	st the approximate amount:	M	
10,000-12,500. This number could be to on number of courses I am assigned. APPROVED BY:	I provided max ras	ige.	
Supervisor  Date: 7/8/9  Branch Chie	Ville Date: 7	112/	2019
MMC Date: 7/15/19			
Chief of Staff			

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also, any work performed will not occur on city time.

AUG 05 2019

OUTSIDE LIMITED INCLUSION	THO PALE TO THE		
Name: Michelle West	Date of Request: 5 3919	RESOL	URCES
City Attorney Branch/Section: SNAGD - NP	Outside Title/Position: Temporare	1 Juc	da
Outside Employer Name and address:	Number of hours per week: Uncertain	4	fimes per up
Orange County Superior Court	Outside Work Schedule days/times: 54	me as	above
700 Civic Center Drive West Senta Ara CA	Phone Number:		
Type of Work: Temporary Judge	Start and End Date: 2019 126	227	Term
ALL OUTSIDE EMPLOYMENT MUST BE F	8   2   1 9 RENEWED ON AN ANNUAL BASIS	8/1	120 (W/h)
Factors to Consider			•
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a City official; 3. Whether the City official is in a position to make, to participa governmental decision that could foreseeably have a material fi	ate in making, or to influence a potential nancial effect on the source of income;		
4. Whether the payment or services for which the payment would of any act in other than an official capacity which may later be saudit or enforcement of any other official of his or her agency;	lld be received involves the performance		<u>U</u>
5. Whether the services involve such time demands that would be her official duties less efficient.	render the official's performance of his		
<ol> <li>Whether the outside services might result in conflicts between hinder the official's services to the City.</li> </ol>	en the City and an outside client that will		
. Are any issues of municipal law involved? If so, describe:			
B. Are you representing a person or entity in a proceeding whe to another municipality? If so, describe:	re you will be taking a position adverse		
. Will you receive any remuneration for your employment? If	so, list the approximate amount:		
Please be advised that any and all current authorization for outs during the time an employee is on FMLA or Personal Medical L	eave will be suspended through the	Temp.	stary Judge
APPROVED BY:	nducted oncity time,		
Date: 570 411	Date.	2019	1
Supervisor Branch	h Chief		

Chief of Staff

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

Additional conditions on outside employment involving serving as a temporary judge include the following:

- 1) All temporary judge assignments (time off for this purpose using vacation or compensatory time) must be submitted to your supervisor for pre-approval no less than one (1) week prior to the requested assignment;
- 2) The frequency of temporary judge assignments must not exceed one (1) per month; and
- 3) If approved, that approval will always be contingent upon the temporary judge assignment (time off for this purpose) not interfering with any of your work duties as determined by your supervisor or the operation of you section.



## Superior Court of California County of Orange

700 CIVIC CENTER DRIVE WEST P.O. BOX 1994 SANTA ANA, CA 92702-1994

August 2, 2019

Ms. Michelle L. West 200 N. Main St. Room 920 Los Angeles, CA 90012

Re: Applications for Temporary Judge in Orange County

Dear Ms. West:

Thank you for your interest in serving as a temporary judge for the Superior Court of California, County of Orange. We greatly appreciate your interest and willingness to make such a vital contribution of your time and skill in service to the community and to the judicial branch.

I am pleased to report that the Temporary Judge Committee has accepted you into our Temporary Judge Program. More specifically, you have been chosen as a Temporary Judge for the following panel(s):

☐ Traffic	☐ Traffic Arraignments	Small Claims
	Juvenile	
Family Law	Collaborative Courts	

Please note that if you have pending litigation in the Superior Court in Orange County, the Rules of Court would require that you not serve as a temporary judge in the <u>same type of case</u> as the litigation, during the period the matter is still pending. See CRC 2.818(b)(2).

Again, thank you for your time and commitment to service.

Very truly yours,

Claudia Silbar, Chair

**Temporary Judge Committee** 

RECEIVED FEB 0 4 2019

**HUMAN RESOURCES** 

Name: OSCAR R. WINSLOW	Date of Request: $1 - 3 - 2$	219	
City Attorney Branch/Section: AINADIO ALVISIDIO	Outside Title/Position: ATTORNE	4/1	GANIN
Outside Employer Name and address:	Number of hours per week:	' /	ran Alo
SGLF	Outside Work Schedule days/times:		Cat
And the second s	Phone Number:		
Type of Work: HEALING OFFICEL, WEDINTAL	Start and End Date: 1-15-19 //-	13-8	Lo
ALL OUTSIDE EMPLOYMENT MUST BE RE	ENEWED ON AN ANNUAL BASIS		
<u>Factors to Consider</u> Note: If any of factors 1 through 5 apply, the Ethics Ordinandenied.	ce requires that the request be	Yes	No /
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3. Whether the City official is in a position to make, to participate governmental decision that could foreseeably have a material fina	ncial effect on the source of income-		⊠ ⊠
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<ol><li>Whether the services involve such time demands that would ren or her official duties less efficient.</li></ol>	der the official's performance of his		⊠ ⊠
6. Whether the outside services might result in conflicts between t hinder the official's services to the City.	he City and an outside client that will		
7. Are any issues of municipal law involved? If so, describe:			
8. Are you representing a person or entity in a proceeding where y to another municipality? If so, describe:	ou will be taking a position adverse		<i>\omega</i>
	liot the		
9. Will you receive any remuneration for your employment? If so, UP TO # 325 FCN HOUR - INCLUDES U	•	R	
Please be advised that any and all current authorization for outside during the time an employee is on FMLA or Personal Medical Leave duration of the leave.	employment that may be in effect ewill be suspended through the		
ARPROVED BY:    meth 3' Date: 1-3-19	Date:		
Supervisor  Supervisor  Date: 1-3/9  Branch Ch	ief		
Chief of Staff "If the employment is with a "restricted source " you must size a taking a large of the staff."			
"If the employment is with a "restricted source," you must also obtain approval from the Ethics Co does or seeks to do business with the City Attorney, anyone who has attempted to influence you if direct material financial effect on that person, a lobbying a lobbying firm that pooks to influence.	mmission. LAMC §49.5.7.C.2. This includes anyone who a legislative or administrative action which would have	10 e a	

"If

direct material financial effect on that person, a lobbyist or lobbying firm, that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

Approved with the Understanding that employee will need to conflict with the city's.

White any medicalism which entitles or has the potential to conflict with the city's. In the second the employee engages in this each of the conflict of the extention of the entity of the enti

DEC 0 3 2019
HUMAN RESOURCE

ATTORNEY		6.5	UMAN RESC
Name: Donna Wong	Date of Request: 8-30 - 2019		
City Attorney Branch/Section: Cryl-Land Use	Outside Title/Position: Dir. / Offi	ex	Vice Pres
Outside Employer Name and Address:	Number of hours per week: 4-5 H	25/	month
Special Service For Groups (SSG)	Outside Work Schedule days/times:_	nea	The A
905 E. 8th St. Los angeles CA 90021	Phone Number:		
Type of Work: Board of Directors Officer: V.P. C- attached List Funders / Partners & Collabor ALL OUTSIDE EMPLOYMENT MUST BE REN	Start and End Date: 8/2019 / 8 rators / [1st Programs & Se EWED ON AN ANNUAL BASIS	/	25.
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordinan	ce requires that the request be		
denied.	`	res	No
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2. Whether the payment, services for which payment would involves the acceptance by the official of any money or other corhis or her agency for the performance of an act which the official outside source of income, would be required or expected to render duties as a City official;	sideration from anyone other than I, if not performing such act for the		X
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4. Whether the payment or services for which the payment performance of any act in other than an official capacity which minspection, review, audit or enforcement of any other official of his	hay later be subject to the control,		A
5. Whether the services involve such time demands that would re his or her official duties less efficient.	nder the official's performance of		×
6. Whether the outside services might result in conflicts between will hinder the official's services to the City.	the City and an outside client that		×
7. Are any issues of municipal law involved? If so, describe:	12/A		
8. Are you representing a person or entities in a proceeding when adverse to another municipality? If so, describe:	re you will be taking a position		×
9. Will you receive any remuneration for your employment? If so	o, list the approximate amount:		×
APPROVED BY: Balong as it doesn't little	till Date: 11/25	19	TOTAL STREET STREET STREET
Stipervisor Date: 12/2/19 Branch	Chier		
Chief of Staff			

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

thanks for your partience Donna. Please make some you do not get in volved in any matter the organizations has with the City: funding, regulatory, disputes, an policy considerations that might effect the organization, and advice as to City law. Please about your supervisory if any matter arises that might cause a concern. Thankeyou. O will M.

## City Attorney

## **MEMORANDUM**

InterOffice

TO:

Leela Kapur, Chief of Staff;

David Michaelson, Chief of Municipal Law Branch;

Terry Kaufmann Macias, Supervising Sr. Asst. City Atty., Land Use Division

FROM:

Donna Wong, Deputy City Attorney, Land Use Division

DATE:

August 30, 2019 (2 pg)

RE:

Outside Employment Approval – Board of Directors, Special Service for Groups

### INTRODUCTION

I am seeking approval for unpaid service as a First Vice President on the Board of Directors for Special Service for Groups (SSG). Special Service for Groups is a non-profit organization dedicated to providing community-based solutions for the social and economic issues facing those in greatest need. Many of SSG's programs were first established in the 1970's and 1980's in response to the continued impact of poverty on LA communities, as well as to the varied needs of LA's diverse racial and ethnic populations. SSG's programs reflect an emphasis on cultural and linguistic competence with a number of projects targeting Latinos, African Americans and Asian Pacific immigrants and refugees. In the past and present it also has had a specific focus on mental health and homeless services. A list of all programs and services printed from the SSG website is attached to this memo (www.ssg.org) in addition to the Outside Employment Approval Form dated 8-30-2019.

### **FUNDING**

The current SSG operating budget is approximately \$110 million. Funding predominately comes from Los Angeles County, Federal, State of California and private funding sources, with a small amount coming from the City of Los Angeles (City). A breakdown of funding between the mentioned categories can be provided on request. Attached are printouts from the SSG website (www.ssg.org) identifying the SSG funders in addition to its partners and collaborators.

### PROBABILITY OF CONFLICT

I have served as an attorney in the Land Use division since in or about 2010 and am not aware of SSG attending a commission hearing or submitting a position or advocacy letter, concerning a project or policy issue that was before one of the commissions or committees advised by the Land Use Division. Nor am I aware of any project that is likely to come before one of commissions or committees advised by Land Use.

I am aware of a program recently funded by the Los Angeles Homeless Services Authority under Council File 18-0654, for which I attached the Municipal Facilities Committee transmittal.

To avoid any appearance of impropriety or confusion over my role as a City Attorney I would not appear on behalf of SSG before any City of Los Angeles decision-makers or agencies in the event SSG has business with the City. I would also avoid voting on or signing documents associated with any business SSG has with the City. In addition I would avoid providing legal advice on any project/program that SSG may be processing with the City.

Other attorneys in Land Use have in the recent past provided advice on State legislation involving either bridge housing or low-barrier navigation centers. Please let me know if further information is requested along these lines.

## OFFICE OF THE CITY ATTORNEY

OUTSIDE EMPLOYMENT APPROVAL FORM **ATTORNEY** Elaine Zhong Name: Date of Request: Housin -OW City Attorney Branch/Section: Outside Title/Position: Outside Employer Name and Address: Number of hours per week: Southern California Outside Work Schedule days/times: Tye/Thu Phone Number: Type of Work: Start and End Date: Fug ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS **Factors to Consider** Note: If any of factors 1 through 5 apply, the Ethics Ordinance requires that the request be denied. Yes No 1. Whether the payment or the services (paid or unpaid) to be provided creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain: 2. Whether the payment, services for which payment would be received, or unpaid services involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official: 3. Whether the City official is in a position to make, to participate in making, or to influence a  $\square$ potential governmental decision that could foreseeably have a material financial effect on the source of income: 4. Whether the payment or services for which the payment would be received involves the  $\square$ performance of any act in other than an official capacity which may later be subject to the control, inspection, review, audit or enforcement of any other official of his or her agency; 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. 7. Are any issues of municipal law involved? If so, describe: 8. Are you representing a person or entities in a proceeding where you will be taking a position Z adverse to another municipality? If so, describe: 9. Will you receive any remuneration for your employment? If so, list the approximate amount:  $\square$ \$5,000 APPROVED BY Supervisor

If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbylst or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other

entitlement for use pending before you.

Name: Elaine Zhong ATTORNEY	Date of Request: June 26, 2	19 (	res ubm
City Attorney Branch/Section: Housing	Outside Title/Position: Lecture	riñ	Law
Outside Employer Name and Address:	Number of hours per week: 2		<u>-</u>
University of Southern California-	Outside Work Schedule days/times	Tue	S, Thur
Gould School of Law		): <u>5</u>	2-6 pm
	Phone Number:		
Type of Work: Teaching legal writing to Students	Start and End Date: Aug /	Dec	2019
ALL OUTSIDE EMPLOYMENT MUST BE REN	EWED ON AN ANNUAL BASIS	JEWI	es (ev)
Factors to Consider			
Note: If any of factors 1 through 5 apply, the Ethics Ordinan denied.	ce requires that the request be		
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7. Are any issues of municipal law involved? If so, describe:			
Are you representing a person or entities in a proceeding when adverse to another municipality? If so, describe:	e you will be taking a position		Ø
9. Will you receive any remuneration for your employment? If so	, list the approximate amount:	Ø	
Supervisor  Chief of Staff  Date: 6/34/19  Branche  Branche	Date: 6	26/1	9

<sup>\*</sup>If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC § 49.5.7.C.2. This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, a lobbyist or lobbying firm that seeks to influence decisions of the City Attorney, and a person who is a party to a proceeding involving a license, permit or other entitlement for use pending before you.

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HUMAN RESOURCE

Name: Elgine Zhong ATTORNEY	Date of Request: Oct 28,	2010	â				
City Attorney Branch/Section: Housing	Outside Title/Position: Lectur						
Outside Employer Name and Address:	Number of hours per week: 2		hours				
University of Southern California	Outside Work Schedule days/times						
Gould School of Law		3	7 (100				
Type of Work: Teach first year legal writing	Phone Number:	the	ough Me				
ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS							
Factors to Consider Note: If any of factors 1 through 5 apply, the Ethics Ordinan denied.	ce requires that the request be						
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4. Whether the payment or services for which the payment performance of any act in other than an official capacity which minspection, review, audit or enforcement of any other official of his	nay later be subject to the control						
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Are you representing a person or entities in a proceeding when adverse to another municipality? If so, describe:	e you will be taking a position						
9. Will you receive any remuneration for your employment? If so	, list the approximate amount:	Ø					
Supervisor Date: 10/28/19  Branch	Date: 10	29/19	<u> </u>				
Date: 10(19)(4)							

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